

University Honors Program Honors Committee – Agenda

3/2/2018 @ 1:30p – 3:30p
Campus Life Building 110
Approved

Voting Members Present: Bart Sharp (BUS), Nick Pohlman (EET), Patricia Skarbinski (VPA), Linda Taylor (HHS), John Evar Strid (EDU), Emily McKee (LAS), Lara Crowley (LAS), Leanne VandeCreek (LIB), Mellissa Halsey (SAC), Jesse Ercolani (SAC)

Student Voting Member Present: Nick Chapman

Voting Members Absent: Emily Fiala (Student), Brandon Valdez (Student), Jamie Wilson (Student), Kennedy Brister (Student), Aspen Wheeler (SAC)

Ex-officio Present: Todd Gilson (Honors)

Ex-officio Absent: Ed Klonoski (Vice Provost)

Others present: Dave Ballantine (LAS), Edye Cowan (Honors), Jason Goode (Honors), Sam Gaul (Honors), Marcy Brown (Honors)

- I. Approval of Agenda
Sharp and McKee moved to approve Agenda. Motion passed
- II. Approval of Minutes from February 2, 2018
Sharp and Crowley moved to approve Minutes. Motion passed
- III. Staff Reports
 - a. Director – Todd
 - Enrollment numbers
 - See numbers presented at meeting (collected on the 1st of every month)
 - Office Support Assistant position update
 - New Honors Program being communicated to campus stakeholders:
 - All colleges complete
 - Call to visit departments / advising offices
 - College Advising:
 - HHS
 - COE (W, 4/7)
 - Departments:
 - FACS
 - PSYC (F, 4/6)
 - MarComm
 - Discussion ongoing on promotional material to develop – draft completed / reviewed

- Registration and Records
 - Online tracking of students' progress (ARR) for new program requirements discussion ongoing
 - Department of Kinesiology and Physical Education partnering with Honors for guaranteed admission into MS and MS Ed programs; participating departments:
 - POLS
 - KNPE
- b. Associate Director for Scholarships, Programming and Assessment – Jason
 - National Scholarships and Fellowships
 - Goldwater – Aspen Wheeler | Thomas Corbett
 - Timeline = Deadline Jan. 31; late Feb apps reviewed; mid-March vote on scholars/honorable mentions; last Fri. Mar. scholars/honorable mentions announced at 11:00 am CST
 - AcademicWorks
 - Honors scholarships, house leader, and honors fellow application reviews
 - Interviews for honors fellows and house leaders
 - McKearn Program
 - Alternative spring break trip for McKearn Fellows
 - Ordered supplies
 - Secured additional travel insurance
 - Booked flights
 - Connected two students with Adarza for internships
 - Admissions Presentations
 - Staffed honors table at the Huskie Celebration of Academic Excellence: Sunday, February 25; 3-5 p.m., Duke Ellington Ballroom
 - Mortar Board
 - Audit bank statements and share them with the treasurer
 - Attended the group meeting and discussed recruitment for the next academic year
 - Website
 - Added Andrews profile
 - Updated Liz Denius profile
- c. Associate Director of Academic Strategic Planning – Edye
 - Capstone/In-Course Contracts
 - Completed review of spring 2018 Capstone and In-Course Contract Proposals
 - Capstone Proposals Approved – 72
 - In-Course Contracts Approved - 158
 - Electronic In-Course Contract Form
 - Piloted electronic ICC form – 5 students

- Students submitted 7 proposals
 - Developed list of issues (Pro/Con)
- Workshops
 - Updated In-Course Contract and Capstone Workshops
 - Revise as needed with student feedback
- Advising Appointments
 - Honors Graduation Status
 - Probation
 - Inactive
- Reviewed 54 Honors Fellows Applications
- d. Assistant Director of Programming and Communication – Sam
 - Fundraising
 - Portillos' 2/20
 - March- Panda Express
 - April- Ollie's Frozen Custard
 - Honors House
 - Spring semester trips
 - March- Battle House Laser Combat 3/2
 - April- Brookfield Zoo 4/7
 - Change in DSTT
 - AMC Rental 4/29 (Overboard)
 - Leaving NIU- Last day Tuesday, March 6th

IV. Old Business

- a. Honors Faculty Status – revised proposal

Rebecca Hunt, Assistant Chair of Baccalaureate Council

Linda Sabario, Executive Secretary of University Council and President of Faculty Senate.

Gilson stated Linda Sabario would be a good mechanism to help Honors

Strid stated the key is getting this backed by Altgeld

Pohlman asked how Anne Birberick felt

Gilson stated that Birberick has no feeling either way

McKee stated that lengthening the renewal is a good idea

Sharp suggested making it 6 years

McKee and Skarpinski agreed that 4 years is more manageable than 6 years.

Skarbinski suggested only 1 year of employment to be eligible due to the turnover at NIU

McKee agreed

Gilson stated that we will start with tenure track faculty

Pohlman stated that all exceptions will need to be approved by the Honors Committee.

Sharp asked what the exception process would be

McKee suggested a sub-committee to help meet deadlines

Crowley questioned about English Capstones

Ballantine stated that would be a great example of provisional status

Crowley was concerned that an expert advisor might not want to jump through hoops

McKee suggests that faculty doing a Capstone could be a gateway into Honors
Crowley agreed that would work for those teaching, but maybe not capstone advisors

Sharp suggested we take Capstones out and leave in In Course Contracts in for Faculty Status

McKee questioned how difficult would it be for students to get their points with In Course Contract in language

Crowley suggested maybe a packet about In Course Contracts for faculty

McKee expressed concern about keeping track of Faculty Status

Sharp volunteered to take over revisions of the Faculty Status.

Sharp moved to table discussion, Strid 2nd, motion passed.

V. New Business

- a. Students held to year of admittance at NIU – in terms of new program requirements

- i. Discussion of whether Engage Plus counts toward programmatic requirements if submitted and/or completed before joining Honors or while inactive?

McKee and Skarbinski moved to allow all engaged points to count,
Motion passed

- b. Great Professor Award

Sharp moved to accept Leslie Sassone as the Great Professor. Strid 2nd. Motion passed

VI. Comments from Floor

VII. Adjournment

Sharp and Crowley moved to adjourn, motion passed