

UAP Meeting Minutes  
Friday, February 3, 2023  
10:00 a.m. – 11:00 a.m.  
Altgeld 203

**Members**

**Present:** Hamid Bateni, Hasan Ferdowsi, Nicholas Grahovec, Michaela Holtz, Linda Matuszewski, Beth Moxley, Nestor Osorio, Tawanda Paul, Jason Rhode, Ursula Sullivan, Carrie Zack and Peitao Zhu.

1. Meeting was called to order by Jason Rhode at 10:01a.m.
2. Minutes approved for January 20, 2023 (motion made by Ursula Sullivan and seconded by Nicholas Grahovec).
3. Status report feedback
  - Chemistry M.S. – no additional feedback. It would be helpful to offer a consultation to help them get on the right track. Perhaps more support in CLAS at the associate dean level would also be helpful.
  - Chemistry Ph.D. – no additional feedback. It would be helpful to offer a consultation to help them get on the right track. Perhaps more support in CLAS at the associate dean level would also be helpful.
  - Carrie provided a summary of AAE's meeting with the following programs: Doctor of Audiology, B.S. and M.A. in Communicative Disorders and the B.S. in Health Sciences. Overall, there was positive feedback received from the programs about the new meeting process.
4. Old Business –
  - Student representation –
    - o The UAP decided to appoint both student nominees, Bethany Rohl (grad student in Kinesiology department) and Kristy Chorostecki (undergrad in the School of Nursing). Tawanda will send them a congratulations letting them know the remaining meeting dates and give them both access to the Teams folder.
  - Co-curricular assessment
    - o Ursula and Carrie developed a new draft of the NIU definition of co-curricular assessment. The group reviewed example definitions from a few other institutions and made modifications to the wording based on discussion. Now that the NIU definition has been drafted, the next step will be to review the units/programs using this definition in order to determine whether the definition is a good fit and recommend which programs to participate in assessment. AAE will bring the list of non-academic units previously reviewed for discussion at the next meeting.
5. Announcements – AAE will hold a workshop on “Closing the Loop” with programs via Teams on Feb. 20<sup>th</sup> from 11am – 12:30pm (rescheduled from October). Carrie will be presenting two upcoming ADEI workshops in February entitled, “Cultural Models at Work.”
6. Meeting adjourned at 11:00 a.m. (Motion made by Hamid Bateni and seconded by Beth Moxley).

Meeting adjourned at 11:00am  
Next meeting Friday, February 17, 2023