University Committee on Initial Educator Licensure
Minutes
May 5, 2023
1:00 – 1:45pm

Motion to begin meeting: Donna W/Strid
Motion to approve agenda: Gross/Strid
Discussion: Add to agenda a review of how CTs get CPUs and vouchers (Cathy Schaff explained and then sent a document, See end of minutes)
Unanimous approval to approve agenda

Motion to approve Minutes from April, 2023: Gerzel-Short/Strid
Unanimous approval.

Reports:

I.   University Office of Educator Licensure and Preparation: Antoinette Jones

        Updates:

        a. WestEd on CRTL Alignment will have their first meeting on May 25 3:00. This is the first of 3 coaching sessions. We are looking for participants. Contact Antoinette to participate.
        b. Disaster Proclamation ends May 11th.
        c. Any coursework in progress still can have a grade C- or lower but any new courses will have to have a C
        d. Beginning Jan1 2024 student teachers will have to take licensure test before student teaching.
        e. Short term sub licenses will now be a maximum of 5 consecutive days. It was 15 days during the disaster proclamation.

        f. edTPA: Current legislation could lead to possible suspension of the assessment up to August 31, 2025. If no action is taken, edTPA will return in Spring 2024. If a suspension of edTPA does pass, there will be a task force. NIU has contacted… telling of desire to be part of that task force. Donna W asked if edTPA is suspended again can individual programs still have the option to implement? (yes)

        g. The UOELP is beginning Entitlement process. For non degree seekers, they will work on as soon as grades are posted. For the others, as soon as Registration and Records releases.

        h. The entitlement PowerPoint is in TEAMS. Let Antoinette know if you have questions. Advisors: Please send PPT out to our student teacher completers

        i. Please upload Entitlements for summer 23 and Fall 23 completers by May 31st

II.   Old Business   ?
III.   New Business:
       Curriculum, Policies, and Procedures (L. Gerzel-Short):
       Lydia went through Substitute Teaching Policy during Student Teaching highlighting the additions.
       No comments. Vote to move on to second document: Gerzel-Short/Taines
       Lydia went Instructional Waiver Policy highlighting the changes.
       Motion to move on and send out a voting poll for both documents since we did not have a quorum.
       Gerzel-Short/Eads
       The two documents were sent out to all members before the meeting so all have access to them.
       A vote through Qualtrics- due Monday

VIII. Discussion: Renee Olsen brought up next year's meetings- Will some be in person and some on
       Zoom? She mentioned that we only meet once a month and we are losing connections with each
       other. Others voiced support for some in person meetings.
IX.   Adjournment: Gerzel-Short/Strid, unanimous approval, 1:45?.

Respectfully submitted,

Kathy Kuschman

Information about Professional Development Hours (PDH)

Our office will contact all mentor/cooperating teachers at the end of each Fall (beginning in mid-December) and Spring semester (beginning in mid-May) to request their completion of the ISBE-mandated evaluation form if they wish to receive PDHs. Upon receiving the evaluation form, our office will email the "Evidence of Completion" form to the cooperating teacher for the PDH.

Mentor/cooperating teachers are contacted using the email addresses provided to the program areas by the cooperating teacher.

- Cooperating teachers mentoring early field experiences may be eligible for 12 PDHs.
- Cooperating teachers mentoring student teaching experiences may be eligible for 30 PDHs.

Information about Instructional Waivers

Instructional Waivers are issued to the school district for mentoring teacher candidates rather than to specific teachers; waivers are processed and sent to the district representative at the end of the semester. Once the district representative receives the email and accompanying documents stating how many hours the district has been awarded for the semester, the district determines how the hours are awarded/distributed to its faculty; NIU is not part of the distribution process.