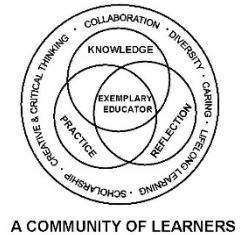


**University Committee on Initial Educator Licensure**  
**Minutes**  
**October 13, 2023**  
**Teams Meeting**  
**1:00 – 3:00pm**



**I. Sub-Committee Meetings**

- **Assessment and Accreditation (convened by P. Fix)**
  - a. **2023-2024 Help with CAEP accreditation/visits**
    - i. Update: No help needed at this time, programs submitted, and feedback has been given, March 15<sup>th</sup> next deadline
    - ii. HLC site visit March 2024: criteria released one at a time and reviewed by programs to ensure they covered most important aspects of licensure and the arguments made are accurate. Criteria four is the assessment on teaching and learning. Criteria one is about the mission, the accreditation team would like feedback from some of us.
  - b. **Completer Survey Development**
    - i. Recap: Discuss and finalize document for survey
  - c. **Key Assessments**
    - i. Recap: Collecting KA diversity data via Anthology Portfolio
    - ii. GOAL: determine if there are discrepancies in the date between gender/racial groups
    - iii. Can this demographic data be used to filter and sort
  - d. **Content Area Test high failure rates and equity gaps**
    - i. Resolution
    - ii. Meeting with Greg Brady follow up email.
  - e. **edTPA – Potential survey on what programs will be used for replacement.**
  - f. **CAEP**
    - i. If we weren't involved in CAEP, could these funds be used for student transportation?
    - ii. When last discussed, didn't have IEPP
    - iii. Do programs feel different now?
- **Placements and Partnerships (convened by K. Gross)**
  - a. **DRC accommodation for statements about clinicals/some students do not present accommodations due to the document.**
    - i. Pull language from DRC letters, don't assume anything, needs to be discussed with professors and mutually agreed upon.
    - ii. What happened to the statement about clinical/student teaching, current language putting stress on individual instructors, DRC policy has nothing referring to disposition statement-perhaps we need to include this in the statements. R. Warren working on a draft, will send next week.
  - b. **Supporting Undocumented and Trans Students**
    - i. What are the challenges and how can we support students?
    - ii. Two experiences in past with difficulties in district with safety/affirming, how to make some burdens like medical exams, fingerprinting visible to students, TB tests, resources to help student/inviting students to come see them.

- Curriculum, Policies, and Procedures (convened by L. Gerzel-Short)
  - a. Discussed how successful our candidates are taking the licensure exam, early childhood exam is being redone again. Pilot program out for discussion, waiting to get more information and update soon.
- Diversity, Equity, and Inclusion (convened by C. Taines)
  - a. Cultural Centers collaborations between various licensure programs. Opportunities for ally trainings with licensure students before/during their clinical placement, as well as for staff and faculty
  - b. Transportation Equity Fund crowdfunding campaign is on-going.
  - c. Social Security Number Inventory
  - d. Racism/microaggressions interventions

II. 1:47pm Approval of Agenda, 1<sup>st</sup> R. Warren, 2<sup>nd</sup> L. Gerzel-Short - **APPROVED**

III. Approval of Minutes from May 5, 2023, 1<sup>ST</sup> R. Warren, 2<sup>nd</sup> L. Gerzel-Short, **APPROVED** & September 15, 2023, 1<sup>st</sup> L. Gerzel-Short, 2<sup>nd</sup> K. Gross, **APPROVED**

IV. Reports

A. University Office of Educator Licensure and Preparation

- a. UOELP/ISBE updates – A. Jones
- b. ISBE Updates – NIU is participating in ISBE's new Licensure Officer Advisory Group, first meeting was October 3, 2023 and intends to meet monthly, first Tuesday of each month, discussing best practices used by licensure officers for entitlements, internal operations, ELIS glitches, reviewing new documents from ISBE, new program change form. edTPA suspension, Aug. 4<sup>th</sup> – Aug. 31, 2025, no candidates required to pass the teacher performance assessment, including the edTPA. Currently there are three members among all committee members representing a different public university in the state and each current member must be faculty of the approved EPP, appointed by the state Superintendent of Education. On or before August 1, 2024, a recommendation on teacher performance will be made to the State Board of Education and the General Assembly. If Student graduates without licensure, our office can entitle them, they can apply directly through the ISBE for entitlement.
- c. Rule Change: ESL/Bilingual Methods Clarification – NIU is in compliance with our LTIC 420 course.
- d. UOELP updates/reminders- Part one due on September 25<sup>th</sup>, workshop on November 10<sup>th</sup> at 1:30-3:00pm, anything licensure, all welcome. If there is a candidate placed in a district, they need to have an agreement with that district. Any questions use the teacher certification mailbox. Cape update, Fall 2024 visit, requesting a good cause extension. New Admin starting October 16, 2023. Cathy Schaff- Annual program report is uploaded into Blackboard into program folders, content data and dispositions data is all there.
- e. Meeting format results: 2/3 voted for "pure virtual" meetings, last meeting of the year try to meet in person, looking for a space.

B. Assessment and Accreditation – P. Fix – Paul gave an overview of the A&A sub-committee group.

C. Placements and Partnerships – K. Gross- Kelly gave an overview of the P&P sub-committee group.

D. Curriculum, Policies, and Procedures – L. Gerzel-Short- Lydia gave an overview of the CP&P sub-committee group.

E. Diversity, Equity, and Inclusion –A. Boyles- Amy gave an overview of the DEI sub-committee group.

V. New Business – Looking for a new UCIEL elect, volunteer, contact Mike Eads. L. Gerzel-Short announced students can get a professional outfit from the career closet, in the SEED Department.

VII. Announcements

A. Next meeting date scheduled for November 17, 2023, via TEAMS meeting 1-3pm

VIII. Adjournment – 1<sup>st</sup> L. Gerzel-Short, 2<sup>nd</sup> J. Cohen – **APPROVED**