**ACADEMIC PLANNING COUNCIL**

**January 27, 2025**

**3:00-4:00 p.m., Altgeld Hall Room 203**

**APPROVED Minutes**

**Present**: Meredith Ayers, Ann Dzuranin, Laurie Elish-Piper, Marc Falkoff, David Gorman, Rana Jaber, John Novak, Donald Zinger

**Absent**: Cynthia Campbell, (student member still not assigned by Student Government Association)

**Guest**: Greg Barker, Executive Director, Institutional Research and Analytics

1. **Call to Order**
	1. The meeting was called to order at 3:01 p.m. by Executive Vice President and Provost Laurie Elish-Piper.
2. **Verification of Quorum**
	1. Mia Hannon advised the Executive Vice President and Provost that a quorum was present.
3. **Adoption of the Agenda**
	1. Rana Jaber moved to adopt, David Gorman seconded, the motion was approved.
4. **Public Comment**
	1. Mia Hannon advised the Executive Vice President and Provost that no requests for public comment had been received.
5. **Approval of November 18, 2024 Minutes**
	1. Donald Zinger moved to approve, Marc Falkoff seconded, minutes were approved.
6. **Annual Reporting on Academic Programs for Board of Trustees**
	1. APC went over the metrics that would be included in the report that will be presented to the Board of Trustees and Faculty Senate this spring. Greg Barker mentioned that NIU’s data is organized by CIP codes because that is how NIU reports to IPEDs and IBHE.
	2. Three years of data will be reported. Metrics agreed upon were: enrollment with footnote that only 1st major is in the count, student credit hours, retention, student demographics, and faculty and staff numbers.
7. **Other Business**
	1. The next meeting is scheduled for February 17, 2025 at 3:00 p.m.
8. **Adjournment**
	1. Meeting was adjourned at 3:59 p.m. by Executive Vice President and Provost Laurie Elish-Piper.

Respectfully submitted,

Mia Hannon
Administrative Support
Office of the Executive Vice President and Provost