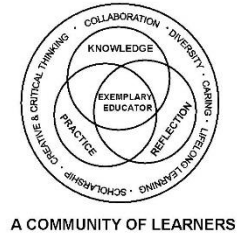


**University Committee on Initial Educator Licensure**  
**Minutes**  
**November 17, 2023**  
**Teams Meeting**  
**1:00 – 3:00pm**



I. Sub-Committee Meetings

- Assessment and Accreditation (P. Fix)
  - a. Safety Tutorial-ISBE requirement for Gun Safety Storage in the Home-Content Addition in BlackBoard-Certification of Inclusion by December 1, 2023: Search for another long-term solution.
  - b. Volunteers for Tasks Needed
- Placements and Partnerships (K. Gross)
  - a. Student Teacher Orientation Planning
  - b. DRC Accommodations Review of Draft Recommend Language
- Curriculum, Policies, and Procedures (L. Gerzel-Short)
  - a. CRTL Standard Review and Compile Matrix Responses from 8 programs; 1<sup>st</sup> Draft Due October 2024
  - b. Draft Template Discussion
- Diversity, Equity, and Inclusion (C. Taines)
  - a. Transportation Equity
  - b. Interventions for Students in the Field Experiencing issues.

II. 1.48pm Approval of Agenda, 1<sup>st</sup> L. Gerzel-Short, 2<sup>nd</sup> R. Warren, **APPROVED**

III. Approval of Minutes from October 13, 2023, 1<sup>st</sup> L. Gerzel-Short, 2<sup>nd</sup> R. Warren, **APPROVED**

IV. Reports

A. University Office of Educator Licensure and Preparation

- UOELP/ISBE updates – A. Jones
  - a. ISBE Updates – CRTL timeline, Safety Tutorial – Gun Safety, confirmation in compliance required by December 1<sup>st</sup>, add to safety tutorial module. Students who took the tutorial prior will not be asked to do it again. Completer Survey Feedback request, Anticipated Launch of 2023 Illinois Educator Preparation Profile, all programs receive full points for general teaching skills or Ed TPA and Completer survey indicators due to the EdTPA being waived. Illinois Comprehensive Literacy Plan in its second draft. Interested in commenting, second phase of public comment, will expire November 18<sup>th</sup>.
  - b. CAEP – Good Cause Extension – asked for and was granted a Good Cause Extension. Working on a new set of timelines moving forward. Next site visit Fall, November 2025, self-study report required the semester prior. For all licensure programs.
  - c. UOELP updates/reminders – priority clear request, discussion with the Grad school, for fall 2023 completers, send requests to the teacher certification mailbox and do not copy register registration and records or the grad school, we have a process in place and will forward requests to them. Submit a copy of the

job offer letter in SharePoint, and they will be priority. Spring 2024 completers are due in your SharePoint by December 31<sup>st</sup>, 2023. Check the C or better box. Exception forms are updated and are for grades only, upload separately in SharePoint. Exception for grades is only an option for courses taken during the Governor's Disaster Proclamation, after May of 2023 exceptions are not allowed. Entitlement worksheet template for new admits and your completers have been updated and now ask for EMPL ID instead of Z ID. Use entitlement worksheet Spring 2024 moving forward. Verification of the cooperating teacher form, if you have a process keep it up, if you don't, one is in SharePoint, feel free to use (student teaching only). Received vouchers from the ILTS for testing.

d. Annual Program Report – C. Schaff – Annual report information is uploaded into Blackboard in program folders. A blank copy of the annual report as well as disposition data and content test data.

B. Assessment and Accreditation – P. Fix – What are programs using as an alternative to the Ed TPA, survey to fill out, to find what is people are using, and programs could be using something great that others could use for their annual report. We have crafted language to address the gun safety mandate. Addressing the high content area test failure rate.

C. Placements and Partnerships – K. Gross – Spoke about challenges placing in certain districts and rebuilding those partnerships. Working on language around accommodations for clinicals and student teaching (meeting with DRC). Looking for answers for DACA students, ongoing. Student Orientation in the Spring will be January 12, 2024, 8:30am – 11:30am.

D. Curriculum, Policies, and Procedures – L. Gerzel-Short – Putting together a common document, of common courses that all programs can use (undergrad), how the standards align in particular service courses. Spreadsheet posted in Teams so all can update. Have new teacher preparation standards, we can get them all at the same time, we will continue to work on that. Crosswalk may be helpful. A. Jones will do follow up with the ISBE for a similar document.

E. Diversity, Equity, and Inclusion –C. Taines – Collaborate with Dr. Lopez at the documented Resource Center for undocumented students. Working on transportation equity, how to support students who experience certain microaggressions or blatant discrimination.

## V. New Business

A. NIU Completer Survey – has been uploaded to the Qualtrics site, reviewing to make sure it works correctly, ready to go end of semester. Distribution, beginning of December and then programs send out to who needs to complete.

B. P. Fix followed up on the alternative survey for Ed TPA, asked A. Jones's office to send out to proper programs.

## VII. Announcements

A. Next meeting date scheduled for December 8, 2023, via TEAMS meeting 1:00 sub-committee meetings and 1:45pm -3pm for the main meeting.

B. M. Eads announced a new chair elect is needed for UCIEL next year.

## VIII. Adjournment – 2:46pm., 1<sup>st</sup> L. Gerzel-Short, 2<sup>nd</sup>, R. Warren - **APPROVED**