# University Assessment Panel Meeting

# Friday, March 7, 2025

# 10:00 a.m. – 12:00 p.m.

# Approved Minutes

# Members

**Present:** Amy Buhrow, Amanda Durik, Nicholas Grahovec, Kay Martinovich, Linda Matuszewski, Tracy Miller, Bette Montgomery, Christine Nguyen, Jeanie Sparacino, Young Lee, Carrie Zack, Peitao Zhu

**Absent:** Doug Boughton,Chris Goodman,Matt Timko, Michaela Holtz, Tawanda Paul, Betsy Sterner, Cathy Schaff, Bethany Rohl

* **The meeting was called to order by Amy Buhrow at 10:05 a.m.** and went over updates for the panel.
* **Approval of Agenda**: Motion to approve 1st Amanda Durik 2nd, Nick Grahovec, motion carried.
* **Approval of Minutes:** Motion to approve January 17, 2025, minutes 1st Durik, 2nd Grahovec, motion carried.
* **Regular Updates**
  + Higher Learning Commission (HLC) – Continuing to work on items identified in self-study report.
  + General Education Assessment – This will be discussed under new business.
  + Community-Engaged Course Assessment – Continue to talk about the process for that, how to have manageable expectations for faculty.
* **Old Business** 
  + 2025-2026 Plans
    - Meeting Modality: The first meeting of each semester will be in person. The remaining meetings will occur on Microsoft Teams.
    - Assessment Summary Report and Assessment Plan Review Process Proposal: Each program’s documents will be reviewed by one Accreditation, Assessment and Evaluation (AAE) reader and two University Assessment Panel (UAP) readers, one from the program’s college and one from a different college. The readers will compile feedback and questions prior to the UAP feedback meeting.
    - Feedback Process Proposal: The program representatives will be invited to the UAP meeting at which their documents will be discussed. This will allow the readers to ask clarifying questions. The AAE reader will update the feedback document and send it to the program post-meeting.
* **New Business** 
  + Spring Professional Development – Carrie Zack provided an update.
    - The Assessment of Student Learning Showcase will be on April 4th. AAE is in the process of scheduling presenters. The focus will be faculty engagement. Presenters will speak to the entire group, then breakout groups will be formed for more in-depth discussion.
    - The Spring Assessment Workshops are on the Center for Innovative Teaching and Learning (CITL) website.
      * February 19 – UDL as a Framework for Equitable and Inclusive Excellence
      * February 25 – Time-saving Generative AI Tools for Assessment
      * March 5 – AI and Making Decisions about Student Use of Generative AI
  + The UAP reviewed and discussed the following assessment summary reports:
    - Art and Design Education, B.S. Ed.
    - Art and Design Education, M.S.
    - Art and Design Education, Ph.D.
    - Art and Design, M.F.A.
    - Art History and Visual Studies, B.A.
    - Art Studio and Design, B.F.A.
    - Art, M.A.
    - Dance Performance, B.F.A.
    - Theatre Arts, B.F.A.
    - Theatre Arts, M.F.A.
    - Theatre Studies, B.A.
* **Adjournment:** Motion to adjourn by Grahovec, seconded by Christine Nguyen, motion carried unanimously, meeting adjourned at 11:58am.

**Respectfully submitted by Jeanie Sparacino**