

UAP Meeting
Friday, April 5, 2019
10:00 a.m. – 12:00 p.m.
Altgeld 315

Present: Arado, Ballantine, Brain, Coley, Cripe, Doyle, Gipson, Hathaway, Hogan, Lagana, Osorio, Siblik, Subramony and Zack

Guests: Paul Wright, Professor, Department of Kinesiology and Physical Education; Beverly Henry, Associate Dean, College of Health and Human Sciences

1. Announcements

- There were no announcement today

2. 2019-2020 UAP Academic Degree Program Orientation

- Subramony went over a PowerPoint that explains what the programs need to do to complete the assessment plan and status reports and how it will benefit the program and department.
- Gipson went over what materials were in the folders that were handed out to the programs at the beginning of the orientation.
- Subramony went over the AAE website and showed where to find such materials and resources as:
 - Past assessment plans
 - Templates for the assessment plan and status reports
 - Current SLOs
- Subramony explained how the Annual Assessment Update, Status Report and Assessment Plans and the Program Review all tie in together and the schedule they are on. She also explained how they build on each other to support programmatic use for continuous improvement and reporting.
- Subramony went over the rubric/feedback form that the UAP members will be using.
 - She went over how the UAP members fill out the form, give qualitative comments on the form, which will be consolidated into a single feedback report from AAE.
 - Key features of the presentation included: SLOs – Subramony went over what SLO's are.
 - Key characteristics
 - Observable/measurable
 - Sufficiently detailed
 - Manageable
 - Distinguished from other programs
 - Clear to individuals outside of the field/discipline
 - Talked about good words to use and not use
 - Subramony went over things to look for when developing Student Learning Outcomes.
 - Identify what specific knowledge, skill, or attitude will be developed.
 - Cognitive
 - Behavioral

- Affective
 - Specify the measurable student behavioral that will demonstrate learning.
 - Consider relationship of your course to the degree program or baccalaureate student learning objectives.
 - Subramony went over a couple of Course and Program Level SLO Examples.
 - Subramony went over why the data on SLOs is useful.
 - Curriculum Map
 - Subramony showed a sample curriculum map and explained how they can be useful, how important they are to do and how you can go back and reference them.
 - AAE plans to hold an Assessment Workshop on curriculum mapping in the fall, which everyone will be invited to attend.
 - Assessment Methods and Data
 - Selecting Assessment Methods:
 - Alignment between SLOs/goals and Assessment Methods.
 - Number of assessment methods per SLO/goals.
 - Number of SLOs/goal being assessed by each method.
 - Type of Assessment Method.
 - Data/Information provided by the assessment.
 - Connect Methods to SLOs
 - Content knowledge (cognitive)
 - Skills (behavioral)
 - Attitudes (affective)
 - Status Report Template
 - Subramony went over the layout of the report, how to fill it out and what the UAP is going to be looking for when reviewing it.
 - Please provide attachments
 - Add appendices/rubrics – these are very helpful for the UAP members to see as they are reviewing the report.
 - AAE will hold follow-up sessions in late summer in case any program needs support or has questions about the status report. Please be on the lookout for this.

3. Adjourn

Meeting adjourned at 11:45 a.m.

Next meeting Friday, April 19, 2019, 10:00 a.m. in Altgeld 203