

Received by the Graduate Council--November 5, 2018

GRADUATE COUNCIL CURRICULUM COMMITTEE (GCCC)
First Meeting/2018-19 Academic Year
October 8, 2018
Approved

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PRESENT: B. Bond (Graduate School), S. Howell (EDU/KNPE), K. Mantzke (BUS/ACCY), K. Mazurek (HHS/HS), K. Myers (LAS/SOCI), S. Sharp (LAS/SOCI), K. Summers (EDU/LEPF)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

The meeting was called to order by Bond. He reported that there may be times when the committee may not need to meet if there is a lack of agenda items, or the committee may vote on items via e-mail. He also noted that documents are posted on O365 OneDrive/Sharepoint.

Introductions were made.

ELECTION OF CHAIR

Howell stated that he would be willing to continue as chair. Nominations were closed and Howell was elected by acclimation.

APPROVAL OF AGENDA

Summers made a motion, seconded by Mantzke, TO APPROVE THE AGENDA FOR THE OCTOBER 8, 2018, GCCC MEETING. There was a brief discussion on what documents need to be reviewed and how the consent agenda works. It was explained that the consent agenda is for any college curriculum meeting minutes and attachments that either have no graduate-level curricular changes or that have routine changes, such as course revisions or minor changes to programs. **Motion passed unanimously.**

ANNOUNCEMENTS

1. 2017-18 GCCC Annual Report. Smith said this is provided to give members a general idea of what the committee did last year.
2. GCCC members are reminded that if they are unable to attend a GCCC meeting, they can name a substitute if time permits to represent their constituency. They should also inform Donna Smith (753-0126) so the substitute can be added to the OneDrive group.

The last Friday in October, 2018 (10/26/18) is the deadline for receipt in Donna Smith's office of college curriculum committee minutes with proposed revisions for the next (2018-19) Graduate Catalog.

3. O365 OneDrive Document Access. Be sure to ket Smith know if you're having issues with O365

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and accessing the documents.

4. Electronic Meetings. Bond mentioned this when he called the meeting to order.
5. Section C. Items previously in Section B, now reported for inclusion in the 2018-19 or 2019-20 Graduate Catalog. Smith explained that these are items that were previously approved by the GCCC but needed additional approvals, such as from the president or the Board of Trustees.
6. Section D. Items reported for inclusion in the 2018-19 Graduate Catalog by another standing committee of the Graduate Council. In this case, a new course proposal for UNIV 601 went straight to the Graduate Council for approval. This document is informational only.

CONSENT AGENDA

Howell reiterated the types of materials that are included on the consent agenda. It is at this point when any GCCC member can be asked to have minutes taken off the consent agenda for discussion. It was also pointed out that some minutes contain only undergraduate-level curricular changes and those do not get reviewed by the GCCC. Mantzke made a motion, seconded by Summers. TO APPROVE THE CONSENT AGENDA.

Motion passed unanimously.

The following minutes with no graduate curricular items were so received.

College of Business #10 (AY 2017-18)
College of Business #11 (AY 2017-18)
College of Business #12 (AY 2017-18)
College of Education #1
College of Engineering and Engineering Technology #1
College of Health and Human Sciences #14 (AY 2017-18)
College of Health and Human Sciences #1

The following minutes with graduate curricular items were so received.

College of Education #11 (AY 2017-18, pending BOT approval)
College of Health and Human Sciences #13 (AY 2017-18)
College of Liberal Arts and Sciences #1
College of Liberal Arts and Sciences #2 (pending BOT approval)

COLLEGE MINUTES FOR DISCUSSION

College of Education #10 (AY 2016-17, page 2)

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Summers made a motion, seconded by Myers, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF EDUCATION #10 (4/4/17). These minutes are off the consent agenda for the new certificate in graduate studies proposal. Howell noted the discussion they had at college level. The courses required are offered often. **Motion passed unanimously.**

OLD BUSINESS

1. None.

NEW BUSINESS

1. None.

A motion was made and seconded to adjourn. **Motion passed by acclamation.** The meeting adjourned at 10:20.

The next meeting of the Graduate Council Curriculum Committee is November 12, 2018, 10:00, **Conference Room 304, Lowden Hall.**

Respectfully submitted,
Donna M. Smith, Catalog Editor/Curriculum Coordinator