# University Assessment Panel Meeting

# Friday, November 15, 2024

# 10:00 a.m. – 12:00 p.m.

# approved Minutes

# Members

**Present:** Hamid Bateni,Doug Boughton, Amy Buhrow, Amanda Durik, Chris Goodman, Nicholas Grahovec, Young Lee, Kay Martinovich, Linda Matuszewski, Christine Nguyen, Tawanda Paul, Bethany Rohl, Jeanie Sparacino, Matt Timko, Carrie Zack, Peitao Zhu,

**Absent:** Michaela Holtz, Bette Montgomery, Betsy Sterner, Cathy Schaff, Tracy Miller

* **The meeting was called to order by Amy Buhrow at 10:02 a.m.**
* **Approval of Minutes:** Motion to approve November 1, 2024, minutes by Bethany Rohl, seconded by Amanda Durik, motion carried unanimously.
* **Regular Updates**
  + Higher Learning Commission – Nothing to report
  + Cocurricular Assessment
    - Programs are having a tough time differentiating between program objectives and student learning outcomes.
    - There is a tendency to focus on delivery rather than learning. Implementation fidelity literature supports the notion that if programs deliver well, learning will follow.
    - AAE staff are communicating an openness to alternative reporting of program objectives as long as student learning outcomes are reported as a supplement. AAE staff are also communicating the importance of only assessing objectives and outcomes that programs can impact.
  + General Education Assessment
    - Amy Buhrow asked for an update on the General Education rubric. She will schedule initial meetings for those who have not yet met.
    - Buhrow clarified the task is to refresh the current rubrics ensuring applicability across the broad range of general education courses. Task forces should consider the current rubric, benchmark against the rubrics used by other institutions to assess similar student learning outcomes and consider the current AAC&U rubric. Task forces should consider the assessment indicators, scale, scale anchors and performance descriptors and then propose revisions based on that work. The proposed rubric should produce actionable data to inform continuous improvement of the general education program.
    - The first milestone is a status update to the General Education Committee at the December 19 meeting. The update should include:
      * What was your process?
      * What examples did you review?
      * What did you learn?
      * How does what you’ve learned impact next steps?
  + Community-Engaged Course Assessment
    - Buhrow updated the UAP on the status of the community-engaged task force dealing with process.
* **Old Business**
  + None
* **New Business**
* Assessment Summary Reports – The UAP reviewed the following academic reports:
* Music, B.A. (Buhrow/Sterner)
* Music, B.M. (Buhrow/Martinovich)
* Music, M.M. (Buhrow/Zhu)
* Music, P.C. (Buhrow/Sterner)
  + Cocurricular Assessment Plans – The UAP reviewed the following cocurricular assessment plans:
* Career Services (Paul/Matuszewski)
* CHANCE (Paul/Buhrow) This report was sent back for a deeper review. It will be brought back at the December 6 meeting.
* Orientation and First Year Programs (Paul/Matuszewski)
* Huskie Academic Success Center (Zack/Zhu)
  + - Esports (Zack/Grahovec)
* **Next Meeting:** The Department of Sociology is introducing a new B.A./B.S. degree in Criminology. This is a subdivision of the B.A./B.S. in Sociology. Part of the approval process is submitting an assessment plan to the UAP for approval and feedback. The goal is to read the assessment plan in December, so the new program can go to the Board of Trustees (BOT)in December for approval. After BOT approval, It will be submitted to the Illinois Board of Higher Education for approval with the goal of making it available to students in Fall 2025.
* **Adjournment:** Motion to adjourn by Christine Nguyen, seconded by Nick Grahovec, motion carried unanimously, meeting adjourned at 11:42am.
* **Next meeting December 6, 2024**

**Respectfully submitted by Jeanie Sparacino**