Members Present: Therese Arado, Hasan Ferdowsi, Nicholas Grahovec, Dan Koenen, Linda Matuszewski, Nestor Osorio, Tawanda Paul, Jason Rhode, and John Siblik.

1. Meeting was called to order by Jason Rhode at 10:06a.m.

2. Minutes will be reviewed for 11/18 and 12/2 at the January meeting.

3. Student representation – If members would like to recommend/nominate students, please send their names/resume/statement of interest to Carrie/Tawanda/Jason and the UAP will be asked to vote in January.

4. Feedback
   • General comments – It was agreed that retention/graduation rates are not direct evidence of student learning. Question was asked about alumni feedback and if it is typically not reported/used by most programs. There was discussion about the difficulty of some programs to collect their own alumni feedback, given being short staffed at the department level.
   • Program feedback:
     o Higher Education and Student Affairs, M.S. Ed. – no additional feedback.
     o Kinesiology B.S. – no additional feedback. Comment made that it was agreed that it would be helpful to add formative assessment.
     o Early Childhood, M.S. Ed. – no additional feedback.
     o Special Education M.S. Ed. – no additional feedback.

5. Co-curricular assessment discussion –
   • Members discussed initial thoughts regarding what has been presented so far. A suggestion was made to develop overarching co-curricular goals. Questions to consider: Who should be involved in this (e.g. support units, etc…)? Do we need overarching goals? Do the units have the capacity to take on this initiative? Other questions regarding co-curricular assessment: How will this process and the results benefit the students? How do the units assess student learning when their focus is typically on evaluating the program (e.g. participation rates, etc…)?
   • It was suggested that by the end of the spring, the UAP create a document summarizing the work on co-curricular assessment including their definition and a plan for how to move forward. It would be helpful to present this plan to the new Asst. Vice Provost for Assessment and Accreditation once that position has been filled.

6. Meeting adjourned at 11:00 a.m. (Motion made by Nicholas Grahovec and seconded by Terese Arado).

Meeting adjourned at 11:00am
Next meeting Friday, January 20, 2022