# University Assessment Panel Meeting

# Friday, March 1, 2024

# 10:00 a.m. – 12:00 p.m.

# Altgeld Hall 203

# Members

**Present:** Amy Buhrow, Chair (nonvoting, ex officio); Linda Matuszewski, ACCY Business; Ursula Sullivan, MKTG Business; Peitao Zhu, CAHE Education; Hasan Ferdowsi, ELEC Engineering; Christine Nguyen, ISYS Engineering; Bette Montgomery, FACS CHHS; Amanda Durik, CLAS Curricular Dean; Chris Goodman, PADM CLAS; Matt Timko, Law; Nestor Osorio, Libraries; Bethany Rohl, Student Rep; Carrie Zack, (ex officio); Cathy Schaff, Educator Licensure and Preparation (ex officio, nonvoting); Tracy Miller, CITL; Tawanda Paul, (ex officio)

**Absent:** Nicholas Grahovec, KNPE Education; Hamid Bateni, AHCD CHHS John Siblik, ARTD CVPA; Michaela Holtz, Student Affairs

* **The meeting was called to order by Amy Buhrow at 10:01a.m.**
* **Welcome, Introductions, and Announcements**
  + The Higher Learning Commission (HLC) Faculty Open Forum will be March 25, 1:30-2:15pm. University Assessment Panel (UAP) members are encouraged to attend and to promote the forum to colleagues.
  + The HLC Peer Review Team will read the Assurance Argument in early March. The team will likely want to meet with the General Education Committee and UAP.
  + Tracy Miller from the Center for Innovative Teaching and Learning was introduced as a new, non-voting representative, as the Faculty Senate approved this addition to the UAP bylaws.
  + Multiple in-person and online assessment workshops were held in February. They were well-attended and included faculty from the Colleges of Education; Liberal Arts and Sciences; Health and Human Sciences; Visual and Performing Arts; and Business.
  + The Assessment for Learning Improvement Showcase will be April 19th. Presenters will host tables and share best practices in assessment. To date, three colleges/programs are represented. The Accreditation, Assessment and Evaluation (AAE) staff are continuing outreach and preparation.
* **Approval of Minutes:** Motion to approve the February 1, 2024, minutes by Amanda Durik, seconded by Ursula Sullivan, motion carried unanimously.
* **Old Business**
  + **Department of Communications Meeting Outcomes**
    - The Department of Communications presented new Assessment Plans with their Mid-cycle Status Reports.
  + **Cocurricular Assessment Plan Template**
    - The Assessment Plan template was piloted in two programs. Dining and Housing and Honor’s viewed it as too “academic.”
    - Revisions will be made and rolled out to cocurricular programs this spring.
  + **Annual Assessment Update Equity-minded Assessment Questions**
    - The requested revisions were made to the DEI best practices questions.
* **New Business** 
  + **Draft of General Education Philosophy and Principles** 
    - **A draft of the General Education Philosophy and Principles was reviewed. Suggestions for improvement will be shared with Vice Provost Schatteman.**
* **Adjournment:** Motion to adjourn by Ursula Sullivan, seconded by Bethany Rohl, carried unanimously, meeting adjourned at 11:22pm.
* **Next Meeting:** Friday, April 5, 2024, 10am – 12pm, Altgeld Hall 203

**Respectfully submitted by Richard Mazzolini**