I. **(1:00 pm – 1:45 pm)** Sub-committee Meetings

A. Assessment and Accreditation (convened by JE Strid)
   1. CAEP Review
   2. CRTL Standards
   3. Missing data points
      a. edTPA waivers

B. Placements and Partnerships (convened by J Johnson)
   1. ALICE training will be provided by NIU police
      a. Please submit requests for training to Jenny Johnson (jjjohnson@niu.edu)
      b. Location of training (program area will need to reserve the space)
      c. Number of teacher candidates
   2. Spring 2022 Student Teacher Orientation
      a. Link to virtual component will be available January 10, 2022
      b. In person event will be January 14, 2022
      c. Program areas should invite students as appropriate (may include third professional
         block students if they are participating in a yearlong model for student teaching)

C. Curriculum, Policies, and Procedures (convened R Rupnow)
   1. Policy Regarding Cooperating Teacher Misconduct
   2. Student Teachers Also Earning a Salary: Current Policy and Updates
   3. Continuation of Remote Supervision beyond expiration of Proclamation
   4. NIU Instructional Waiver Policy Update
      a. International Tuition Rate
      b. Online usage by Out of State CTs
   5. Short Term Sub License Policy Review

II. **(1:45 pm)** Approval of Agenda: Motion to approve by John Evar Strid, seconded by Paul Fix, and approved unanimously

III. Approval of Minutes from October 15, 2021 Motion to approve by Kelly Gross, seconded by Paul Fix, and approved unanimously

IV. Reports

A. University Office of Educator Licensure and Preparation
   1. UOELP/ISBE updates – J. Parker
      a. ISBE news
         i. ISBE Diversity Pilot Diversity
            i. One of 24 institutions examining how recruit diverse candidates into programs
            ii. Initial guidelines and deadlines set
            iii. Put goals into next IEPP
            iv. Diversity Sub-committee can help with this task
            v. Look at guidebook for diversity issues
            vi. Diversity initiative needs to take into account CRTL standards
         ii. Culturally Responsive Teaching and Learning Standards
            i. More clarification needed on how to implement
ii. Timeline
   1. Get program and department analysis by summer 2022
   2. Be ready to fully implement by fall of 2024.
iii. Another ISBE meeting on implementation at the beginning of December
iv. Long term planning document
   1. How CRTL Standards, CAEP review, and Annual Data overlap.
   2. Roadmap on everything need to do
v. Developing implementation
   1. Look at program and classes that fulfill
   2. Spreadsheet – that shows the standards plus the indicators
   3. Put in all of the classes and have fill in how fulfill
   4. Need more information from ISBE
   5. A starting point to look at program courses and look at gaps and
      look at service classes
   6. Jenny not looking for too much detail at this point, because
      concerned that ISBE might ask for something different.
vi. Questions
   1. Kelly Gross:
      a. Spreadsheet in files on Teams/Sharepoint
      b. Karen Lichtman shares link to document in chat
   2. Paul Fix asks about using tabs and later puts an example for a
      science tab
   3. JohnEvar asks about process in getting programs to fill in
vii. Discussion
   1. What is in the spreadsheet
   2. How to handle the process of filing in
   3. Some courses taken in different areas
   4. Look at individual programs and classes
   5. Map out how programs deal with the different standards

2. CAEP update – J. Parker
   a. Email to programs about SPA submission
      i. To identify when you turn in SPA report
      ii. SPAs: If you do not have a SPA, then did not receive an email.
      iii. 3 possible dates, and annual report is still due.
      iv. Earlier is better
3. Short Term Sub License
   a. ISU email: to explain availability
   b. District questions about NIU policy
   c. Push from districts to be helpful with teacher shortages.
   d. Curriculum, Policies, and Procedures subcommittee is working on
4. IEPP data update – A. Jones
   a. February 1: ISBE opens annual reporting period
      i. For data from Sept 20-Aug 30 2021
      ii. Report completers, withdrawn, etc.
         i. Show progress each program makes
      iii. Verification of information for February report
         i. Various sources of data
         ii. Cross check
         iii. Final check again at the department level
            1. Make sure data systems are accurate.
            2. Confirm entitlement worksheets for candidates.
            3. Share all information that you have.
            4. December 20th deadline
   iv. Kelly Gross:
      i. Question about nature of the nature of corrections needed (i.e., graduate
         vs. undergraduate)
      ii. Question about changing criteria to gauge that someone started program
         to first enrollment
   v. Antoinette confirms both corrections
v. Karen Lichtman
i. Questions about data accuracy and time frame
ii. Antoinette: First need to get time period set, so exclude people who are not in the time frame

5. Dispositions update – C. Schaff
   a. Uploaded to Blackboard.
   b. Email to explain how works.
   c. Reach out if any questions.

B. Assessment and Accreditation – JE Strid
   1. CAEP Review: emphasis on the importance of advance preparation, early submission, and dates
   2. CRTL Standards:
      a. Discussion of spreadsheet for implementation
      b. Process for gathering data for the spreadsheet
      c. Question about emphasis on forming a team for program review in ISBE implementation document as the first step. Jenny Parker: “We are the team.”
   3. Missing data points from EdTPA waivers: Programs have been gathering partial data and ISBE is aware of resulting data differences
   4. Initial discussion of inconsistent data in the student teaching evaluation tabled to next meeting

C. Placements and Partnerships – J Johnson
   1. ALICE training
      a. NIU police very flexible on where and when.
         i. Between 10-6
         ii. Need to determine with programs
         iii. Working out the details about scheduling, particularly for seniors who need it ASAP.
         iv. For numbers no more than 50, but will make it work.
         v. Virtual option?
         vi. Schedule on a rolling basis
   2. Student teacher orientation January 10 and January 14.
      a. Leaders: Christine Schweitzer and James Cohen emcees confirmed
      b. In the process of scheduling Jenny Parker and President Lisa Freeman
      c. Also potentially integrate ALICE training
      d. End time will depend on ALICE
      e. Letter that goes out to candidates, indicating if third professional candidates

D. Curriculum, Policies, and Procedures – R Rupnow
   1. Short term sub license
      a. Do not want to be perceived as against, but current policy languages suggests
      b. Current language “approval and support”
      c. Replace with “in capacity as individuals not as representatives of NIU.”
      d. Submit for first reading for next meeting,
   2. Incorporating changes into the actual UCIEL policy.
      a. Adjusting requirements to match updates.
      b. Switching to email instead of phone numbers

V. New Business
A. Diversity, Equity and Inclusion
   a. Bylaws integration
      i. Bylaw changes makes ad hoc into permanent subcommittee
      ii. Passed bylaws last time, but not integrated quite yet.
   b. Membership and meeting schedule
      i. Separate meeting time?
      ii. 13 people on ad hoc, but for permanent?
      iii. If interested in being on subcommittee, send Jenny and Donna an email
      iv. Then send out an invite to the meeting.
      v. Nicole asks about membership needs

VII. Announcements
A. Next meeting date scheduled for December 10, 2021, TEAMS meeting 1-3pm
B. National Association of Professional Development Schools conference in Chicago in Feb.
   1. Selected NIU to be host institution.
   2. Opportunity to volunteer and to put a table.
   3. Also opportunities to attend conference

VIII. Adjournment: Motion by James Cohen, seconded by Christine D’Alexander, and approved unanimously.