

UAP Meeting  
Friday, March 2, 2018  
10:00 a.m. – 12:00 p.m.  
Altgeld 203

Present: Arado, Ballantine, Coley, Comber, Daniel, Douglass, Doyle, Gipson, Osorio, Siblik, Subramony, Umoren, and Zack

Guest: Kelly Smith, Director, First- and Second-Year Experience

1. Announcements

- John Siblik let the group know that The School of Art will be hosting a Community College Art Fair and if you have a chance please stop by the Art Building and see the art on display
- Ritu Subramony let the group know she will be out of the office for 3-4 weeks on FMLA and if they need anything to contact the AAE office and the staff there will be able to help

2. Assessment Plan for the Proposed M.S. in Data Analytics

- There was not representation from the program at the meeting
- SLOs – lots of redundancy between SLO 1 and 2; how are they different between the two? Maybe reword SLO 1 to not be so “data driven” in the context of wording these SLOs
- SLO 2.1 – “Differentiate” is that really the right word to be using here? Should the word “appropriate” be used here instead?
- SLO 2 – Missing a lot of details in 2.1-2.5
- It’s a major concern that they are not addressing assessment in Phase 1; Assessment should be added in here – it is a critical element; maybe have them take a test – for the people who come in with those skills and for the people that finish Phase 1 - can there be a way to assess this area?
- SLO 2.5 – need to elaborate on this learning outcome
- SLO 4 – There needs to be some language change here; could 4.1 and 4.2 be combined and be an objective?
- What can students do with this degree that they can’t do with ones that are similar? This focuses very narrowly on Data Analytics for making business decisions
- Assessment Methods – Are these brand new classes or are these existing classes? Four new courses and 6 existing courses
- There needs to be assessment from the new courses – four new courses
- Every method assesses every outcome; it doesn’t need to
- Lack of student level achievement information
- A lot of people want to know who exactly are the target audience for this program

Assessment Plan and Status Report for the First- and Second-Year Experience

- Kelly Smith, Director, First- and Second-Year Experience, was on hand to discuss the report with the group
- Kelly gave a brief background of the department

- Some questions were asked about the restructuring and future restructuring
  - Comments were made that the report was very well written and people learned a lot about the office from the report
  - Goals and Objectives could be worded differently – could be worded in a way so you are saying what you want to see, maybe be more specific, change the language to mention what the goal is
  - Comments were made that some of the objectives could be trimmed down or even be changed into methods
  - Adding in some targets? You have so much data, would be good to add in some targets based on your Baseline analyses
  - Really good processes
  - Target levels? For the first time you can benchmark to see what other people are doing and see what happens and then the next time adjust it; you don't always have to make it 100%; look at trends and look at your trend data
3. Assessment Expo 2018 – Ritu Subramony
- A note was sent out about a week ago requesting to move the Assessment Expo to Fall 2018 and keeping it in the fall in the future
  - For the AAE office and our timelines we feel like this would be a better time for us to hold the Expo
  - The UAP members were very receptive to this and all agreed that this move would be beneficial
  - This could give faculty/staff ideas on things to work on for the year if seeing new ideas in the fall
  - In the Spring, a lot of people are still working on projects that would be nice to maybe include in the Expo in the fall
  - Motion to move the Expo to the Fall: Therese Arado
  - Seconded by: David Ballantine
  - Approved
4. HLC 2018 Assurance Argument – Ritu Subramony
- Version 1.0 of the Assurance Argument has been sent out and we have been receiving feedback. The report was reviewed by the Review Group which consists of Carolinda Douglass and Beth Towell. The feedback has been given to the Criteria groups and they are now working on making any corrections they feel necessary. Version 2.0 is due to the HLC Oversight group and that will be sent out to Senior Leadership for their feedback.
5. Other Business
- No other business

Meeting adjourned at 11:51 a.m.

Next meeting Friday, March 23, 2018, 10:00 a.m. in Altgeld 203