

**FACULTY SENATE MEETING AGENDA**  
**Wednesday, September 2, 2015, 3 p.m.**  
**Holmes Student Center Sky Room**

**I. CALL TO ORDER**

**II. ADOPTION OF AGENDA**

**III. APPROVAL OF THE [MINUTES](#) OF THE APRIL 22, 2015 FS MEETING**

**IV. PRESIDENT'S ANNOUNCEMENTS**

**V. ITEMS FOR FACULTY SENATE CONSIDERATION**

**VI. CONSENT AGENDA**

- A. Faculty Senate Standing Committees – Per Faculty Senate Bylaws, Article 3, approve the [2015-16 membership rosters](#) – Pages 4-5
- B. University Council Steering Committee – Per NIU Bylaws, Article 2.1.1, approve the [faculty members of the 2015-16 UC-Steering Committee](#) – Page 6
- C. Parliamentarian – Per Faculty Senate Bylaws, Article 2.2, approve Professor Ferald Bryan, Department of Communication, to serve as the Faculty Senate parliamentarian for the 2015-16 academic year.

**VII. UNFINISHED BUSINESS**

- A. Proposed revisions to Faculty Senate Bylaws [Article 3](#) – Pages 7-8  
Rules & Governance Committee and  
Elections & Legislative Oversight Committee  
**SECOND READING – ACTION ITEM**

**VIII. NEW BUSINESS**

- A. Proposed revisions to Faculty Senate Bylaws [Article 3.1](#) – Page 9  
Faculty Senate Executive Committee revised to  
Faculty Senate Steering Committee  
**FIRST READING**

**IX. REPORTS FROM ADVISORY COMMITTEES**

- A. FAC to IBHE – Sonya Armstrong – report  
[May 15, 2015](#) – Page 10

[June 19, 2015](#) – Page 11

- B. University Advisory Committee to the Board of Trustees  
Greg Long, Dan Gebo, Rebecca Shortridge, Leanne VandeCreek,  
Deborah Haliczzer, Holly Nicholson
  - 1. BOT Academic Affairs, Student Affairs and Personnel Committee  
[May 28, 2015](#) – Page 12
  - 2. BOT Finance, Facilities, and Operations Committee  
[May 28, 2015](#) – Page 13
  - 3. BOT Enrollment Ad Hoc Committee  
[June 15, 2015](#) – Page 14
  - 4. BOT Governance Ad Hoc Committee  
[June 15, 2015](#) – Page 15
  - 5. Board of Trustees  
[May 7, 2015](#) – special meeting – Page 16  
[May 28, 2015](#) – special meeting – Page 17  
[June 18, 2015](#) – meeting – Page 18-19

**X. REPORTS FROM STANDING COMMITTEES**

- A. Faculty Rights and Responsibilities – Paul Stoddard, Chair – no report
- B. Academic Affairs – Jimmie Manning, Chair – no report
- C. Economic Status of the Profession – no report
- D. Rules and Governance – no report
- E. Resources, Space and Budget – Laura Beamer, Liaison/Spokesperson – no report
- F. Elections and Legislative Oversight – Therese Arado – report
  - 1. Election of a Faculty Senate Vice President per NIU Bylaws 2.2
  - 2. Hearing Panel elections – ballots will be distributed at FS meeting.
  - 3. By-lot election of Faculty Grievance Panel members
  - 4. Election of University Council alternates – ballots will be distributed at FS meeting.

5. Selection of one Faculty Senate member to serve on the 2016 BOT Professorship Award Selection Committee. Committee members review approximately 10 applications online and the committee meets 2-3 times (November/December and January/February). The person selected to serve on this committee cannot be a candidate for the award, nor have submitted a nomination for the award.

## **XI. COMMENTS AND QUESTIONS FROM THE FLOOR**

## **XII. INFORMATION ITEMS**

- A. [Minutes](#), Academic Planning Council
- B. [Minutes](#), Admissions Policies and Academic Standards Committee
- C. [Minutes](#), Athletic Board
- D. [Minutes](#), Board of Trustees
- E. [Minutes](#), Campus Security and Environmental Quality Committee
- F. [Minutes](#), Committee on the Improvement of Undergraduate Education
- G. [Minutes](#), Committee on the Undergraduate Academic Experience
- H. [Minutes](#), Committee on the Undergraduate Curriculum
- I. [Minutes](#), General Education Committee
- J. [Minutes](#), Graduate Council
- K. [Minutes](#), Graduate Council Curriculum Committee
- L. [Minutes](#), Honors Committee
- M. [Minutes](#), Operating Staff Council
- N. [Minutes](#), Supportive Professional Staff Council
- O. [Minutes](#), Undergraduate Coordinating Council
- P. [Minutes](#), University Assessment Panel
- Q. [Minutes](#), University Benefits Committee
- R. [Minutes](#), Univ. Comm. on Advanced and Nonteaching Educator License Programs
- S. [Minutes](#), University Committee on Initial Educator Licensure
- T. [Meeting Schedule](#) – 2015-16 – Page 20
- U. [Annual Report](#), Athletic Board
- V. [Annual Report](#), Academic Planning Council
- W. [Annual Report](#), Campus Security and Environmental Quality Committee
- X. [Annual Report](#), Graduate Council
- Y. [Annual Report](#), University Assessment Panel
- Z. [Annual Report](#), University Council Personnel Committee

## **XIII. ADJOURNMENT**

EXECUTIVE: 08-26-15
STEERING:
FACULTY SENATE: 09-02-15
UNIVERSITY COUNCIL:

**Faculty Senate Standing Committees - 2015-16**

**FS - Executive Committee**

<b>Constituency</b>	<b>2015-16</b>
BUS	Meghann Cefaratti, at-large
EDU	Rebecca Hunt, at-large
EET	Abul Azad, at-large
HHS	Laura Beamer, Liaison/Spokesperson, RSB
HHS	<b>Greg Long, Chair, Faculty Senate President</b>
LAS	Jimmie Manning, AAC Chair
LAS	Paul Stoddard, FRR Chair
LAW	Therese Arado, at-large
LIB	TBD for Sarah McHone-Chase, at-large
VPA	Richard Siegesmund, at-large
TBD	TBD, Chair, RG; or Liaison/Spokesperson, RGE
TBD	TBD, ESOTP Chair

**FS - Academic Affairs**

<b>Constituency</b>	<b>2015-16</b>
BUS	Christine Mooney
EDU	Katy Jaekel
EET	Veysel Demir
HHS	Hamid Bateni
LAS	<b>Jimmie Manning, Chair</b>
LAS	TBD for Ismael Montana
LAS	Joseph Stephen
VPA	John Novak
LAW (optional)	Therese Arado
LIB (optional)	TBD For Sarah McHone-Chase

**FS - Economic Status of the Profession**

<b>Constituency</b>	<b>2015-16</b>
BUS	Chuck Downing
EDU	Greg Conderman
EDU	TBD, LEPF
EET	TBD
HHS	TBD
LAS	Brian May
LAS	Jozef Bujarski
LAS	Diane Rodgers
LAS	Valia Allori
LAS	Kheang Un
VPA	TBD
LAW (optional)	Therese Arado
LIB (optional)	TBD for Sarah McHone-Chase

**FS - Faculty Rights and Responsibilities**

<b>Constituency</b>	<b>2015-16</b>
BUS	Sukesh Patro
EDU	Eui-Kyung Shin
EET	Ji Chul Ryu
HHS	Hamid Bateni
LAS	<b>Paul Stoddard, CHAIR</b>
LAS	Mitch Irwin
LAS	Minmei Hou
VPA	Richard Siegesmund
LAW (optional)	Therese Arado
LIB (optional)	TBD for Sarah McHone-Chase

**FS - Rules & Governance**

<b>Constituency</b>	<b>2015-16</b>
BUS	Meghann Cefaratti
EDU	Todd Gilson
EET	Reinaldo Moraga
HHS	Xiaolin Xie
LAS	Gary Baker
LAS	Tharaphi Than
LAS	Keith Millis
LAS	Andreas Glatz
VPA	Richard Siegesmund
Law (optional)	Therese Arado
LIB (optional)	TBD for Sarah McHone-Chase

**FS/UC – Resources, Space and Budget**

<b>Constituency</b>	<b>2015-16)</b>
Faculty – UC – BUS, ACCY	<b>Mark Riley, Chair</b>
Faculty – UC – EET, ISYE	Gary Chen
Faculty – UC – LAS, PHYS	Dhiman Chakraborty
Faculty – UC - LAW	Elvia Arriola
Faculty – UC – LIB	Jana Brubaker
Faculty – UC – BUS, MGMT	Terry Bishop
Faculty – FS – HHS, NUHS	<b>Laura Beamer, FS Liaison/Spokesperson</b>
Faculty – FS – BUS, MKTG	Mark Rosenbaum
Faculty – FS – EDU, ETRA	Rebecca Hunt
Faculty – FS – LAS, ECON	George Slotsve
Faculty – FS – LAS, GEOG	Mike Konen
Faculty – FS – VPA, MUSC	Rich Grund
Dean – EET	Promod Vohra
Operating Staff	Holly Nicholson
Supportive Professional Staff	Deborah Haliczzer
Student Association	TBD
Chief Financial Officer	Al Phillips
Senior administrator responsible for facilities	John Heckman

EXECUTIVE: 08-26-15 STEERING: FACULTY SENATE: 09-02-15 UNIVERSITY COUNCIL:
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**Faculty Members Serving on the  
University Council Steering Committee – 2015-16**

<b>Constituency</b>	<b>2015-16</b>
FACULTY – BUS	Mark Riley, RSB Chair
FACULTY – EDU	Cynthia Campbell, at-large
FACULTY – EET	Gary Chen, at-large
FACULTY – HHS	<b>Greg Long, Chair</b> <b>Executive Secretary of University Council</b>
FACULTY – LAS	Linda Saborio, UA Chair
FACULTY – LAW	Elvia Arriola, at-large
FACULTY – LIB	Jana Brubaker, at-large
FACULTY – VPA	Janet Hathaway, at-large
FACULTY – TBD	TBD, RGE Chair
FACULTY – TBD	TBD, AP Chair

EXECUTIVE: 08-26-15  
STEERING:  
FACULTY SENATE: 09-02-15 – SECOND READING  
(postponed from 04-22-15)  
UNIVERSITY COUNCIL:

In order to streamline our processes, reduce the overall number of committees on which faculty senators must serve, and provide opportunity for greater collaboration, we propose two actions: 1) consolidating the current Faculty Senate Rules and Governance Committee with the Faculty Senate Elections and Legislative Oversight Committee, and 2) making this committee a joint committee of the Faculty Senate and University Council.

By making this change, two additional faculty senators can be assigned to the Faculty Senate-University Council Committee on Resource, Space and Budget (RSB) where committee representation is necessary beyond the academic calendar. Moreover, senators not assigned to a standing committee would then be available to populate any ad hoc committees created to address time sensitive issues not otherwise covered in a current standing committee.

In addition, the creation of this joint committee of the Faculty Senate and University Council, will result in bringing the Faculty Senate voice to the ultimate policy-making table at an earlier stage in any policy discussion, allowing for greater opportunity for collaboration.

Like the description for the RSB, the description of the newly created FS-UC Committee on Rules, Governance and Elections is limited here and more fully explained in the UC bylaws.

## **FACULTY SENATE BYLAWS**

### **3.5 Faculty Senate-University Council Committee on Rules, Governance and Elections**

The president of the Faculty Senate shall appoint, with the advice and consent of the Senate, those members of the Faculty Senate who shall represent the Senate on the Faculty Senate-University Council Committee on Rules, Governance and Elections. One member of the Faculty Senate representatives to that committee shall serve as liaison-spokesperson at meetings of the Faculty Senate and the Executive Committee of the Faculty Senate. Reports from the delegation shall be given, in the order of business, during the presentation of reports from special committees. The Faculty Senate representatives are responsible for running all pertinent elections affecting the Faculty Senate

### **~~3.5 Rules and Governance Committee~~**

#### **~~3.5.1 Composition~~**

~~The membership of the committee shall be appointed by the president of the Faculty Senate and approved by the Faculty Senate. One faculty senator will be appointed to the committee to represent each of the Colleges of Business, Education, Engineering and Engineering Technology, Health and Human Sciences, Liberal Arts and Sciences, and Visual and Performing Arts. A faculty senator representing University Libraries and a faculty senator representing the College of Law may be appointed upon their expression of interest in service on the committee. Other faculty senators may be appointed to the committee to a maximum of twelve (12) members.~~

#### **~~3.5.2 Duties~~**

~~The committee shall advise the Senate concerning:  
Substantive issues referred to it by the Senate involving interpretations of the Faculty Senate Bylaws and the University Constitution and Bylaws as they relate to the Faculty Senate;  
Proposals relating to the structure and procedures of the Faculty Senate, including proposals to amend Senate Bylaws.~~

### **~~3.7 Elections and Legislative Oversight Committee~~**

#### **~~3.7.1 Composition~~**

~~The membership of the committee shall be appointed by the president of the Faculty Senate and approved by the Faculty Senate. One faculty senator will be appointed to the committee to represent each of the Colleges of Business, Education, Engineering and Engineering Technology, Health and Human Sciences, Liberal Arts and Sciences, and Visual and Performing Arts. A faculty senator representing University Libraries and a faculty senator representing the College of Law may be appointed upon their expression of interest in service on the committee. Other faculty senators may be appointed to the committee to a maximum of twelve (12) members.~~

#### **~~3.7.2 Duties~~**

~~The committee shall recommend to the Senate policies and procedures to monitor the election of faculty to the Senate from the academic departments or schools, the College of Law and the University Libraries. The committee shall also conduct elections of officers of the Senate; monitor legislation that relates to higher education in general and to faculty interests in particular; and, shall report the status of such legislation to the Senate so that appropriate actions may be taken.~~



EXECUTIVE: 08-26-15  
STEERING:  
FACULTY SENATE: 09-02-15  
UNIVERSITY COUNCIL:

In the past, there has been confusion with regard to the terms, University Council-Steering Committee and Faculty Senate-Executive Committee. Both standing committees serve the same purpose for their respective larger bodies, as articulated in the NIU Bylaws and the Faculty Senate Bylaws. To diminish future confusion, and without revising any of the duties of this standing committee, it is proposed to change the title of the Faculty Senate-Executive Committee to the Faculty Senate Steering Committee.

## **ARTICLE 3: STANDING COMMITTEES OF THE FACULTY SENATE**

### **3.1 Executive Steering Committee**

#### **3.1.1 Composition**

The Executive Steering Committee shall be chaired by the president and shall consist of the following:

The chairs of the Senate standing committees;

The president, vice president, and secretary;

Additional members as appointed by the president with the advice and consent of the Senate to assure that each degree-granting college and the University Libraries are appropriately represented.

#### **3.1.2 Duties**

3.1.2.1 The Executive Steering Committee shall advise the president between meetings of the Senate.

3.1.2.2 The committee shall prepare the agenda for distribution to Senate members prior to meetings of the Senate.

3.1.2.3 In addition, the committee shall perform other duties as are assigned to it.

## **Report on the IBHE-FAC Meeting, May 15, 2015**

The Illinois Board of Higher Education (IBHE) Faculty Advisory Council (FAC) met on May 15, 2015, at Southern Illinois University Edwardsville.

### **FAC Updates**

The meeting was called to order by the FAC Vice-Chair, Marie Donovan (DePaul). The group first heard a brief update by Gretchen Lohman, the IBHE Assistant Director of Academic Affairs, regarding the IBHE offices move. Other updates included the following:

- there is a new system for reviewing program applications being tested
- Eric Lichtenberger has been hired as the new Deputy Director for Information Technology and Institutional Research
- Academic Affairs is updating institutional profiles using a different categorization that includes data on default rates

Next, Candace Mueller, Interim Deputy Director of Advancement, External, and Government Relations, provided a legislative update. The budget for FY16 is (theoretically) due at the end of May. There is a proposed 31% budget cut to higher education; IBHE is recommending a flat budget for higher education appropriations. Mueller also mentioned a bill (HB 3428) to require uniform credit acceptance for AP scores of 3 or higher. There is strong opposition from the public universities, but support from the ICCB.

### **Presentation by Eric Lichtenberger**

Eric Lichtenberger gave a presentation on behalf of the Illinois Education Research Center (IERC) titled “Thinking Longitudinally While Focusing on Policy.” He described the IERC, which began in 2000, is housed at SIUE, and is the research arm of the State P-20 Council. He covered data sources and limitations of current reporting requirements. One of the IERC’s projects has been to follow the 2003 high school graduation cohort over their next seven years, including reverse transfer students.

### **Business Meeting**

The FAC approved minutes from the April meeting. The election of FAC officers for next year was affirmed. The meeting was adjourned following the business meeting.

Respectfully submitted,

Sonya L. Armstrong  
Associate Professor in the Department of Literacy and Elementary Education  
NIU Representative to the IBHE Faculty Advisory Council

*NOTE: This report is based on the minutes taken at the meeting by IBHE FAC Secretary, Steven Rock (WIU). Once approved, full meeting minutes can be accessed at <http://www.ibhe-fac.org/Meetings.html>. Please see the full meeting minutes for a more detailed report of the discussions and presentations.*

## **Report on the IBHE-FAC Meeting, June 19, 2015**

The Illinois Board of Higher Education (IBHE) Faculty Advisory Council (FAC) met on June 19, 2015, at Dominican University. Paul Stoddard represented NIU at this meeting.

### **Conversation with Guest Speaker Emanuel “Chris” Welch**

The 7<sup>th</sup> District State Representative Emanuel “Chris” Welch joined the group for a conversation. He is in his second term after being on the Proviso School Board for twelve years. He is a graduate of John Marshall Law School and is passionate about education. He highlighted the legislative year relative to higher education and noted he is on the following committees: Elementary & Secondary Education Appropriations, Higher Education Appropriations, Higher Education, and others. Discussion topics included higher education spending, and the upcoming FY16 budget.

### **FAC Updates**

The group first heard a brief update by Gretchen Lohman, the IBHE Assistant Director of Academic Affairs, regarding the new Faculty Fellow. She also mentioned administrative rules for the distance learning approval process and dual credit.

Next, Candace Mueller, Interim Deputy Director of Advancement, External, and Government Relations, provided a legislative update. Recently passed legislation includes the following: HJR52 (creates a commission on the future of the workforce), SB1457 (creates a military prior learning assessment task force), HB3428 (requires credit by community colleges and public universities be given to students with Advanced Placement scores of 3 or more), SB806 (provides junior status for students transferring after completing community college), and SB760 (up to 30 credits from PBVS schools with national accreditation would be accepted by community colleges).

FAC Vice-Chair Marie Donovan (DePaul) distributed a document about concerns with the new ISBE teacher licensure examination (edTPA). She noted that there are unintended consequences with high stakes testing scheduled for implementation this fall. She asked for support with recommendations to delay implementation, changes in the rules, and creation of a task force.

### **Business Meeting**

The FAC approved minutes from the May meeting. The meeting was adjourned following the business meeting.

Respectfully submitted,

Sonya L. Armstrong  
Associate Professor in the Department of Literacy and Elementary Education  
NIU Representative to the IBHE Faculty Advisory Council

*NOTE: This report is based on the minutes taken at the meeting by IBHE FAC Secretary, Steven Rock (WIU). Once approved, full meeting minutes can be accessed at <http://www.ibhe-fac.org/Meetings.html>. Please see the full meeting minutes for a more detailed report of the discussions and presentations.*

<u>EXECUTIVE: 08-26-15</u> <u>STEERING: 08-26-15</u> <u>FACULTY SENATE: 09-02-15</u> <u>UNIVERSITY COUNCIL: 09-09-15</u>
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TO: University Council and Faculty Senate (NIU)

FR: Dan Gebo and Bill Pitney, University Advisory Committee members to the Board of Trustees

RE: Academic Affairs, Student Affairs, and Personnel Committee (BOT)

The AASAPC committee of the Board of Trustees met on May 28, 2015.

There were three action items and three informational items reported during this meeting.

1. The AASAP committee for the Board of Trustees voted to approve all faculty promotions, tenure decisions, and promotions with tenure for 2015-2016.
2. Voted to approve a change in a degree designation from for the current Ed.D in instructional Technology in the Department of Educational Technology to that of a PhD.
3. Voted to approve the Oral English Proficiency Report.
4. The AASAP committee heard an oratory spyware presentation from Julia Boyle, a NIU undergraduate who finished fifth nationally.
5. The AASAP heard presentations from four NIU presidential commissions on disabilities, minorities, women, and sexual orientation.
6. This committee was updated on several university searches for four deans (College of Education, Business, Law, and Visual and Performing Arts), a Chief Diversity Officer, and Senior Associate Vice President for Human Resources.

Respectfully submitted,

Daniel L. Gebo  
William Pitney

The Finance, Facilities and Operations Committee of the NIU Board of Trustees met on Thursday, May 28, 2015. Trustee Marc Strauss called the meeting to order.

After opening comments, Alan Philips, VP for Administration and Finance, provided an overview of the fiscal year 2016 budget preparations. Given a likely decline in state revenue support and enrollments, the preliminary budget reflects a \$29.3 million reduction. A strategic approach will be used to allocate these resources. The preliminary operating budget was approved.

The committee approved several additional items, highlighted below:

1. Student Accident and Insurance Contract: \$630,124 reimbursement to Academic Health Plans as a result of calculating the 2014 premium based on incorrect rates. This is a flow-through payment.
2. Intercollegiate Athletics Health Insurance: Approved payment of \$315,000 for insurance claims for student athletes occurring as a result of athletic related injuries or illness.
3. Intercollegiate Athletics Air Charter Services: Approval for \$360,000 in air travel for the NIU football team to four contest. The actual expenditure will likely be lower than the approved amount.
4. Oracle and PeopleSoft ERP System Renewal: NIU Division of Technology and the Division of Administration and Finance requested permission to issue an order for five years of ongoing maintenance for ERP Systems. The five-year agreement will result in savings of more than \$520,000 for software maintenance and more than \$110,000 for hardware maintenance.
5. Blackboard Software License Renewal: Approval given to the Division of Information Technology to purchase three-year licenses for the Blackboard, Inc. Learn Platform and Mobile Suite. The license cost increased by 17% to \$1.01 million, partly as a result of the addition of new modules. Trustee Strauss recommended revisiting other software options after the completion of the program prioritization process.
6. Waste Management and Utilities: Approved \$420,000 expenditure to Waste Management for removal of solid waste and recyclable materials for July 1, 2015-June 30, 2016. Will request that a representative from Waste Management speak at a future committee meeting about their green efforts at NIU.
7. Appropriation Transfer Authorization: Approved a request to submit an appropriation transfer authorization to the Illinois Board of Higher Education to provide for the \$2.1 million give back to the State of Illinois pursuant to HB 317. As a result of state shortages, universities were asked to give some of their revenue back to the state.
8. Preliminary Planning for Neptune Complex Improvements: In June 2014, the Board of Trustees approved a \$1.5 million dollar proposal for the design of renovations for Homes Student Center. For clarification of records, the proposal also includes design work for Neptune Complex. No additional funding was approved.

A presentation regarding proposed improvements to the Holmes Student Center, the Neptune Complex, and the campus core was provided. Final recommendations for initial and long-range projects will be presented at the August Finance, Facilities, and Operations Committee meeting.

Respectfully submitted,

Rebecca Shortridge  
University Advisory Committee Representative

The Ad Hoc Committee on Enrollment of the NIU Board of Trustees met on Monday, June 15, 2015. Trustee Marc Strauss called the meeting to order. After opening comments, a member from the public addressed the committee. The comments, from an alumnus, focused on concerns about the appropriate treatment of students and visitors at NIU.

Two informational items were discussed. The first item, provided by Provost Lisa Freeman, included an update on program prioritization, new reporting requirement about low-enrollment programs by the Illinois Board of Higher Education (IBHE), and an update on streamlining the curricular approval process. Highlights of each item follow:

*Program prioritization*

- The program prioritization task forces for academic and administrative reviews have been identified and will be posted on the website.
- During the summer, the data support team will build a data system and identify/map information that reflects the criteria for evaluation.
- Programs will generate program reports during the fall semester.
- The task forces will evaluate all programs in the spring semester and report the results in April.

*IBHE low enrollment reporting*

- The IBHE will require programs that fall below minimum enrollment/graduation requirements to explain how the enrollments will be mediated or why they are below the minimum.
- For undergraduate programs, the minimum average enrollment is 25 or less than six degrees conferred per year.
- For masters programs, the minimum enrollment is 10 or less than five degrees conferred.
- For doctoral programs, the minimum enrollment is 5 or less than one degree conferred.

*Curricular process*

- During 2014-2015, an effort was made to streamline the curricular approval process that can sometimes take more than a year to clear through all necessary channels. The changes did not pass in University Council. This effort will be revisited in 2015-2016.

The second informational item included a presentation by Dani Rollins, the new director of undergraduate admissions. Dani highlighted several improvements that have or will occur with her team:

- Implemented organizational changes including cross-training for counselors and staff and improved communication efforts.
- Hired several new counselors who are fluent Spanish speakers.
- Massive clean-up of enrollment management systems to make it more user friendly for staff.
- Updated campus visit presentations, provided coffee/water for guests, and doubled amount of Northern Ambassadors
- Approval to hire 5 new processors, a CRM analyst, and an associate director for strategic communications
- Increased involvement in conferences, will deliver presentation about revamp of entire system

No actions were taken and the meeting was adjourned by Trustee Strauss.

Respectfully submitted,

Rebecca Shortridge  
University Advisory Committee Representative

Northern Illinois University  
Board of Trustees  
Ad Hoc Committee on Governance  
June 15, 2015

EXECUTIVE: 08-26-15
STEERING: 08-26-15
FACULTY SENATE: 09-02-15
UNIVERSITY COUNCIL: 09-09-15

The Ad Hoc Committee on Governance of the NIU Board of Trustees met on Monday, June 15, 2015. Trustee John Butler called the meeting to order.

After opening remarks, two public comments were addressed to the committee. The first concerned compliance with the Freedom of Information Act regarding notice of public meetings. The second concerned contracts with consultants.

The Committee considered potential action items regarding changes to the bylaws and regulations. The first discussion focused on public comments:

- Jerry Blakemore and Greg Brady, from the General Counsel's office, presented a proposal to streamline the requirements for public comment at board meetings. One key change was the removal of the address from the request to comment. Those wanting to comment only need to provide their name, date of presentation, and any technology needs.
- The Committee also discussed the appropriate time allotment for public comments.
- The changes were approved and forwarded to the full board.

The Committee also considered changes to Board regulations including the Authority to Employ. The discussion focused on when Board approval or Executive Committee Approval should be required for personnel actions or hiring. The trustees decided that additional information was needed before changes could be made in this area.

The Committee approved changes to regulations regarding the following:

- The President shall (1) request Board approval for matters required by statute, regulation, or policy; (2) advise the Board of all matters dictated by sound management practice; including significant financial implications or items of public interest; and (3) inform the Executive committee of any procurement matter that significantly deviates from matters previously approved by the Board.
- Amended language for professional service contracts or consulting that are directly for the President or the Board to require approval by the Executive Committee for transactions or a series of transactions over \$100,000.
- Added language to require Presidential Assessment to include a review of the President's compliance with Board and University policies and procedures.

The items approved will be sent to the Board of Trustees for consideration. The meeting was adjourned by Trustee Butler.

Respectfully submitted,

Rebecca Shortridge  
University Advisory Committee Representative

EXECUTIVE: 08-26-15  
STEERING: 08-26-15  
FACULTY SENATE: 09-02-15  
UNIVERSITY COUNCIL: 09-09-15

**Report on the Special Meeting of the NIU Board of Trustees  
May 7, 2015**

The NIU Board of Trustees met on Thursday, May 7. Chair Butler Called the special meeting to order at approximately 8:05 p.m.

The BOT authorized the use of an executive search firm for the Women's Basketball Coach position.

Respectfully Submitted,

William A. Pitney  
UAC Representative



<u>EXECUTIVE: 08-26-15</u>
<u>STEERING: 08-26-15</u>
<u>FACULTY SENATE: 09-02-15</u>
<u>UNIVERSITY COUNCIL: 09-09-15</u>

**Report on the Special Meeting of the NIU Board of Trustees  
May 28, 2015**

The NIU Board of Trustees met on Thursday, May 28<sup>th</sup> in Hoffman Estates. Chair Butler Called the special meeting to order at approximately 3:30 p.m.

The BOT authorized an appropriate transfer to address the Illinois Office of the Comptroller reduction to the line item appropriations for the 2015 Fiscal Year. This will be forwarded to the IBHE for approval before submitting the request to the Governor's office.

The BOT approved the appointment of Mark Cordes as the interim Dean for the College of Law and Paul Bauer as the interim Dean for the the College of Visual and Performing Arts. Gerald Blazey was approved as the interim Vice President for Research and Innovation Partnerships.

Respectfully Submitted,

William A. Pitney  
UAC Representative

The NIU Board of Trustees met on Thursday, June 18, 2015 in DeKalb. Chair Butler called the meeting to order at approximately 9:00 AM. The board heard two public comments about oversight and governance. Reports were provided from the various board committees, President Baker regarding the IBHE, the University Civil Service Merit Board, the NIU Foundation, Alumni Association, and Research Foundation.

The BOT considered the following action items:

- Approved recommendations for Faculty Promotions, Tenure, and Promotions with Tenure for 2015-2016. The President noted that these are significant accomplishments and congratulated the faculty.
- Approved a preliminary fiscal year 2016 internal operating budget. This is necessary to continue operations of the university given that no state budget has been approved. The preliminary budget includes an anticipated decrease in revenues of approximately \$29.3 million.
- A remittance to Academic Health Plans for student accident and sickness insurance as a result of flow-through revenues collected was approved.
- A secondary student health insurance contact for intercollegiate athletes was approved.
- Endorsed program prioritization initiatives that will be undertaken at the university during 2015-2016.
- Granted authorization to retain executive search firms for the four dean searches that will occur in 2015-2016.
- Dr. Laurie Elish-Piper was appointed as the acting dean for the College of Education. The title “Acting” implies that Dr. Elish-Piper could be a candidate in the permanent dean search. “Interim” appointments cannot be in the candidate pool.
- Board Regulations regarding a tuition remittance program for a Ph.D. in Health Sciences were approved.
- Changes to the Board Bylaws were approved for (1) public appearance before the Board and (2) duties and responsibilities of the President. The Board also approved changes to their regulations concerning (1) Retention of Consultants by the President and Board, (2) Presidential obligations to the Board regarding statutes, regulations, or policies, (3) sound management practices, (4) personnel actions, and (5) procurement matters. All of these changes are an effort to provide stronger governance practices.

Several items were approved through the consent agenda. These included the following:

- Change in degree designation from Ed.D. to Ph.D. for the current doctoral program in Instructional Technology.
- A report on oral English proficiency for those providing classroom instruction.
- Air charter services for the football team to travel to four football games.
- A renewal of Oracle and Peoplesoft ERP systems maintenance plans.
- Fiscal Year 2016 Blackboard software licenses.
- A renewal contract with Waste Management for solid waste removal and recycling.

The board discussed several information items including:

- The progress of current administrative searches. Final negotiations are in progress for a Chief Diversity Officer. A search for a human resources executive continues. Beginning in the fall, four dean searches will commence: business, education, law, and visual and performing arts. Provost Freeman indicated that the use of search firms tends to result in the strongest pool of candidates. (Note approval to retain executive search firms above.)
- A state legislative update was provided by President Baker and Mike Mann. The discussion suggested that the range of potential higher education budget cuts is from 6.5% to 31%. However, a final budget has not been passed by the legislature. Further, the capital budget was also not approved. This means that all capital projects in the state will shut down July 1. For NIU, this means all work on Stevens Hall will be stopped until a capital budget is approved. President Baker reported that the university has enough cash flow to remain open for a significant period of time.

The Board of Trustees conducted elections for the 2015-2016 officers. Those chosen to serve include:

Chairman:	Marc Strauss
Vice Chair:	John Butler
Secretary:	Robert Marshall
4 <sup>th</sup> Executive Committee Member:	Cherilyn Murer
Civil Service Merit Board Rep:	Robert Marshall

The Board read a Resolution honoring Student Trustee Paul Julion for his year of service.

The Board adjourned to closed session at approximately 12:30.

Respectfully Submitted,

Rebecca Shortridge  
UAC Representative

EXECUTIVE: 08-26-15
STEERING: 08-26-15
FACULTY SENATE: 09-02-15
UNIVERSITY COUNCIL: 09-09-15

## 2015-2016 MEETING SCHEDULE

EXECUTIVE COMMITTEE OF THE FACULTY SENATE  
STEERING COMMITTEE OF THE UNIVERSITY COUNCIL

FACULTY SENATE  
UNIVERSITY COUNCIL

<b>FS-EXECUTIVE COMMITTEE</b> 1 – 2:30 p.m.	<b>FACULTY SENATE</b> 3 – 5 p.m.	<b>UNIVERSITY COUNCIL</b> 3 – 5 p.m.
<b>UC-STEERING COMMITTEE</b> 3 – 4:30 p.m.  Altgeld Hall 225	Clara Sperling Sky Room Holmes Student Center	Clara Sperling Sky Room Holmes Student Center
August 26, 2015	September 2, 2015	September 9, 2015
September 23, 2015	September 30, 2015	October 7, 2015
October 21, 2015	October 28, 2015	November 4, 2015
November 11, 2015	November 18, 2015	December 2, 2015
January 20, 2016	January 27, 2016	February 3, 2016
February 17, 2016	February 24, 2016	March 2, 2016
March 23, 2016	March 30, 2016	April 6, 2016
April 20, 2016	April 27, 2016	May 4, 2016

Spring Break March 13-20, 2016