**OFFICIAL MINUTES**

**General Education Committee Meeting 6th Meeting/Academic Year 2024-2025  
Teams**

**Thursday, February 20, 2025**

**1:00 p.m. – 3:00 p.m.**

Voting Members Present: Baker, S. (CEDU); Gonzalez, N. (Student Rep); Takai, S. (CEET); Lowe, C. (CEDU-Advisor); Ezell, M. (CLAS); Saravanan, A. (CHHS); Arnold, S. (CLAS); ; Lundstrum, L. (CBUS)

Voting Members Absent: Wang, J.C. (CVPA); Delgado, T. (Student Representative); Wilson, J. (CLAS); Devroye, A. (CVPA); Wells, O. (Student Rep);

Ex-Officio Non-Voting Members Present: Schatteman, A. (Vice Provost Academic Affairs) Gawron, I. (Curriculum Coordinator/Catalog Editor); Buhrow, A. (Assistant Vice Provost)

Ex-Officio Non-Voting Members Absent: None

1. **Meeting Call to Order by Chair** - With a quorum present, Stephanie Baker, Chair, called the meeting to order.
2. **Adoption of Agenda** –
   1. Lundstrum motioned to approve the agenda. Gonzalez seconded.
3. **Approval of Minutes** –
   1. Previous minutes were approved via email.
4. **Announcements**

No Announcement Items

1. **DISCUSSION AGENDA –**
2. **College of Business**– *No Curricular Items*
3. **College of Education –** *No Curricular Items*
4. **College of Engineering***– No Curricular Items*
5. **College of Health and Human Sciences –***No Curricular Items*
6. **College of Liberal Arts and Sciences** – *No Curricular Items*
7. **College of Visual and Performing Arts***– No Curricular Items*
8. **Other** -

For inclusion in the 2025-2026 Catalog

Honors proposals (separate folder)

Baker motioned to approve the Adams-Campbell Honors proposal. Gonzalez seconded. There was a brief discussion on the exact format of the proposals, such as why there were two separate documents and if the proposal involved multiple courses. After looking through all of the proposals to assess the format, it was determined that it was just one course. Gawron indicated that this is a yearly request where individual honors course sections request general education designation. Little discussion occurred on the proposal. **6 voted in favor. 0 against. 1 abstention. The proposal was approved.**

Lundstrum motioned to approve the Herrmann Honors proposal. Gonzalez seconded. Little discussion occurred on the proposal. **All voted in favor of the proposal. 0 against. 0 abstention. The proposal was approved.**

Gonzalez motioned to approve the Kron Honors proposal. Lundstrum seconded. Little discussion occurred on the proposal. **All voted in favor. 0 against. 0 abstention. The proposal was approved.**

Lundstrum motioned to approve the York Honors proposal. Takai seconded. Little discussion occurred on the proposal. **All voted in favor. 0 against. 0 abstention. The proposal was approved.**

1. **UNFINISHED BUSINESS –**

* **General Education Rubric Refresh Project**

This agenda item was a working meeting approach where different breakout rooms occurred to review individual components of the different rubrics. The overall feedback was positive with various minor editorial changes and clarifications on the rubrics on which words should be used to classify each category. Another topic was specific training with the new rubrics moving forward involving General Education faculty. Discussion included: Gonzalez, Schatteman, Buhrow, Baker, Takai

* **Courses not offered within 5 years**

Schatteman led the discussion/presentation on the agenda item. Overall, the report indicated that Registration and Records will be running a courses not offered report every semester to try and stay on top of the phenomenon; outreach is occurring to colleges to encourage departments/colleges to submit course deletions for courses not offered; that the number is fairly large, totally over 1000 courses involving both graduate and undergraduate courses; and how many of the courses have not been offered in 5+ years. Discussion included: Schatteman, Baker, Takai, Gawron. Additional discussion topics included: do these courses lose general education status and/or how might this phenomenon interact with general education specifically; and how this issue does not affect many general education courses at the moment.

1. **NEW BUSINESS –**

*No New Business Items*

1. **ADJOURNMENT** –

Baker motioned to adjourn the meeting. Gonzalez seconded. The meeting was adjourned approximately 2:30 p.m.