

University Benefits Committee
Minutes
March 7, 2019; 2:00 – 4:00 PM
Altgeld 203

Present: Tim Aurand, Deb Boughton, David Dosier, Liz Guess, Murali Krishnamurthi, Celeste Latham, Karen Smith, Toni Tollerud

Absent: Alicia Schatteman, Laura Beamer

- I. Call to Order
Meeting was called to order at 2:04 by Latham
- II. Roll Call
Attendance was recorded by Smith
- III. Agenda Additions/Approval
Agenda approved - motion carried
- IV. Approval of the February minutes
Correction to minutes by Krishnamurthi under Provost Office minutes. Chairs will meet in February with a discussion regarding sabbaticals that are not taken within the same time period. Chairs usually take sabbatical leave split over two summer semesters. Minutes approved - motion carried
- V. Constituent Reports
 - Annuitants Association
Establishing their first scholarship award in the Fall. The current President will be stepping down and elections will be done. The Annuitants will have a table at the Health & Wellness Fair on Wednesday, April 3. They have worked out a solution to rooms available on campus for the association to meet.
 - SPS - (Dosier)
Continuing issue with some the conversion from SPS to Civil service classifications for temporary and regular SPS employees. HR is working with university general counsel as they look at state law review in terms of how liabilities (vacation days) need to be handled.
 - Operating Staff - (Smith)
No report.
 - Faculty - (Aurand)
No report.
 - Provost's Office (Krishnamurthi)
FMLA survey of supervisors was completed with 355 mailed out and 205 responses. Based on responses, needs include: 1) a university template for consistency on return to work plans; and 2) training resources. Guess did research with other universities on their processes, all follow

similar procedures as NIU. A draft summary will be sent to the President. Sabbatical reviews were completed and sent to BOT for approval.

- HR (Latham/Guess)
 1. SURs Spring visits will happen on March 20 and 21.
 2. There have been no updates on Benefit Choice as of this meeting.
 3. Affordable Care notices were sent out.
 4. Guess will conduct “How to Retire from NIU” presentation on March 14.

- Old Business
n/a

- New Business
The continuation of work emails for retirees: Retirees are assigned a new ID and lose their work ID email. This raises an issue especially for retirees who are continuing with research. Dean’s Council will address account ID’s this year.

- Announcements
Health & Wellness Fair will be held on Wednesday, April 3 from 10am-1pm in the HSC Ballroom.

- Adjournment
Tollerud motion to adjourn, Aurand seconded.

Next meeting April 4, 2019; 2:00-4:00 pm; Altgeld 203