

UAP Meeting  
Friday, November 16, 2018  
10:00 a.m. – 12:00 p.m.  
Altgeld 203

Present: Abendroth, Arado, Ballantine, Brain, Coley, Comber, Ferdowski, Gipson, Joung, Osorio, Setterstrom, Subramony, and Zack

Guests: Siro Arif, Graduate Research Assistant, Accreditation, Assessment and Evaluation; Rushika De Bruin, Graduate Research Assistant, Accreditation, Assessment and Evaluation; Jeanne Isabel, Chair, School of Health Studies; Sarah Geiger, Associate Professor, School of Health Studies; Arlene Keddie, Associate Professor, School of Health Studies; and Beverly Henry, Associate Dean, College of Health and Human Sciences

1. Announcements

- Subramony thanked everyone who expressed interest in participating in the Mission Review and Revision. Brad Cripe, Associate Professor and Assistant Chair, Department of Accountancy; Janet Hathaway, Associate Dean, College of Health and Human Sciences; and David Ballantine, Associate Dean, College of Liberal Arts and Sciences will be representing the UAP on the Mission Review and revision working group.

2. Review of Assessment Plans and Status Reports

i. B.S. in Public Health – Assessment Plan and Status Report

- Jeanne Isabel, Chair, School of Health Studies; Arlene Keddie, Associate Professor, School of Health Studies; Sarah Geiger, Assistant Professor, School of Health Studies; and Beverly Henry, Associate Dean, College of Health and Human Sciences were in attendance to discuss the report.
- Overall findings: The report is well done. The program was trying to create new SLOs while working with the old ones. UAP members noted that ten may be too many SLOs- there are some opportunities for the program to combine them, which will make assessment more streamlined later on.
- Other specific comments re: SLOs addressed the following: #6 SLO – appears to be more as a homework assignment with it being so specific not a high-level SLO; #3 SLO is currently too generic.; Could the program add an oral communication aspect if that is important? The Curriculum Map and the Assessment Methods sections are very well done.
- Methods – need more coverage with the SLO's that aren't covered until the end. SLOs 2, 3, 4, 6, and 10 need some more information to align with Assessment Method section. Suggestion made to use assessments that already exist (from courses that are already there) to reduce effort. Another suggestion made was to use some not all course-embedded assessments each year as most feasible. You do need more than one assessment method for each SLO.
- Reported Results –Consider disaggregating data by relevant demographics. It may be helpful to see if there are equity gaps in your cohort.
  - Suggestion made to emphasize the responses to a survey and not the response rate. Could you conduct an exit survey along with an alumni survey to catch perceptions on SLOs.

- Decision, Actions and the Use of Results- the last two rubric criteria are the ones you need to work on and start keeping track of to get you ready for Program Review.
- ii. Master of Public Health – Assessment Plan and Status Report
- Jeanne Isabel, Chair, School of Health Studies; Arlene Keddie, Associate Professor, School of Health Studies; Sarah Geiger, Assistant Professor, School of Health Studies; and Beverly Henry, Associate Dean, College of Health and Human Sciences were in attendance to discuss the report
  - Overall findings: The program demonstrates great faculty collaboration. SLOs are well-represented. The Curriculum Map covers SLOs well.
  - Curriculum Map – Goes from beginning to mastery; could there be some courses that fall in the “developing” category?
  - SLOs – in some of the language they read more like an assignment than an outcome; could you tweak the language such that it clearly denotes an outcome? For example, “create a budget,” that sounds like an assignment. Consider how to expand this- What do students or trained professionals need to do with the budget? Do they need to create line items, etc.? How does it tie into what the students are learning and why is it important? What is the process they need to know to create a budget?
  - The plan reports more than one assessment method for each SLO, which is ideal.
  - Consider disaggregating by subgroup so the data can inform decisions.
  - Reporting Results section was done very well.
3. 2018 Program Review Findings Report – Carolinda Douglass
- Item has been tabled to a future meeting.
4. 2017-2018 University Writing Project – Tawanda Gipson and Rushika De Bruin
- The report and the presentation are on the AAE website.
  - Gipson and De Bruin gave an overview of the process, representation of the university compared to the sample they received, and the results of the project.
5. 2015-2016 Baccalaureate and Graduate Alumni Survey Report – Sarah Coley
- Coley presented the 2015-2016 Baccalaureate and Graduate Alumni Survey Report to the members.
  - The report and the presentation are available on the AAE website.
  - Coley went over the process of the survey, which students are surveyed and went over the findings from the 2015-2016 graduates.
6. 2015-2016 University Annual Assessment Updates Reports – Sarah Coley
- Item has been tabled to a future meeting.
7. 2018 Assessment Workshop Review – Ritu Subramony
- Subramony gave a quick review of the 2018 Assessment Workshop.
  - This was the first of its kind for the Accreditation, Assessment and Evaluation office and for Institutional Effectiveness. Played on the fact that many colleagues from all over

campus can really help each other out with assessment and other topics. Several individuals that attended the workshop really enjoyed learning from other people on campus and enjoyed hearing what they did on campus with their programs and departments.

- Accreditation, Assessment and Evaluation got many good ideas of what topics are needed on campus and will create resources, and workshops for the future to help people out.

8. Other Business

9. Adjourn

Meeting adjourned at 11:42 a.m.

Next meeting Friday, December 7, 2018, 10:00 a.m. in Altgeld 315