**OFFICIAL MINUTES**

**General Education Committee Meeting 5th Meeting/Academic Year 2024-2025  
Teams**

**Thursday, January 16, 2025**

**12:30p.m. – 3:00 p.m.**

Voting Members Present: Baker, S. (CEDU); Gonzalez, N. (Student Rep); Takai, S. (CEET); Wilson, J. (CLAS); Devroye, A. (CVPA); Lowe, C. (CEDU-Advisor); Ezell, M. (CLAS); Saravanan, A. (CHHS); Arnold, S. (CLAS); Wells, O. (Student Rep);

Voting Members Absent: Haupt, K. (Student Rep); Wang, J.C. (CVPA); Zhou, L. (CBUS); Delgado, T. (Student Representative);

Ex-Officio Non-Voting Members Present: Schatteman, A. (Vice Provost Academic Affairs) Gawron, I. (Curriculum Coordinator/Catalog Editor); Buhrow, A. (Assistant Vice Provost). Richter, S. (Ctr for Innov Teach & Learn)

Ex-Officio Non-Voting Members Absent:

1. **Meeting Call to Order by Chair** - With a quorum present, Stephanie Baker, Chair, called the meeting to order.
2. **Adoption of Agenda** –
   1. Saravanan motioned to approve the agenda. Gonzalez seconded.
3. **Approval of Minutes** –
   1. Devroye motioned to approve the previous minutes from 12/19/2024. Saravanan seconded.
4. **Announcements**
   1. Richter gave a presentation on AI for teaching and learning. Topics included: A separate task force investigating the topic; AI literacy and what that entails; regular updates related to the AI task force; rubric criteria; various examples of AI being used in the classroom; an AI toolkit to support various academic efforts. Discussion included: Richter, Buhrow, Schatteman, Devroye, Baker, Saravanan.
5. **DISCUSSION AGENDA –**
6. **College of Business**– *No Curricular Items*
7. **College of Education –** *No Curricular Items*
8. **College of Engineering***–* 
   1. [MCTR 100](https://niu.curriculog.com/proposal:1111/form) – New Course – Nature and Technology

Little discussion occurred on the proposal. Devroye motioned to approve the proposal. Gonzalez seconded. All voted in favor.

1. **College of Health and Human Sciences –***No Curricular Items*
2. **College of Liberal Arts and Sciences** – No Curricular Items
3. **College of Visual and Performing Arts***– No Curricular Items*
4. **UNFINISHED BUSINESS –**

* **General Education Course Realignment**

Schatteman led the discussion. Discussion topics included: History of course realignment and how it slipped through the cracks a bit as various turnover occurred; what realignment is and the information pulled from general education courses that may want to switch to a different domain; and the various options involved, such as switching the domain as requested from 2022-2023, asking again to see if they want to switch domains, or to have them manually submit proposals to switch knowledge domains; advising/student dynamics of courses switching knowledge domains. Discussion included: Baker, Schatteman, Lowe. The conclusion was: to ask department chairs to confirm the move to a different knowledge domain and, if so, this would take effect for the 26-27 catalog.

* **General Education Rubric Refresh Project**

Buhrow led the discussion. Discussion topics included: general reporting from the various areas on their progress; criteria mapping/expectations; philosophies and how they might map to criteria, etc. Discussion included: Baker, Buhrow, Schatteman, Devroye, Ezell. Conclusions included: the next GEC meeting involving discussion of the points scale and that rubrics preferring to be finalized by 2/20’s GEC meeting.

1. **NEW BUSINESS –**
   * + Modality for General Education Committee for next academic year

Schatteman led the discussion. Discussion topics included: pros/cons of the different modalities for the meeting; feedback; governance considerations; technology considerations. Discussion included: Schatteman, Baker, Devroye. The conclusion was: members preferred in person (with online an option) in the fall to kick off the new academic year and then possibly again a hybrid meeting in the spring semester as well.

* + - Curriculum – Forms Update

Gawron led the discussion. Discussion topics included: forms changes and rationale for the changes; going over the forms in real time for feedback; any recommended changes. Discussion included: Schatteman, Gawron, Devroye.

1. **ADJOURNMENT** –

Devroye motioned to adjourn. Gonzalez seconded. The meeting adjourned at approximately 1:45 pm.