

UAP Meeting  
Friday, December 3, 2021  
10:00 a.m. – 12:00 p.m.  
ZOOM

**Members**

**Present:** Therese Arado, Taylor Atkins, Dennis Brown, Hasan Ferdowsi, Jenn-Terng Gau, Tawanda Gipson, Nicholas Grahovec, Beverly Henry, Antoinette Jones, Beth Moxley, Nestor Osorio, Alecia Santuzzi, Ritu Subramony, Jeanie Sparacino, Ursula Sullivan, Carrie Zack,

1. Announcements – nothing at this time
  
2. Semester-end Summary – Ritu Subramony thanked the members for their participation in the University Assessment Panel (UAP) The following was reviewed and discussed
  - a. Bylaws Revisions on ‘student representation’ and ‘equity and assessment subcommittee’ language finalized.
  - b. Assessment Plans and Status Reports Feedback to Programs – Two have been completed so far; there may be about 7-8 academic programs in spring 2022. Feedback reports sent to programs are located in a Teams folder where all UAP members can access them. Tawanda Gipson gave members a visual tour of the UAP 2021-2022 Teams folder including where to find these reports.
  - c. Annual Assessment Update Templates have been finalized and will be presented to the Provost with tentative roll out in January 2022.
  - d. Debrief on ‘Closing the Loop’ workshop conducted on 11/17/2021- Subramony gave an overview of the workshop. The current plan is have an Assessment Expo in spring 2022 to showcase what our colleagues are doing and highlight their efforts.
  
3. Other Business – Subramony gave a recap of an informal meeting with UAP member Nestor Osorio.
  - a. Osorio suggested creating a small group to figure out what is and isn’t working in the assessment process for academic support units and come up with ideas to make it better. Osorio volunteered to lead this group.
  - b. Subramony debriefed the members on the current institutional initiatives.
    - i. HLC multi-location site visit – locations that HLC has chosen to visit are Elgin Community College and NIU Rockford. The site visits will be May 4<sup>th</sup> and 5<sup>th</sup> of 2022.
    - ii. HLC Quality Initiative will be handled through the Provost Office with the goal of closing equity gaps in gateway courses.
    - iii. HLC will conduct a site visit at in 2023-2024, which includes an on-site visit from reviewers, the preparation of submission of NIU’s self-study, and evidence compliance with federal assumed practices.
  
4. Adjourn

Meeting adjourned at 10:43am.

Next meeting Friday, January 21, 2022