ACADEMIC PLANNING COUNCIL

February 15, 2021
3:00-4:00 p.m. Microsoft Teams

Minutes

Present: Hamid Bateni, Cynthia Campbell, Judith Chitwood, Carolinda Douglass, Marc Falkoff, Beth Ingram, Yipeng Liu, Evgueni Nesterov, Leanne VandeCreek, Donald Zinger

Guests: Ritu Subramony, Kendall Thu

Absent: Jacob Sommer

Meeting was called to order at 3:00 p.m.

1. **Approval of Minutes from November 16, 2020**
    a. Beth Ingram asked if any corrections were needed.
        i. Minutes were approved.
2. **Update on Assessment Review Task Force**
    a. Marc Falkoff gave a presentation on the work done so far by the committee. Marc shared a draft of the survey regarding student learning assessment practices at NIU.
3. **Staff in the Office of the Executive Vice President and Provost**
    a. Carolinda Douglass is retiring after 25 years at NIU.
    b. Ritu Subramony will be taking on additional duties as Accreditation Liaison Officer (ALO)
4. **Other Business and Announcements**
    a. A joint email from Beth Ingram and Kendall Thu will be sent out soon regarding suspending the annual assessment reporting for 2020-2021 year due to the pandemic.

Meeting adjourned at 3:39 p.m.

Respectfully submitted,

Mia Hannon
Administrative Support
Office of the Provost