**OFFICIAL MINUTES**

**General Education Committee Meeting 7th Meeting/Academic Year 2024-2025  
Teams**

**Thursday, March 20, 2025**

**1:00 p.m. – 2:00 p.m.**

Voting Members Present: Baker, S. (CEDU); Gonzalez, N. (Student Rep); Takai, S. (CEET); Lowe, C. (CEDU-Advisor); Ezell, M. (CLAS); Saravanan, A. (CHHS); Arnold, S. (CLAS); Lundstrum, L. (CBUS); Wang, J.C. (CVPA); Devroye, A. (CVPA); Wells, O. (Student Rep);

Voting Members Absent: Delgado, T. (Student Representative); Wilson, J. (CLAS);

Ex-Officio Non-Voting Members Present: Schatteman, A. (Vice Provost Academic Affairs) Gawron, I. (Curriculum Coordinator/Catalog Editor); Buhrow, A. (Assistant Vice Provost); Hoffman, E. (Guest); Reed, J. (Guest)

Ex-Officio Non-Voting Members Absent: None

1. **Meeting Call to Order by Chair** - With a quorum present, Stephanie Baker, Chair, called the meeting to order.
2. **Adoption of Agenda** –
   1. Lundstrum motioned to approve the agenda. Devroye seconded.
3. **Approval of Minutes** –
   1. Previous minutes were approved via email.
4. **Announcements**

No Announcement Items

1. **DISCUSSION AGENDA –**
2. **College of Business**– *No Curricular Items*
3. **College of Education –** *No Curricular Items*
4. **College of Engineering***– No Curricular Items*
5. **College of Health and Human Sciences –***No Curricular Items*
6. **College of Liberal Arts and Sciences** – *No Curricular Items*
7. **College of Visual and Performing Arts***– No Curricular Items*
8. **UNFINISHED BUSINESS –** 
   1. **Assessment of Foundational Studies – General Education courses**

Buhrow introduced this agenda item and the guests related to the item. Buhrow reiterated the rationale and efforts of updating the assessment in general education courses. Hoffman gave a presentation on assessment regarding first year composition. Hoffman’s presentation included: history of assessment; changes of the SLOs (student learning outcomes); schedule of the assessment (ex: assessments during finals weeks); various software used; how the previous SLOs were outdated; how the Office of Assessment supported the efforts; various results and metrics; Discussion included: Buhrow, Hoffman, Reed, Devroye, Takai, Baker Discussion topics included: how different, or not, the changes in the SLOs were to the original SLOs; sustainability of the assessment and collaboration with the data; how assessment feeds back into how the classes operate; specifics of the courses involved; sharing a summary of this report with the BC (Baccalaureate Council) given assessment applies to all courses

1. **NEW BUSINESS –**
   1. General Education Course Modality Summary Report

Schatteman briefly introduced this agenda item. There was a report conducted on modality that primarily concluded that asynchronous and synchronous online courses are not yielding different results in student success. There were also other data collected, such as number of students taking face to face versus online, and student preferences. There was a request to consider the information/data shared and to report back with any suggestions or questions.

* 1. **ADJOURNMENT** –

Takai motioned to adjourn the meeting. Baker seconded. The meeting was adjourned approximately 2:15 p.m.