TRANSCRIPT

FACULTY SENATE
Wednesday, October 31, 2018, 3 p.m.
Holmes Student Center Sky Room

VOTING MEMBERS PRESENT: Arado, Beamer, Boughton, Buck, Bujarski, Burns, J. Chen, Chomentowski, Collins, Demir, Duffin, Fredericks, Haji-Sheikh, Hanna, Jaekel, Johnston-Rodriguez, Kim, Macdonald, Millhorn, Millis, Montana, Myers, Myung (for Njue), Naples, Nejdl, Nelson, Newman, Novak, Powell, Riley, Rodgers, Ryu, Saborío, Schraufnagel, Shi, Siegesmund, Sirotkin, Slotsve, Staikidis, Subramony, Tatara, Than, Thu, Whedbee, Wilson, Ysasi (for Sprong), Zheng

VOTING MEMBERS ABSENT: Baker, Bateni, Briscoe, Burton, Chakraborty, G. Chen, Chitwood, Chmaissem, Chung, Creed, Grund, Hanley, Irwin, Johnson, Konen, Koss, Lampi, Liu, Mayer, Mogren, Moraga, Njue, Penrod, Schatteman, Scherer, Shibata, Song, Stephen

OTHERS PRESENT: Bryan, Doederlein, Falkoff, Hunt, Klaper, Whitelaw

OTHERS ABSENT: Ferguson, Gelman, Groza, Kortegast, Marsh, Pietrowski

I. CALL TO ORDER

T. Arado: Welcome everybody. Happy October 31st. I cannot believe the month of October is ending in a few hours. I would like to keep us moving today, because we have a couple of presenters, and then we have a discussion of our provost position. And I don't know about anyone else, but I have someone I have to go pick up, who wants to put a costume on and go outside.

Meeting called to order at 3:04 p.m.

II. ADOPTION OF THE AGENDA

T. Arado: So the first thing that we have going on here is that we need to have a motion to adopt our agenda. May I have a motion? George has given a first. May I have a second. Michael is seconding. Do I have any discussion of our agenda? All those in favor of adopting it, please say aye.

Members: Aye.

T. Arado: Opposed, nay? Abstention – I don't know what you say for abstention. All right, the agenda has been adopted.

III.   APPROVAL OF THE OCTOBER 3, 2018 MINUTES

T. Arado: Our third item on the agenda is approval of the October 3 minutes, which you would have received a link to in the materials that came for the meeting. May I have a motion to approve the minutes? George has moved. May I have a second? Katy is second. Do I have any discussion, comments, corrections on the minutes? All those in favor of adopting the minutes, please say aye.

Members: Aye.

T. Arado: Opposed, nay. Abstentions – I will find out by the next meeting what we say.

IV.   PRESIDENT'S ANNOUNCEMENTS

T. Arado: All right, we are on to President's Announcements. I only have a few. And I have this written down, just because it's easier for me to do it this way. I felt that it was important to say something based on the recent events that have gone on in our country – sorry life bothers me sometimes and I just let it. Those events have included a shooting in a synagogue in Pittsburgh, shootings in Kentucky, mail bombs sent to current and former politicians, news organizations, and other headlines that have just come out that are showing what I, and I think others, see as a very negative trend in American society.

And so I just wanted to say, regardless of one's political or social views, using violence and hatred and misrepresentation to attempt to achieve one's goals is wrong. Human beings have far more in common with each other, regardless of our national origin, race, gender identity, religion, or whatever category we decide we need to use to divide ourselves.

And yesterday I had a very positive experience and had the opportunity to attend a presentation by Vernese Edghill-Walden on diversity, equity and inclusion. And these are things that NIU has long worked toward insuring are a part of our culture here. These are areas that, regardless of how the world is, and regardless of what our world view is, they're important. No matter what's going on, they're important. And whether society's in alignment with your values and beliefs, we have to keep these things in mind to insure we're doing what we can to see the world around us as a whole and respect the values and beliefs of others, even if they're not our own.

Highlighted in the presentation were workshops in a number of areas that are offered by the Office of Academic Diversity, Equity and Inclusion. And I want to encourage you all to take a look at their website, and look at the opportunities that are there that enable you to participate in workshops, to become facilitators for workshops, so that together we can insure NIU is a welcoming environment for all. And more importantly, what we live here, we can then take back to the rest of our lives and work to change this trend from violence and hatred to respectful conversation, constructive dialog, and work to bridge the gaps on our differences.

So I really encourage you to take a look at that office, the work they're doing and the opportunities that are there for us, because things have been presented to me that, honestly, I just thought, wow, I never thought about it that way. And then when I take a minute to think about it, I can understand better either a reaction that I received or how I felt about something. So when you have the chance –

I know we are going into an extremely time of the academic year – but take a look at their site and see what things are available that could help us become even a greater community.

Second thing, just remember next Tuesday is Election Day. Vote, it's a privilege. Many countries in the world do not have this privilege, so exercise that right and that privilege. Regardless of who you vote for, just vote.

Third thing, we tentatively have Provost McCord on the schedule to come and talk to the group. So if there are any questions you would like him to be able to prepare ahead of time, please feel free to send those to our office, and we will get them sent to him. Otherwise, please come with your questions and comments for him.

Okay, those are the end of my announcements.

V.   ITEMS FOR FACULTY SENATE CONSIDERATION

A.   Accessible Course Materials – presentation
Katy Whitelaw, Information Technology Accessibility Officer
go.niu.edu/technology-accessibility

T. Arado: So, Items for Faculty Senate consideration. We have two great presentations today. Our first presentation is from Katy Whitelaw, who is our IT accessibility officer. I'm going to turn things over to her to talk about accessible course materials.

K. Whitelaw: I am Katy Whitelaw. I'm NIU's information technology accessibility officer. I was appointed by President Freeman in January, and I'm part of the Ethics and Compliance Office.

In January, the laws regarding the accessibility of electronic and information technology, or EIT, were updated. Section 508 Refresh of the Rehabilitation Act of 1973 became effective January 18. The Illinois Information Technology Accessibility Act was introduced in 2008. And version 2 was released in conjunction with the Section 508 Refresh. And NIU's Policy on Accessible Electronic and Information Technology became effective at the same time.

The law covers four basic categories of electronic and information technology: digital content, software, hardware, and support documentation and services. The law specifies that electronic and information technology must be accessible to people who are blind or visually impaired, deaf or hard of hearing, unable to use a mouse or a keyboard, or who use a wheelchair.

The law says accessible means a person with disabilities is able to independently use electronic and information technology to acquire the same information, engage in the same interactions, and enjoy the same services, in the same time frame as those without disabilities.

You can see how this would apply to course materials. Digital content must be accessible to keyboard-only users. People who have visual disabilities or motor impairments cannot use a mouse, so they are keyboard-only users. Sufficient contrast between colors is necessary for people with visual disabilities, and for your students looking at your content on a smart phone as they walk

across campus. Color is a good way to convey information, but cannot be the sole method due to people's varying ability to discern color. Images need alternative text for people who can't see them. And videos need captions for people with hearing impairments. By the way, captions increase comprehension and retention for students without hearing disabilities too.

So today I'm just going to talk about the syllabus, it seems like a good place to start. When you make your syllabus accessible to screen readers, you make it more useable to everyone. Screen readers are software that read digital content out loud. And they are used by people with visual and print disabilities. Screen readers announce headings so users can discern the structure of a document. To create headings, use the headings styles in the home ribbon instead of making headings out of paragraphs with a larger, different font.

Similarly, use the list tool in the home ribbon to create lists. Ordered lists imply a sequence, so use them only for that. When you create a list by tabbing and using a shape for the list bullet, the screen reader won't announce it as a list, but it will announce every tab and the file name of the bullet every time.

Screen readers have a short-cut command that list all of the links on a page. So make them unique and work out of context. Instead of saying, "To access practice tests, click here," make a link called "practice tests." Another way to make links accessible: Instead of writing out the URL, which a screen reader will read out loud and which can be lengthy, re-write it and title the link with where it goes.

Create tables with the table tool in the insert ribbon. When you create something that looks like a table to a sighted person using the tab key, you make it hard for screen reader users to understand, because the screen reader will say every tab. Also screen readers have tools that allow the user to move around table cells.

Remember to include NIU's accessibility statement.

Use the check accessibility tool in the review ribbon. It will give you a good report on any accessibility issues in your document, why they should be fixed, and how. By the way, next to the check accessibility tool in Word, is read aloud. And this is an easy way to hear how a screen reader would read your documents.

When you start with an accessible Word document, you can make an accessible pdf. In Word, under file, choose save as, and then pdf. And then in Windows, select document structure tags for accessibility. And in MAC, select best for electronic distribution and accessibility. Those are checked by default. And also the word, accessibility, is a good clue that that's the one you need to check.

Making accessible syllabi is easy once you know how. Doing things like creating real headings, lists and tables become a habit. And, of course, all of these things apply to any Word document you create.

There's more information on electronic and information technology at go.niu.edu/technology-accessibility, including accessibility guidelines, the laws that apply to us, more about accessible course materials and assistive technologies.

Are there any questions?

L. Beamer: Can we get a copy of your slides? You sure can. I'll make sure you do.

T. Buck: I just wanted to say I had some videos for a student who was hearing impaired, and the videos didn't have closed captioning. And the DRC was so kind that they did add the captioning for this young student and then gave her access to those. So it was super helpful.

K. Whitelaw: Yes, the DRC will caption videos for students who are registered with them if you're showing them in a class.

D. Rodgers: I was just checking on my computer, which I have a MAC, and I don't see under review, I don't see read aloud. So is this just for PC users?

K. Whitelaw: Actually, I have a MAC and I see it.

D. Rodgers: Under review?

K. Whitelaw: Yes.

D. Rodgers: It's not there.

K. Whitelaw: I would like to help you find it, but I think right now isn't the right time or situation. Can you write to me. I'm Katy Whitelaw, kwhitelaw@niu.edu. And I thank you for bringing this up, because I thought it was universal on MACs.

T. Arado: Anybody else? Thank you, Katy. We appreciate you coming in.

> B.   Policy Library Update – presentation
> Rebecca Hunt, Policy Librarian

T. Arado: Our next presentation this afternoon is from Becqui Hunt, who started in the position of policy librarian August 16. And so she's here giving us an update on the policy library.\

R. Hunt: Good afternoon everyone. For those of you who don't know me, I am Becqui Hunt. The idea of the policy library started here within Faculty Senate a couple of years ago. I'm here today to bring you up to speed as to what has occurred since its inception and to let you know where we're going forward.

The policy library will serve as the centralized digitized place for where all policies that pertain to the university will be housed. It'll give the administration, it'll give faculty, it'll give staff, and it'll

give students a place to go and look up policies if they want to know what the specifics are. So my job is to make sure that we have all of these policies in the policy library.

I want you to think of university policies in terms of short statements. University policies are statements of principals that are associated with the conduct of NIU employees and students. It's consistent with the university's mission and purpose. And they must be followed. So that's what we look at when we think of policies.

The policy hierarchy you're probably all familiar with. However, I did include it in here. We have policies that come from the state. And then there are policies from the Board of Trustees. And then there are university-wide policies. And the university-wide policies are policies that must be followed by every employee, and in some cases, and/or students here at the university.

And then there is what we consider non-university-wide policies. Those policies are policies that are developed in the different schools and departments across campus. And they only apply to those places. So if there's a policy in the College of Education, for example, this is not a policy that I'm looking for. This is a policy that just remains with the College of Ed.

Here's our timeline. And I started the timeline in October. A lot of the things that I'm going to mention, some have already occurred. I have met with the senior round table, and I've sent out emails to the appropriate divisions requesting policies be sent to me. We're coming up on November, so I'm in the process currently now of collecting those policies and uploading those policies into the policy library. I'm going to present to Faculty Senate, which I'm doing now. I'm going to present to University Council, Operating Staff Council and SPS Council. I'm going to give them the same presentation to let them know where we are.

I will meet with the Policy Library Committee, and I'll show you who the members are in just a moment. And I need to meet with the archivist over at the library, because we need to keep a record of all the policies that we have so that when policies are updated, they're moved into the archives. And if there's ever a need in the future that we need to look back on those policies and see what they are, we have a record of them, and we can always reference them.

In December, I'll begin to review and edit policies for the library, but I'm currently doing that now, because people are sending them in. And I'll continue doing that through January and February. We're looking to launch the Policy Library, itself, the website, in March of next year so that all the policies are in place and it's open to everybody to take a look and to use.

The Policy Library Committee is made up of the executive vice president and provost, vice president of administration and finance, senior associate vice president for human resources, the executive secretary of University Council, the chair of the University Council Rules, Governance and Elections Committee, the president of Operating Staff Council, president of Supportive Professional Staff Council, the president of the Student Association and the general counsel. Now all of these can be the persons in those positions or their designee.

I'm requesting policies through a link, and the link is up there on the slide. And if you go to that link, it shows you where you can submit a policy. We're looking for policies with an effective date

of 1997 and after. However, we know that some policies are older than that, and we will accept them on a case-by-case basis.

We're going to identify and advise administrators responsible for the policies in development and management. And we're going to communicate to the larger group about initiative and policy submissions. So this is where we are right now, and this where we're going. So, hopefully by March, I'll be back to tell you about the Policy Library that is ready and waiting for you to use.

Are there any questions?

G. Slotsve: I just wanted to know if you're also checking these policies to make sure they're consistent across units or where there are differences, because it was my understanding that different parts of the university may have a policy that covers the same issue, but it could actually be slightly different. Are you flagging that as well at this point?

R. Hunt: Yes because some of them, they have similar names, and so I've identified a couple that we'll need to take a look at. So yes, we'll be doing that.

G. Slotsve: Okay. I just wanted to verify that we're going to try to make everything consistent across the university as well.

R. Hunt: Yes, yes.

D. Boughton: I have a question about policy for policies. And it's kind of an archaeological question. When policies developed, if they're used in a department, but they're not registered in the Policy Library, are they still a policy?

R. Hunt: Yes, they are.

D. Boughton: Okay. The other question is, how far down do we drill for policies in order to have them included? Is it any policy that any department wishes to submit as a policy, will it be accepted? Or what does this need to meet certain criteria for acceptance as a policy?

R. Hunt: The policy has to be applicable to everyone across campus. So we're not going to drill down into the departments, into the colleges, looking for policies. Only those policies that affect everyone will be the ones that will be included in the Policy Library.

D. Boughton: Thank you.

R. Hunt: Any other questions? Well I thank you, and I'll see you in March.

T. Arado: Thank you, Becqui. We appreciate it.

C. Executive Vice President and Provost Selection Criteria – Per NIU Bylaws, Article 19.3.1.1(1), The Faculty Senate or Steering Committee of the Faculty Senate shall have the opportunity to review the [provost] selection criteria prior to the advertisement of the position – Pages 4-6

T. Arado: Item C under Items for Faculty Senate consideration is according to NIU Bylaws Article 19.3.1.1(1), the Faculty Senate has the opportunity to review the provost selection criteria. The draft of that was sent in the materials that were sent out before the meeting. Hopefully, you had an opportunity to take a look at that. And I want to take time now to get the body's feedback on that. I ask that you make sure you have a microphone when you are speaking so that it is recorded so that, when we go to transcribe the feedback ("we" meaning Pat) is transcribing the feedback, it can be picked up clearly and recorded accordingly.

We have received a couple of people who sent feedback through email and absolutely, welcome, please bring that up here as well. But this is open to anyone with comments from their colleagues or themselves on this. Kendall?

K. Thu: So I was one of those two. I did receive feedback from my colleagues in my department on my suggestion. I don't know, my suggestion is in the second paragraph of the first page. In the fourth line, after "graduate and professional schools," after that semi-colon, we include "experience with and commitment to shared governance" because I think there needs to be a more focused and stronger statement about the candidates' experience with and commitment to shared governance. There is some language elsewhere, but I don't think it's as direct as it should be. And it's not as upfront as I think it should be.

T. Arado: Great, thank you, appreciate that. Michael would like the mic.

M. Haji-Sheikh: We have a minor editorial comment. Are you "seasoning" the administration with salt and pepper, or is it just with a little sage and parsley. I think it probably ought to be "well experienced" or something like that. "Seasoned" just has.

T. Arado: Where is that in here?

M. Haji-Sheikh: The first line in the second paragraph.

T. Arado: A little pumpkin spice.

S. Johnston-Rodriguez: I think adding to that, if you're going to say "experienced," they want to know number of years, successful, things like that might be a little more objective.

T. Arado: Somewhere else in here, and I will definitely put the feedback in to put it here, there is the ten-year. Somewhere else in this document, I can't point you to exactly where it is, but yes. So identifying a time and experience length.

Unidentified: [inaudible]

T. Arado: But, you know, as Kendall mentioned, moving some things higher up in the document can be useful. And sometimes saying it more than once can be useful. Anyone else have some comments to add?

K. Millis: This is such a minor thing. On the second paragraph, the last sentence, should there be an "of" between "earned" and "terminal" – "have earned a terminal degree"?

Unidentified: "Have earned terminal degree."

K. Millis: Oh, I see, I get it now, okay.

T. Arado: I saw exactly what you did, and then it took me a couple reads.

K. Millis: Well that might say something. That is repeated, you know, the requirement. Will these be separated? I mean is the repetition of the requirement of an earned degree?

T. Arado: I can't answer that completely right now, but the position summary posting will be a separate part from the whole package, but I don't know if things would be bulleted, I don't know that. The tentative – just to put a comment in here – the tentative first meeting of the search committee, who will then be reviewing the whole of the document as well, is set tentatively for next week. So we're the first ones getting a look at this to provide feedback. Michael?

M. Haji-Sheikh: The other thing would be that you might want to say that the experience would be the administrative experience would be in a budgetary responsible position. In other words, something like a chair or a dean, because you could get into administrative management and actually never have to manage budget, and the provost has to.

T. Arado: Great, thank you. That's a very good point.

Unidentified: The last line above "Procedure for Candidacy," there's just a typo. There's an extra "a."

T. Arado: Okay. Anybody else?

T. Than: It is the first sentence under "Qualities and Qualifications of the Ideal Candidate." I'm not sure whether it is the language that universally adopted here at NIU, but I have a problem with "21st century workforce." I understand that it could be paid workers, but how about as a kind of good human being or like leaders in the communities. That part of the education, I think, is missing. It is very job-oriented, all market-oriented.

T. Arado: So to put something in regarding just the overall student experience, or what is your?

T. Than: Oh I give an example: "leaders in their own community," then second, "21st century workforce." Not just necessarily seeing NIU as a factory or mill to produce workers.

T. Arado: Anybody else? No? Okay, we will get the feedback collated and sent back to the group that wrote this.

VI.   CONSENT AGENDA

T. Arado: All right, moving on to the Consent Agenda, we have none, so that's done.

VII.   REPORTS FROM ADVISORY COMMITTEES

   A.   Faculty Advisory Council to IBHE – Linda Saborío – report
        IBHE memorandum – ISBE Actions Regarding Educator Shortages – Pages 7-9

T. Arado: And now on to our Reports from Advisory Committees. Our first one is the FAC to the IBHE, Linda Saborío.

L. Saborío: Good afternoon everyone. The October meeting for the FAC to IBHE was held at Lincoln Trail College in Robinson, Illinois. Anybody ever been to Robinson, Illinois? It's a quaint town located in the southeast corner of Illinois along the border with Indiana. Twice during my trip there, I do believe that I lost all contact with the modern world. However, I was not concerned, because I was in an NIU vehicle, and I figured that eventually they would come looking for their car. [laughter].

Anyway, the council received a very warm welcome from our host institution CFO, president and dean of instruction. There was some discussion from dean regarding dual credit and the Dual Credit Quality Act amendment. On the plus side, dual credit does allow high school students to get a head start on their college credit. For Lincoln Trail College, ten to 13 percent of their enrolled students earn dual credit in high school. But on the negative side, there's a great deal of concern regarding the quality of the courses and the processes for assessing that quality. And I think this is something that eventually we're going to see heading in our direction. It's not just with community colleges. With the amendment act, ISBE can credential any instructor when instead colleges should be determining the proper credentials. Also there's more flexibility in receiving credentials than before. Only 18 credit hours in the discipline. And finally, school districts can actually petition to bypass the entire credential process, itself.

We also discussed the issue of teacher shortage in Illinois. Recently, ISBE passed a proposed policy on solutions to alleviate teacher shortages in Illinois, despite the numerous concerns expressed in the memorandum that's been included with this report. Of greatest concern among many is that non-higher education entities will be allowed to prepare teachers. And if you want to see the memo included with the agenda packet for a complete list of concerns and for more details. And Pat's showing it to you right there on the screen.

And finally, this is a short report, we met in our working groups. And for my group, the P-20 Outreach, we will be reaching out to the 36 institutions represented on the FAC to ask them to share with us information on three exceptional outreach programs currently in place at their institution. Of specific interest are programs in initiatives that have impacted local communities/citizens, feature students and employers. Our goal with all this raw data is to eventually produce some type of

publication that would include data and anecdotes highlighting the many outstanding outreach programs at our Illinois institutions. And we hope to present our findings to the Higher Education Working Group – and here come a bunch of acronyms, are you ready – the IBHE [Illinois Board of Higher Education], ICCB [Illinois Community College Board], ISBE [Illinois State Board of Education] and the Orientation Session for New Legislators. And perhaps we're even going to draw up an editorial to submit to the Tribune, we'll see.

So our November meeting will be at Illinois Wesleyan in Bloomington, and I'm hoping that that will be a much more pleasant drive. And this concludes my report for this month. Are there any questions?

T. Arado: Thank you, Linda. We appreciate that.

      B.   University Advisory Committee to the Board of Trustees – no report
               Holly Nicholson, Cathy Doederlein, Therese Arado,
               Alex Gelman, Sarah Marsh, Kendall Thu

T. Arado: There has not been a UAC to the Board of Trustees meeting yet. That won't be until later in November.

VIII.   REPORTS FROM STANDING COMMITTEES

      A.   Faculty Rights and Responsibilities Committee – Katy Jaekel, Chair – no report

T. Arado: Going down our Reports From Standing Committees, Faculty Rights and Responsibilities, do we have a report from you, Katy?

K. Jaekel: No report.

T. Arado: Okay, I saw you were taking a microphone.

      B.   Academic Affairs Committee – Sarah Johnston-Rodriguez, Chair – no report

T. Arado: Academic Affairs, we have no report.

      C.   Committee on the Economic Status of the Profession – Alicia Schatteman, Chair – no report

      D.   Rules, Governance and Elections Committee – Clanitra Stewart Nejdl, Liaison/Spokesperson – report

           1.   Approve George Slotsve to serve as the Faculty Senate representative to the 2018-19 General Counsel Search Committee

T. Arado: I believe our first report here is from Clanitra Stewart Nejdl for Rules, Governance and Elections.

C. Nejdl: Yes, hi, how are you? So we just have one item of business and that's to select a faculty member to serve as the Faculty Senate representative to the 2018-2019 General Counsel Search Committee. George Slotsve served in this role last year, and he's expressed a willingness to continue to serve this year. So I move to approve George Slotsve to serve as the Faculty Senate representative to the 2018-19 General Counsel Search Committee, and I do need a second. Thank you Kendall [Thu]. All those in favor?

Members: Aye.

C. Nejdl: All those opposed? Any abstentions? Thank you.

T. Arado: Great, thank you, Clanitra.

> E. Resources, Space and Budget Committee – Kirk Duffin, Liaison/Spokesperson – no report

T. Arado: Kirk, Resources, Space and Budget? Do we have anything?

J. Wilson: The agenda says, "no report," but I would like to remind people that we are having President Freeman and Acting Provost McCord discuss with us questions that have arisen over last couple of months. And, of course, it is an open meeting and all are welcome to listen to their responses to our questions. And they can also ask questions themselves. So this will be this Friday at 10 a.m.

T. Arado: Thanks, Jim. Appreciate that.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. PUBLIC COMMENT

T. Arado: All right we are moving along here. We have no Unfinished Business. We have no New Business. Do we have any public comments?

M. Haji-Sheikh: I have a general announcement for everybody. I was going to retire at the end of May. I am going to be gone in January. I'll miss doing this. This is one of the funnest things I do. Actually, you guys thinks I'm nuts, but hanging with people who are actually interested in governance is fun. I will be resigning at the end of December from the University Council, and so this will be it.

T. Arado: Wow, so you have one more Faculty Senate meeting.

M. Haji-Sheikh: One more meeting. One more Faculty Senate meeting.

T. Arado: Well, congratulations on your retirement.

M. Haji-Sheikh: Thank you all for the fun, the votes last year, and we'll see you in the next Faculty Senate meeting.

V. Naples: I'd like to say thank you, probably on behalf of most of us, for all of the things that Michael has done for us. That was not what I was intending to talk about. I did want to announce to all of the members of the United Faculty Alliance, or any perspective members. And if you have not signed up yet, you really need to do so. I have officially accepted the position of the grievance officer. We had no official grievance process, and I had been handling it when I was the first UFA president. I am used to that. I have read the rules and regulations, the bylaws; and I am happy to talk to any of the faculty, staff or administrators that I need to on behalf of any of the union members. And I wanted to make sure everybody was aware of that, if you have any questions, you can address those to any of the present union Executive Board members or now in addition, myself. Thank you.

T. Arado: Thank you, Virginia. Any other announcements or comments?

XII.   INFORMATION ITEMS

T. Arado: I just want to call your attention to a couple of things that keep appearing under the Information Items. One is a SURSMAC representative that, if you're interested in that, please contact either Celeste Latham or Liz Guess in HR. And we also are in need of faculty – and it does not have to be from this body, so in your departments if you can get people to step up and do some of these, that would be great. But faculty vacancies exist on Campus Parking and the Parking Appeals Committee. So just putting a shout out to go back to your departments and say, hey I go to Faculty Senate and so you can go do this.

     A.   [Minutes](), Academic Planning Council
     B.   [Minutes](), Athletic Board
     C.   [Minutes](), Baccalaureate Council
     D.   [Minutes,]() Board of Trustees
     E.   [Minutes](), Campus Security and Environmental Quality Committee
     F.   [Minutes](), Comm. on the Improvement of the Undergraduate Academic Experience
     G.   [Minutes](), General Education Committee
     H.   [Minutes](), Graduate Council
     I.   [Minutes](), Graduate Council Curriculum Committee
     J.   [Minutes](), Honors Committee
     K.   [Minutes](), Operating Staff Council
     L.   [Minutes](), Supportive Professional Staff Council
     M.   [Minutes](), University Assessment Panel
     N.   [Minutes](), University Benefits Committee
     O.   [Minutes](), Univ. Comm. on Advanced and Nonteaching Educator License Programs
     P.   [Minutes](), University Committee on Initial Educator Licensure
     Q.   2018-19 Faculty Senate remaining meeting dates:
                 Oct 3, Oct 31, Nov 28, Jan 23, Feb 20, Mar 27, Apr 24

R.   NIU liaison to [State Universities Retirement System Members Advisory Committee](#)
       SURSMAC [sample meeting agenda](#)
       SURSMAC [Constitution and Bylaws](#)
       NIU HRS is recruiting one academic and one non-academic employee to serve as
       liaisons to the State Universities Retirement System Members Advisory Committee.
       To learn more, contact [Celeste Latham](#) or [Liz Guess](#).

S.   At large committee vacancies
       Several university committees currently have at large faculty vacancies, which can
       be filled by faculty from any college (as opposed to specific college representation).
       If you have interest in serving, or know someone who does, please contact [Pat
       Erickson](#).

       [Campus Parking Committee](#)
       Two faculty vacancies currently exist: a one-year term (2018-19) and a fall 2018
       semester only term.
       The CPC meets at 1 p.m. on the third Thursday of the month: Nov 15, no Dec
       meeting, Jan 17, Feb 21, Mar 21, Apr 18, May 16. CPC does not meet in the
       summer.

       [Parking Appeals Committee](#)
       One faculty vacancy currently exists: a three-year term (2018-19, 2019-20, 2020-21).
       The PAC meets at 1:30 p.m. generally on the second and fourth Tuesdays of the
       month: Nov 13 and 27, Dec 11, Jan 22, Feb 12 and 26, Mar 12 and 26, Apr 9 and 23,
       May 14 and 28. PAC meets once a month during the summer.

XIII.   ADJOURNMENT

T. Arado: Anything else before the gavel comes down again?

J. Novak: So moved.

T. Arado: John Novak. Second? Jim Wilson. We're adjourned. Have a great afternoon, everyone.

Meeting adjourned at 3:50 p.m.