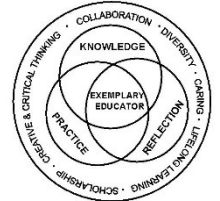


University Committee on Initial Educator Licensure
Approved Minutes
November 19, 2021
Teams Meetings
1:00 – 3:00pm



A COMMUNITY OF LEARNERS

- I. **(1:00 pm – 1:45 pm)** Sub-committee Meetings
 - A. Assessment and Accreditation (convened by JE Strid)
 1. CAEP Review
 2. CRTL Standards
 3. Missing data points
 - a. edTPA waivers
 - B. Placements and Partnerships (convened by J Johnson)
 1. ALICE training will be provided by NIU police
 - a. Please submit requests for training to Jenny Johnson (jljohnson@niu.edu)
 - b. Location of training (program area will need to reserve the space)
 - c. Number of teacher candidates
 2. Spring 2022 Student Teacher Orientation
 - a. Link to virtual component will be available January 10, 2022
 - b. In person event will be January 14, 2022
 - c. Program areas should invite students as appropriate (may include third professional block students if they are participating in a yearlong model for student teaching)
 - C. Curriculum, Policies, and Procedures (convened R Rupnow)
 1. Policy Regarding Cooperating Teacher Misconduct
 2. Student Teachers Also Earning a Salary: Current Policy and Updates
 3. Continuation of Remote Supervision beyond expiration of Proclamation
 4. NIU Instructional Waiver Policy Update
 - a. International Tuition Rate
 - b. Online usage by Out of State CTs
 5. Short Term Sub License Policy Review
- II. **(1:45 pm)** Approval of Agenda: Motion to approve by John Evar Strid, seconded by Paul Fix, and approved unanimously
- III. Approval of Minutes from October 15, 2021 Motion to approve by Kelly Gross, seconded by Paul Fix, and approved unanimously
- IV. Reports
 - A. University Office of Educator Licensure and Preparation
 1. UOELP/ISBE updates – J. Parker
 - a. ISBE news
 - i. ISBE Diversity Pilot Diversity
 - i. One of 24 institutions examining how recruit diverse candidates into programs
 - ii. Initial guidelines and deadlines set
 - iii. Put goals into next IEPP
 - iv. Diversity Sub-committee can help with this task
 - v. Look at guidebook for diversity issues
 - vi. Diversity initiative needs to take into account CRTL standards
 - ii. Culturally Responsive Teaching and Learning Standards
 - i. More clarification needed on how to implement

- ii. Timeline
 - 1. Get program and department analysis by summer 2022
 - 2. Be ready to fully implement by fall of 2024.
 - iii. Another ISBE meeting on implementation at the beginning of December
 - iv. Long term planning document
 - 1. How CRTL Standards, CAEP review, and Annual Data overlap.
 - 2. Roadmap on everything need to do
 - v. Developing implementation
 - 1. Look at program and classes that fulfill
 - 2. Spreadsheet –that shows the standards plus the indicators
 - 3. Put in all of the classes and have fill in how fulfill
 - 4. Need more information from ISBE
 - 5. A starting point to look at program courses and look at gaps and look at service classes
 - 6. Jenny not looking for too much detail at this point, because concerned that ISBE might ask for something different.
 - vi. Questions
 - 1. Kelly Gross:
 - a. Spreadsheet in files on Teams/Sharepoint
 - b. Karen Lichtman shares link to document in chat
 - 2. Paul Fix asks about using tabs and later puts an example for a science tab
 - 3. JohnEvar asks about process in getting programs to fill in
 - vii. Discussion
 - 1. What is in the spreadsheet
 - 2. How to handle the process of filing in
 - 3. Some courses taken in different areas
 - 4. Look at individual programs and classes
 - 5. Map out how programs deal with the different standards
- 2. CAEP update – J. Parker
 - a. Email to programs about SPA submission
 - i. To identify when you turn in SPA report
 - ii. SPAs: If you do not have a SPA, then did not receive an email.
 - iii. 3 possible dates, and annual report is still due.
 - iv. Earlier is better
- 3. Short Term Sub License
 - a. ISU email: to explain availability
 - b. District questions about NIU policy
 - c. Push from districts to be helpful with teacher shortages.
 - d. Curriculum, Policies, and Procedures subcommittee is working on
- 4. IEPP data update – A. Jones
 - a. February 1: ISBE opens annual reporting period
 - i. For data from Sept 20-Aug 30 2021
 - ii. Report completers, withdrawn, etc.
 - i. Show progress each program makes
 - iii. Verification of information for February report
 - i. Various sources of data
 - ii. Cross check
 - iii. Final check again at the department level
 - 1. Make sure data systems are accurate.
 - 2. Confirm entitlement worksheets for candidates.
 - 3. Share all information that you have.
 - 4. December 20th deadline
 - iv. Kelly Gross:
 - i. Question about nature of the nature of corrections needed (i.e., graduate vs. undergraduate)
 - ii. Question about changing criteria to gauge that someone started program to first enrollment
 - iii. Antoinette confirms both corrections
 - v. Karen Lichtman

- i. Questions about data accuracy and time frame
 - ii. Antoinette: First need to get time period set, so exclude people who are not in the time frame
 - 5. Dispositions update – C. Schaff
 - a. Uploaded to Blackboard.
 - b. Email to explain how works.
 - c. Reach out if any questions.
 - B. Assessment and Accreditation – JE Strid
 - 1. CAEP Review: emphasis on the importance of advance preparation, early submission, and dates
 - 2. CRTL Standards:
 - a. Discussion of spreadsheet for implementation
 - b. Process for gathering data for the spreadsheet
 - c. Question about emphasis on forming a team for program review in ISBE implementation document as the first step. Jenny Parker: “We are the team.”
 - 3. Missing data points from EdTPA waivers: Programs have been gathering partial data and ISBE is aware of resulting data differences
 - 4. Initial discussion of inconsistent data in the student teaching evaluation tabled to next meeting
 - C. Placements and Partnerships – J Johnson
 - 1. ALICE training
 - a. NIU police very flexible on where and when.
 - i. Between 10-6
 - ii. Need to determine with programs
 - iii. Working out the details about scheduling, particularly for seniors who need it ASAP.
 - iv. For numbers no more than 50, but will make it work.
 - v. Virtual option?
 - vi. Schedule on a rolling basis
 - 2. Student teacher orientation January 10 and January 14.
 - a. Leaders: Christine Schweitzer and James Cohen emcees confirmed
 - b. In the process of scheduling Jenny Parker and President Lisa Freeman
 - c. Also potentially integrate ALICE training
 - d. End time will depend on ALICE
 - e. Letter that goes out to candidates, indicating if third professional candidates
 - D. Curriculum, Policies, and Procedures – R Rupnow
 - 1. Short term sub license
 - a. Do not want to be perceived as against, but current policy languages suggests
 - b. Current language “approval and support”
 - c. Replace with “in capacity as individuals not as representatives of NIU.”
 - d. Submit for first reading for next meeting,
 - 2. Incorporating changes into the actual UCIEL policy.
 - a. Adjusting requirements to match updates.
 - b. Switching to email instead of phone numbers
- V. New Business
 - A. Diversity, Equity and Inclusion
 - a. Bylaws integration
 - i. Bylaw changes makes ad hoc into permanent subcommittee
 - ii. Passed bylaws last time, but not integrated quite yet.
 - b. Membership and meeting schedule
 - i. Separate meeting time?
 - ii. 13 people on ad hoc, but for permanent?
 - iii. If interested in being on subcommittee, send Jenny and Donna an email
 - iv. Then send out an invite to the meeting.
 - v. Nicole asks about membership needs
- VII. Announcements
 - A. Next meeting date scheduled for December 10, 2021, TEAMS meeting 1-3pm

- B. National Association of Professional Development Schools conference in Chicago in Feb.
 - 1. Selected NIU to be host institution.
 - 2. Opportunity to volunteer and to put a table.
 - 3. Also opportunities to attend conference
- VIII. Adjournment: Motion by James Cohen, seconded by Christine D'Alexander, and approved unanimously.