**OFFICIAL MINUTES**

**General Education Committee Meeting 4th Meeting/Academic Year 2024-2025  
Teams**

**Thursday, December 19, 2024**

**12:30p.m. – 3:00 p.m.**

Voting Members Present: Baker, S. (CEDU); Gonzalez, N. (Student Rep); Takai, S. (CEET); Wilson, J. (CLAS); Devroye, A. (CVPA); Lowe, C. (CEDU-Advisor); Ezell, M. (CLAS); Saravanan, A. (CHHS); Arnold, S. (CLAS); Haupt, K. (Student Rep);

Voting Members Absent: Wang, J.C. (CVPA); Zhou, L. (CBUS); Wells, O. (Student Rep); Delgado, T. (Student Representative);

Ex-Officio Non-Voting Members Present: Gawron, I. (Curriculum Coordinator/Catalog Editor); Buhrow, A. (Assistant Vice Provost).

Ex-Officio Non-Voting Members Absent: A. Schatteman (Vice Provost Academic Affairs)

1. **Meeting Call to Order by Chair** - With a quorum present, Stephanie Baker, Chair, called the meeting to order.
2. **Adoption of Agenda** –
   1. Devroye motioned to approve the agenda. Saravanan seconded.
   2. Gawron briefly explained the update to the BIOS 108 proposal from last meeting and how additional rationale was provided. **With no request to move the item to the discussion agenda, the proposal was considered approved.**

**Consent Agenda**

[**BIOS 108**](https://niu.curriculog.com/proposal:932/form) **– Course Change**

1. **Approval of Minutes** –
   1. Previous minutes were approved via email.
2. **Announcements**
3. **DISCUSSION AGENDA –**
4. **College of Business**– *No Curricular Items*
5. **College of Education –** *No Curricular Items*
6. **College of Engineering***– No Curricular Items*
7. **College of Health and Human Sciences –***No Curricular Items*
8. **College of Liberal Arts and Sciences** – No Curricular Items
9. **College of Visual and Performing Arts***– No Curricular Items*
10. **UNFINISHED BUSINESS –**

* **General Education Rubric Refresh Project**

Buhrow led the discussion concerning rubrics. Discussion topics included: details of the various areas of the project and specifics of the rubrics, with screenshares of the rubrics; discussions on if the rubrics should be analytic or holistic; timelines; how other institutions tackle general education rubrics; framing language considerations. Discussion included: Buhrow, Baker, Wilson, Takai, Ezell, Devroye, Lowe.

1. **NEW BUSINESS –**
2. **ADJOURNMENT** –

Arnold motioned to adjourn. Baker seconded. The meeting adjourned at approximately 1:10 pm.