

## University Honors Program Honors Committee – Minutes

10/12/2018 @ 1:30p – 3:30p  
Campus Life Building 110  
361<sup>st</sup> Meeting  
Approved

Voting Member Present: Anthony Acevedo (Student), Laura Banks (Student), Tim Crowley (LAS), Emily Geldean (Student), Barbara Gonzalez (LAS), Nick Hryhorczuk (HHS), Randy Lin (SAC), Emily McKee (LAS), Leslie Sassone (EDU), Patricia Skarbinski (VPA), Leanne VandeCreek (LIB)

Voting Members Absent: Malaysia Clegg (Student), Venumadhav Korampally (EET) Bart Sharp (BUS), Cameron Simpson (Student)

Ex-officio Present: Todd Gilson (Honors)

Ex-officio Absent: Omar Ghrayeb (Vice Provost)

Others Present: Dave Ballentine (LAS), Marcy Brown (Honors), Edye Cowen (Honors), Jason Goode (Honors), Connie Storey (Honors)

- I. Approval of Agenda  
Gonzalez moved, Skarbinski second, Motion passed
- II. Welcome to student members
- III. Approval of Minutes from September 7, 2018  
Hryhorczuk moved, Skarbinkski second, Motion passed.
- IV. Staff Reports
  - a. Director – Todd
    - Enrollment numbers
      - See numbers presented at meeting (collected on the 1<sup>st</sup> of every month)
    - Formed guaranteed admission agreements for University Honors students with one additional program:
      - ETRA – MS
    - Updated NIU's Guaranteed Admission Program (GAP) agreement to reflect new Honors requirements and benefits – for transfers from community colleges
    - Catalog change, listing programs with guaranteed admission agreements, approved by Baccalaureate Council
  - b. Associate Director for Scholarships, Programming and Assessment – Jason

- National Scholarship Applicants
    - Mitchell
      - Ryan Lewis submitted a complete application on September 28<sup>th</sup>
    - Marshall
      - Sarah Shapley (October deadline)
    - Institutional endorsement
      - Letter from the Provost that gives an overview of the candidate, highlights their strengths, and explains how the university chooses the applicants to endorse
      - Institutional endorsement interview (new this year)
    - Printed the NSF brochure to go with my folder on National Scholarships
  - McKearn
    - McKearn Enrichment Fund application approved for Sarah Shapley to do research in Barcelona and Madrid
  - Scholarship related
    - Launched a Qualtrix signup for alumni to help evaluate scholarships in AW
  - Honors Scholars application
    - Has been added to AcademicWorks for the spring 2019 application
  - Website updates
    - Capstone Course List
    - Added EngagePLUS link to the website
    - Clustered opportunities tab into headings by topic
    - Updated some staff pics
    - Updated benefits on the Honors homepage
  - General
    - Honors table at the Exploring Majors and Minors Fair Wednesday, Sept. 12<sup>th</sup> from 11am – 2 pm in the HSC Duke Ellington
    - EYE Grant language updated to include criteria related to the Honors PLUS program
- c. Associate Director of Academic Strategic Planning – Edye
- Advising
    - Fellows - Ongoing Observation and Feedback
    - R & R Milestone for Students Changing from Classic to PLUS – Completed
    - Advising Council
      - Social Committee – Advisor Social October 1, 2018
      - Advising Handbook Committee
  - Capstones

- 44 Submitted and Approved
  - Deadline for final submission – Sunday, December 9, 2018
- In-Course Contracts
  - 129 Submitted
  - 2 Pending Faculty Approval
  - Electronic Process
    - Issues
      - Denial Email
      - Faculty and Chair Corrections
      - Automatically sent to Accountancy
    - Faculty Support
  - Updated Workshop - Current Examples
  - Deadline for final faculty approval – Sunday, December 9, 2018
- d. Assistant Director of Programming and Communication – Connie
- Honors House Nights
  - Wednesday evenings between 5-7pm, I spend at least 1 hour per cluster
  - Game Nights
- Trips/Events (Calendar)
  - A Night at the Lagoon 9/7
  - Six Flags 9/22
  - Jonamac 10/26
  - Ice Hogs 11/3
- Guaranteed Admissions Open House
  - Accountancy MAC
  - Chemistry and Biochemistry MS or PhD
  - College of Business Global MBA
  - Educational Technology, Research, and assessment M.S.
  - Mechanical Engineering B.S./M.S.
  - Operations Management and Information Systems MSDA and MIS
  - Political Science B.S. or B.A./M.A.
  - Technology M.S.
- Luminary
  - Articles due 10/31, first round
- Weekly Update
  - Push the button board
  - Market events

V. Old Business

VI. New Business

a. Spring 2019 course offerings

	Spring 2019	Fall 2018	Spring 2018	Fall 2017	Spring 2017
Seminar	8	7	7	6	7

Standalone	9	14	16	16	14
Mini-section	58-68	79	78	76	58

- Brainstorming ideas to understand why course offerings numbers are low and how to help increase them
  - Departments are down faculty by 33% - 50%
  - Offer Extra Pay depending on departments
  - Poll students on what courses they would like
  - Instructors rely on the Union (have to abide by the Union)
  - Not very much room in program for Breath when courses in upper level are very limited.
  - Bring concern to Faculty Senate
  - Bring to Undergraduate Advisors in Colleges
  - Team Teaching

VII. Comments from Floor

- Clarification on ICC limits: PLUS program is allowed 1, Classic Program does not have a limit.
- Seminar can be in Major in the PLUS program.

VIII. Adjournment

Skarbinki motions, Sassone second. Motion passed.

- a. Next meeting – November 2<sup>nd</sup>