

Received by the Graduate Council—November 6, 2017

**GRADUATE COUNCIL CURRICULUM COMMITTEE (GCCC)
First Meeting/2017-18 Academic Year
October 9, 2017
Approved**

p. i of iii

PRESENT: B. Bond (Graduate School), S. Howell (EDU/KNPE), R. James (LAS/GAS), B. La France (LAS/COMS), K. Mantzke (BUS/ACCY), J. R. Njue (HHS/FCNS), J. Shelton (EET/MEE), T. Wasonga (EDU/LEPF),

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

The meeting was called to order by 2016-17 GCCC Chair Howell. He welcomed members to the first meeting.

Introductions were made.

ELECTION OF CHAIR

Howell stated that he would be willing to continue as chair. James made a motion, seconded by Mantzke, TO NOMINATE HOWELL AS CHAIR OF GCCC FOR 2017-18. Nominations were closed and **motion passed unanimously**.

APPROVAL OF AGENDA

Mantzke made a motion, seconded by James, TO APPROVE THE AGENDA FOR THE OCTOBER 9, 2017, GCCC MEETING. **Motion passed unanimously**.

ANNOUNCEMENTS

1. 2016-17 GCCC Annual Report. Smith said this is provided to give members a general idea of what the committee did last year.
2. GCCC members are reminded that if they are unable to attend a GCCC meeting, they can name a substitute if time permits to represent their constituency. They should also inform Donna Smith (753-0126) so the substitute can be added to O365.

The last Friday in October, 2017 (10/27/17) is the deadline for receipt in Donna Smith's office of college curriculum committee minutes with proposed revisions for the next (2018-19) Graduate Catalog.

3. O365 OneDrive Document Access. This is what is used for document storage. You can access either through OneDrive or Sharepoint. Let Smith know if you're having issues with O365.
4. Electronic Meetings. Occasionally there may be curriculum items that need to be voted on to

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p. ii of iii

make certain deadlines that may not warrant a face-to-face meeting. In those cases, an electronic vote may be called.

5. Section C. Items previously in Section B, now reported for inclusion in the 2018-19 Graduate Catalog. Smith explained that these are items that were previously approved by the GCCC but needed additional approvals, such as from the president or the Board of Trustees.
6. PSYC 633. This item was already approved by the GCCC, but wasn't included in the attachments, so it didn't get added to the catalog. The department recently discovered the omission. So this is just an announcement that it will be added to the attachments for the upcoming meeting. It doesn't need further approval by the GCCC.

CONSENT AGENDA

Njue made a motion, seconded by Mantzke, TO APPROVE THE CONSENT AGENDA. Howell explained that these minutes have routine catalog changes. Smith added that now is the time for GCCC members to ask to have any set of minutes removed from the consent agenda for discussion. **Motion passed unanimously.**

The following minutes with no graduate curricular items were so received.

College of Education #12 (AY 2016-17)
College of Engineering and Engineering Technology #1
College of Health and Human Sciences #16 (AY 2016-17)
College of Health and Human Sciences #17 (AY 2016-17)
College of Health and Human Science #1
College of Visual and Performing Arts #1

The following minutes with graduate curricular items were so received.

College of Business #11 (AY 2016-17)
College of Business #12 (AY 2016-17)
College of Business #1
College of Education #11 (AY 2016-17)
College of Engineering and Engineering Technology #2
College of Health and Human Sciences #2
College of Health and Human Sciences #3

COLLEGE MINUTES FOR DISCUSSION

College of Liberal Arts and Sciences #17 (AY 16-17)

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p. iii of iii

Mantzke made a motion, seconded by Wasonga, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #17 (5/3/17). Howell pointed out the proposal for a new master's degree in Financial Engineering. He added that it looks like they talked to the right people in other departments. It was unclear if the College of Engineering and Engineering Technology was consulted. But Bond noted that EET did not have issues when a similar certificate of graduate study was proposed.
Motion passed unanimously.

OLD BUSINESS

1. None.

NEW BUSINESS

1. None.

Mantzke made a motion, seconded by Njue, to adjourn. **Motion passed by acclamation.** The meeting adjourned at 10:15.

The next meeting of the Graduate Council Curriculum Committee is November 13, 2017, 10:00, **Conference Room 304, Lowden Hall.**

Respectfully submitted,
Donna M. Smith, Catalog Editor/Curriculum Coordinator