

## University Honors Program Honors Committee – Agenda

9/7/2018 @ 1:30p – 3:30p  
Campus Life Building 110  
360<sup>th</sup> Meeting  
Approved

Voting Members Present: Tim Crowley (LAS), Barbara Gonzalez (LAS), Nick Hryhorczuk (HHS), Emily McKee (LAS), Leslie Sassone (EDU), Bart Sharp (BUS), Patricia Skarpinski (VPA), Leanne VandeCreek (LIB)

Voting Member Absent: Venumadhav Korampally (EET)

Ex-officio Present: Todd Gilson (Honors)

Ex-officio Absent: Ed Klonoski (Vice Provost)

Others Present: Marcy Brown (Honors), Edye Cowen (Honors), Jason Goode (Honors), Connie Storey (Honors)

- I. Welcome and Introduction of Committee Members
  - a. Honors Staff
  - b. Faculty
  - c. Students will begin attending in October
- II. Election of the Committee's Faculty Chair  
Sharp nominated Emily McKee, Sassone second motion. Motion Passed
- III. Approval of Agenda  
Sharp moved, Sassone second. Motion passed.
- IV. Approval of Minutes from April 6, 2018  
Minutes were approved via email May 2018
- V. Staff Reports
  - a. Director – Todd
    - Enrollment numbers
    - See numbers presented at meeting (collected on the 1<sup>st</sup> of every month)
    - Welcome to Connie – Assistant Director of Programming and Communication
    - Launched new Honors program requirements for incoming students
    - Worked with Registration and Records to develop new AAR for Honors requirements
    - Also, internally developed the first student-facing Honors requirement document allowing students to view current Honors progress

- Formed guaranteed admission agreements for University Honors students with 13 programs to date (see University Honors website)
  - Additional seven programs under discussion (DPT, NIU Law, ETRA, CSCI, PSYC, NURS, NUTR)
  - Last year (September, 2017 Honors Committee meeting) first agreement with POLS was under discussion
  - Dr. Omar Ghrayeb named new Vice Provost of Academic Affairs
  - University Honors to begin reporting to Omar directly in the future
  - Reappointed as Director for University Honors through June 30, 2022
- b. Associate Director for Scholarships, Programming and Assessment – Jason
- National Scholarship Applicants
    - a. National Scholarship timelines
    - b. Sadie Filipiski, Ryan Lewis, Avery Kirchner, Devin McCormick, and Sarah Shapley
    - c. McKearn
    - d. New McKearn website launched
    - e. McKearn Boot camp
    - f. Two ILAS 440H classes were scheduled for fall
    - g. GA training and on-boarding
    - h. Reactivated the McKearn Flickr account and loaded Nepal pictures
    - i. McKearn Assessment?
      - i. Planning to assess McKearn based on program objectives (learning objectives, outcomes desired); How do we assess progress
      - ii. Developed ILAS instructor assessment
  - Scholarship related
    - a. Helped 16 honors students with past due balances
    - b. AcademicWorks Super Users Panel
    - c. Training video for scholarship recipients
    - d. Working with Liz McKee to see if NIU Alum can help evaluate scholarship applications?
  - Funding graduate school applications of Honors students with partner graduate programs
    - a. AcademicWorks setup to pay application fees
  - Exploration of Honors Scholars application process for 2018-19
  - Website updates
    - a. Electronic ICC Faculty Flowchart
    - b. Updated Capstone and ICC overview documents
    - c. Faculty Resource page—added sections entitled Coursework Evaluation, In-Course Contracts, & Senior Capstones
    - d. Updated ICC blurb under ‘find classes’ page
    - e. Program requirements document
    - f. Added Connie and Bart’s Bio to the website
  - General

- a. Honors Marketing Photoshoot happened Wednesday, August 15<sup>th</sup> from 11:30 am – 1:00 pm (Jessica Cox, Leena Ghrayeb, & Anna McComb)
- c. Associate Director of Academic Strategic Planning – Edye
  - Advising
    - a. Orientation
      - i. Postcard Initiative
      - ii. Summer 2018
        - 1. 4 Summer Fellows
        - 2. New Process – Group Advising
        - 3. Met with 193 students
    - b. Fall 2018
      - i. Completed Honors Fellows Handbook (summer project)
      - ii. Honors Fellows
        - 1. 15 total
          - a. 3 returning
          - b. 12 new (1 has resigned)
      - iii. Training May 4 & August 21, 2018
        - 1. Ongoing Observation and Feedback
    - c. R & R Final Process Pending - Students Changing Programs – Classic to PLUS
    - d. Advising Council
      - i. Social Committee – Updating Advisor List
      - ii. Advising Handbook Committee
  - Lorado Taft Retreat
    - a. 18 Leaders
      - i. Honors Fellows
      - ii. McKearn Fellows
      - iii. House Leaders
    - b. 105 student attendees
    - c. 35 Faculty Attendees – Dinner 8/22 & 8/23
    - d. Retreat Program Updates
      - i. Breakout Sessions
      - ii. Added Group Hike
  - In-Course Contracts - Electronic Form Live
    - a. Updates to Form
    - b. Proposal Deadline Fall 2018 – September 9, 2018, 11:59 p.m. CT
    - c. Total submitted to date – 9
    - d. Summer 2018 - 4 successfully completed
  - Capstones
    - a. Proposal Deadline Fall 2018 September 7, 2018, 4:30 p.m. CT
    - b. Total submitted to date - 8

c. Summer 2018 - 2 successfully completed

d. Assistant Director of Programming and Communication – Connie

VI. Old Business

- a. Honors Faculty Status – revised proposal  
Tables until Spring 2019 semester

VII. New Business

- a. Other Catalog Change – inclusion of graduate program partners with guaranteed admissions  
Send out catalog changes. Crawley moved. Motion approved

VIII. Comments from Floor

None

IX. Adjournment

- a. October Honors Committee moved to Friday, October 12<sup>th</sup> at 1:30p  
Sharp motioned to adjourn. Motion approved