

**UAP Meeting**  
**Friday, October 20, 2023**  
**10:00 a.m. – 12:00 p.m.**  
**Microsoft Teams**

**Members**

**Present:** Amy Buhrow, Chair (nonvoting, ex officio); Linda Matuszewski, ACCY Business; Peitao Zhu, CAHE Education; Hasan Ferdowsi, ELEC Engineering; Christine Nguyen, ISYS Engineering; Catherine Cheung, AHCD CHHS (Hamid Bateni, AHCD CHHS); Bette Montgomery, FACS CHHS; Amanda Durik, CLAS Curricular Dean; Chris Goodman, PADM CLAS; Therese Arado, Law; Nestor Osorio, Libraries; Michaela Holtz, Student Affairs; Kristy Chorostecki, Student Rep; Bethany Rohl, Student Rep; Carrie Zack, Cathy Schaff, Educator Licensure and Preparation, ex officio, nonvoting, Tawanda Paul

**Absent:** Ursula Sullivan, MKTG Business; Nicholas Grahovec, KNPE Education; John Siblik, ARTD CVPA

- The meeting was called to order by Amy Buhrow at 10:03a.m.
- **Welcome, Introductions, and Announcements**
  - The first book study session was held. There was good discussion and additional participation encouraged for the next session.
  - Carrie and Tawanda will present at the Real Talk Conference on Oct.27, talking about inclusive assessment of student learning, shifting the narrative.
  - At the end of October, Carrie, Tawanda and Ursula Sullivan will be presenting at the Assessment Institute: Using Data-Informed Decision Making to Improve Faculty Experiences.
- **Approval of Minutes**
  - 04/21/2023, motion by Hamid Bateni, seconded by Nicholas Grahovec, motion carried unanimously.
  - 09/15/2023, motion by Therese Arado, seconded by Bethany Rohl, motion carried unanimously.
- **Regular Updates**
  - **Higher Learning Commission:** Assurance Argument is a work in progress, incorporating feedback from the Interim Provost Laurie Eilish-Piper and President Lisa Freeman to make the document the best reflection of what we do and how we do business. The hope is to have it ready by end of October for senior leadership review.
  - **Co-Curricular Assessment:** Nestor Osorio is meeting biweekly with Amy, Carrie and Michaela Holtz to discuss that. A good list was developed of Student Affairs and Academic Affairs programs the team thinks should be subject to the assessment plan. The next step will be developing a report template that meets the needs of both operational and student learning.
  - **General Education Assessment:** Amy discussed mining Annual Assessment Update data. Programs are asked map program Student Learning Outcomes to the Baccalaureate Student Learning Outcomes. The goal is to connect the two digitally, then summarize AAU data by Baccalaureate Student Learning Outcome to show indirect, related actions for improvement.
- **Old Business**
  - **Equity and Assessment Sub-Committee:** Discussion continued on the question of maintaining the Equity and Assessment Sub-committee or folding its work into the work of the entire UAP. It was agreed that the work of the committee is important, the equity component needs continued emphasis. This could be accomplished by identifying a couple of people who could take an active role in keeping the equity perspective at the forefront to ensure the goals are still being met without the committee. AAE staff will review the Diversity Advocate Role on search committees and model a UAP description after it for discussion.
  - Tawanda and Carrie presented *Using Data-Informed Decision Making to Improve Faculty Experiences* and solicited questions and feedback from the committee.
- **New Business**

- **Co-Curricular Programs to be Assessed:** A list of co-curricular programs for UAP review was presented and endorsed. At this time panel members agreed that individual student organizations should not be subject to review based on their variability year to year and within and between colleges based on leadership and activity. It was also noted that credit-bearing courses would not be included in the co-curricular program assessment.
- **Review English Degree Programs: Undergrad** – Feedback from the Accreditation, Assessment and Evaluation staff review was mostly positive with a suggestion to further disaggregate the data. It was noted there was much reflection in the report and that faculty are involved in the process. **Graduate** – Feedback from AAE staff **was positive on** curriculum maps and learning outcomes. They suggested disaggregating results by concentration student learning outcomes to better identify opportunities for improvement. AAE staff will integrate UAP comments made during the meeting and sent separately by those who could not attend.
- **Adjournment:** The meeting adjourned at 11:58a.m.
- **Next Meeting:** Friday, November 3, 2023, Altgeld Hall 203