

UAP Meeting
Friday, September 17, 2021
10:00 a.m. – 12:00 p.m.
ZOOM

Members

Present: Therese Arado, Taylor Atkins, Dennis Brown, Hasan Ferdowsi, Kerry Freedman, Tawanda Gipson, Nicholas Grahovec, Antoinette Jones, Elizabeth Moxley, Nestor Osorio, Alecia Santuzzi, Ritu Subramony, Jeanie Sparacino, Ursula Sullivan, Carrie Zack, Peitao Zhu

1. Welcome and Introductions – Ritu Subramony welcomed everyone and introductions were made.
2. Overview of Committee work and Notebook review
 - a. Subramony guided the members through the University Assessment Panel (UAP) Notebook, reviewing UAP membership, contact information, meeting schedule and duties as well as providing examples of items the UAP has been involved with and giving an introduction to the Assessment Review Task Force and its report.
 - b. Broke up into four break-out rooms - Subramony gave talking points, members were given five minutes to discuss. Points brought back to the whole group included newer members figuring out how they can contribute and make a difference within the group, UAP members' roles in providing feedback, the need for contributions of multiple individuals and viewpoints in writing the reports, thoughts about assisting programs with writing student learning outcomes, longitudinal data, and external validity.
3. Old Business
 - a. Subramony asked for members to review the Report and Recommendation of the Assessment Review Task Force before the next meeting
 - o UAP members who were also members of the Assessment task force shared their take-aways from the experience, including what kinds of content to include in workshops, how UAP think bigger picture beyond the report itself, including how people come together to create the report. In addition, it was noted that some of the frustration coming through in the report results from the repetitive nature of completing multiple reports for accredited programs, not knowing how to do assessment well, or being required to do the work solo rather than as a collective effort.
 - o Subramony spoke about the proposed by-law changes from 20-21, including revisions to UAP membership, student representation, and the Equity and Assessment Subcommittee. Subramony talked about the Equity and Assessment Subcommittee formation and the possibility of making it a Task Force instead of a Subcommittee. Sullivan and Santuzzi propose an amendments next meeting to address these issues.
4. New Business

- Subramony showed where minutes for the UAP are located on the NIU website so that members can see what was done at previous UAP meetings to get familiar with how the UAP gives feedback
 - Sullivan asked about the virtual, hybrid, or in person meetings. Subramony asked the members what they would like. The majority wanted virtual and maybe going hybrid in the future.
 - Assessment workshops – review current needs-UAP members with discuss this next meeting along with the UAP Annual Report
5. Other Business – Will cover next meeting
- HLC Quality Initiative
 - HLC Multi-location site visit
6. Adjourn

Meeting adjourned at 11:50am
Next meeting Friday, October 1, 2021