

UCIEL Meeting  
September 16<sup>th</sup>, 2022  
Approved Minutes

- I. Meeting Called To Order: 1:48
- II. Donna motions to approve agenda, John Evar seconds to approve agenda: Agenda approved
- III. Withdraw the motion to approve the minutes from previous meeting and tabled for next meeting
- IV. Reports

A. University Office of Educator Licensure and Preparation

UOELP/ISBE updates – A. Jones

a. ISBE news

i. IEPP/Re-authorization updates

- There is a possibility of change in the reporting dates for IEPP from April 30<sup>th</sup> to a new date- this will affect the Annual Program Report due date.
- Programs with historically low numbers of enrolled students are not in IEPP and this is an issue so they may “roll up” or combine so science sub areas would be combined together if the number in the subgroups are less than 10.

b. UOELP news

i. Licensure Summit Summary

- Re-authorization status that were in the past informational, beginning in dec of 2022 there will be consequences for re-authorization which means that programs will need to respond to any licensure status that is less than commendable.
- SPA deadlines were Sept 15<sup>th</sup>- draft 1, Feb 15<sup>th</sup> feedback of draft 1, march 15<sup>th</sup> draft 2 response is due, Aug 15<sup>th</sup> feedback , Sept 15<sup>th</sup> 2023 draft 3 due, feedback march 15<sup>th</sup> 2024 if needed

ii. Entitlements: Sept 25<sup>th</sup> new candidates need to be in Sharepoint Site

- a. Exemption Forms-Fall 22 will be sent near mid-term
- b. Updated Entitlement Forms and Process in TEAMS
- c. Video Trainings of Process

B. Assessment and Accreditation – JE Strid: CAPE reports just finished for some areas

o Licensure Summit Outcomes, anything additional for committee discussion?

▪ IEPP

-Discussion about changing IEPP data collection dates for reauthorization.  
Dates are important, when information need to be ready, etc.

-Rolling up data

-Not recognizing different content areas. For example, exemplary status just for math, but not other areas.

-Sub-programs in the program, but need a certain number to be included, so discussing rolling up into one to report the data,

-Math has had the most numbers, so data mostly reflects them

-How will other sub-programs affect reporting

-N =10, so smaller sub-programs not reflected in report.

- Information for CAEP visit? What will program need? Role of UOELP
  - Increased enrollments, but less staff.
  - Next steps: feedback, not sure of dates (Feb 15.).
  - Time to revise, due March 15– August 15 feedback, 30-day turn around for draft 3 (if needed)
  - Self-study Spring 2024, site visit Fall 2024. 2025 final visit.
- CAEP/Spa report, preparation and submission
  - SPA deadline yesterday
  - A “beast” of a report
  - Thankful for support, helpful tutorials
  - Updates on a monthly, coaching and reminders were very helpful. Messaging from UOELP has been very helpful.
  - Different levels of support from UOELP and within CEDU.
  - Suggestion to solicit feedback to share tips techniques obstacles from the actual program writing and coaching. Lot of variances in reporting.
  - Workshop conference for CAEP this week:
    - -Different examples of the ways you could tell the story for each standard.
    - -From conference: No one way to do it, so need to develop on your own.
  - Types of data to use, how to use it, how to organize
  - Mentor or some sort of presentation, so help in the future.
  - Perhaps committee can help facilitate this exchange between report writers?
  - Dispatcher to set mentorship between people who are novices and experts
  - Opportunity to discuss how approached answering SPA.
  - Request to schedule drop-in sessions for February to do feedback.
- Topics to follow-up:
  - Interface between SPA/CAEP report writer
  - Anthology Portfolio -Making sure every program adopts
  - CRTL standards: Future discussion
  - Diversity: need to consider within assessment and accreditation

#### C. Placements and Partnerships – K. Kuschman/K. Lichtman:

- Evaluation of student teaching orientation is in “teams” licensure advisors, files
- Spring 2023 Orientation will be similar to Fall 2022 in terms of structure and events
- Employment Data on graduates is a task that will be undertaken by this committee in the upcoming semester

Sept. 16--Lots of new committee members so we talked about:

- History of committee (Rachel Warren, Mary Lynn Doherty)
- official committee topics/responsibilities and possibly dividing into subcommittees for each of the committee responsibilities.

- added to topics - Last year we talked about Interviewing- talk to James Cohen and Jenny Johnson
- placement procedures in the COE, Music, Art?, CLAS- all were different. Rachel shared CLAS placement map with regions that students get to choose their top 3
- tracking of employment of grads- Math, Music and World Languages keep spreadsheets and rely on grads to let us know
- Tracking employment is one of our committee's responsibilities to report to UCIEL- what kind of data would be useful and interesting? Percentage? in state /out of state, regions, Does the IPP report already have this? Talk to Jenny Parker to get guidance on what we should do with this topic

Oct.

- set date SP 23 student teaching orientation and announce to all.
- add to How colleges/disciplines track employment of graduates and what type of information when tracking would be useful to report back to all UCIEL.

Nov.

- finalize SP 23 student teaching orientation

Dec.

- TBA

D. Curriculum, Policies, and Procedures – L. Gerzel-Short

- a. No new report
- b. Will continue to work on waiver policy

E. Diversity, Equity, and Inclusion –C. Taines

- a. Encourage broader representation among UCIEL members
- b. Working on teacher mentorship for licensure candidates
- c. Next UCIEL DEI sub-committee meeting is Thurs 10/13 at noon

We're seeking broader representation on the UCIEL DEI sub-committee, with the hope that every sub-committee and College will be represented. We're especially eager to recruit more LA&S members.

In our DEI sub-committee meetings, we'll reserve time to hear what each UCIEL sub-committee is working on, to assist in applying an equity lens to any new policies and practices being proposed. We're requesting that each UCIEL sub-committee reserve part of their agenda to hear from their members who also belong to DEI, so that we can ensure that DEI work is being infused throughout all of our teacher licensure efforts.

We're working on partnering with the Cultural Centers on campus and the university's DEI office to enhance our collaboration, communication, mentoring, and support of students of color, low-income students, and LGBTQ students in our teacher licensure programs. These partnerships are also intended to solicit feedback on UCIEL policies and practices, to ensure they're as equitable as intended.

In consultation with UCIEL leadership, we're planning on carving out time during our UCIEL meetings for conversations about equity, diversity, and inclusion in teacher licensure.

V. New Business

A. Chair Elect for 2022-2023

Mike Eads has been nominated

- Donna makes a motion to elect, Paul seconds- UCIEL votes and approves Mike Eads as the chair elect

VII. Announcements

A. Next meeting date scheduled for October 14, 2022, via TEAMS meeting 1-3pm

B. Mike moves to have John Evar continue to represent UCIEL on B.C, Donna Seconds- UCIEL votes to approve John Evar

VIII. Adjournment

Lydia Motions to adjourn, Mary Lynn seconds to approve, UCIEL adjourns at 2:33.