

Received by the Graduate Council—November 7, 2016

**GRADUATE COUNCIL CURRICULUM COMMITTEE (GCCC)
First Meeting/2016-17 Academic Year
October 10, 2016
Approved**

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PRESENT: S. Howell (EDU/KNPE), K. Mantzke (BUS/ACCY), J. R. Njue (HHS/FCNS), T. Wasonga (EDU/LEPF), A. Weier (BUS/ACCY/Student)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

The meeting was called to order by 2015-16 GCCC Chair Howell.

Introductions were made.

ELECTION OF CHAIR

Mantzke made a motion, seconded by Njue, TO NOMINATE HOWELL AS CHAIR OF GCCC FOR 2016-17. Nominations were closed and **motion passed unanimously**.

APPROVAL OF AGENDA

Mantzke made a motion, seconded by Weier, TO APPROVE THE AGENDA FOR THE OCTOBER 10, 2016, GCCC MEETING. **Motion passed unanimously**.

ANNOUNCEMENTS

1. 2015-16 GCCC Annual Report. Smith said this is provided to give members a general idea of what was approved last year.
2. Section D Attachments, Items reported for inclusion in the 2016-17 catalog by another standing committee of the Graduate Council. This is also informational. Items in Section D are changes to the catalog that come from other committees of the Graduate Council. Most often the catalog changes here will come from the Standards Committee and typically address policies and procedures that are found in the front section of the catalog. In this case it was several ENGL course revisions, which were approved late last academic year by the Graduate Council. Smith further explained that these are courses required of international students who receive a particular grade on the TOEFL. The hours for these courses was changed from 3 to 0 so students can take the courses without cost. It was also clarified that the change in hours does not change the requirements that international students with a certain TOEFL score or lower still need to take the course(s). Students receiving a higher score on the TOEFL, but who feel that one or more of these courses would be beneficial, may also enroll in the course(s).
3. GCCC members are reminded that if they are unable to attend a GCCC meeting, they can name a substitute if time permits to represent their constituency. They should also inform Donna Smith

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(753-0126) so the substitute can be added to O365.

The last Friday in October, 2015 (10/28/16), is the deadline for receipt in Donna Smith's office of college curriculum committee minutes with proposed revisions for the next (2017-18) Graduate Catalog.

4. O365 Document Access. Smith noted that this is new for document storage and encouraged GCCC members to let her know if they have suggestions for improvement.

CONSENT AGENDA

Njue made a motion, seconded by Mantzke, TO APPROVE THE CONSENT AGENDA. New GCCC members should note that the consent agenda is used to expedite the consideration of some college curriculum committee minutes and other straightforward and/or noncontroversial curricular items. If a GCCC member has a question/concern about or wants to discuss any item on the consent agenda, she or he should ask to have that item removed from the consent agenda and added to the items for discussion prior to the approval of the consent agenda. **Motion passed unanimously.**

The following minutes with no graduate curricular items were so received.

College of Business #11 (AY 15-16)
College of Business #12 (AY 15-16)
College of Business #1
College of Business #2
College of Engineering and Engineering Technology #1
College of Health and Human Sciences #10 (AY 15-16)
College of Health and Human Sciences #1
College of Liberal Arts and Sciences #2

The following minutes with graduate curricular items were so received.

College of Education #1
College of Health and Human Sciences #2 (pending BOT approval)
College of Health and Human Sciences #3
College of Health and Human Sciences #4

COLLEGE MINUTES FOR DISCUSSION

College of Business #13 (AY 15-16)

Mantzke made a motion, seconded by Njue, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF COLLEGE OF BUSINESS #13 (4/26/16). New course proposals were pointed out.

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Smith explained that new courses are always taken off of the consent agenda, just in case there may be issues with duplication. **Motion passed unanimously.**

College of Education #9 (AY 15-16)

Mantzke made a motion, seconded by Wasonga, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF EDUCATION #9 (5/3/16). Howell pointed out new course CAHE 710, Strategic Decision Making and Organizational Change, and reported that the College of Education heard from the College of Business regarding duplication. The College of Business asked that the department add “in Higher Education” to the end of the course title, and the College of Education/Department of Counseling, Adult and Higher Education agreed. Howell added that the course description aligns with the change. The change to this title will be reflected in CEDU #2, which the GCCC will see at their next meeting. There was a brief discussion regarding the requirement that departments are supposed to check on nonduplication for new courses and to note this in their materials. Departments and colleges should also provide further rationale if they feel the course is department specific content. Njue asked which items will need presidential approval. Smith explained that some curricular changes need approvals beyond the Graduate Council. In these minutes there is a proposal for a new specialization for the Ed.D. in Adult and Higher Education, which needs BOT approval. [Note: There is also a proposal to delete the M.S.Ed. in Elementary Education, which also needs BOT approval, but which was not noted during the meeting.] **Motion passed unanimously with the amendment to the course title for CAHE 710 as discussed.**

College of Health and Human Sciences #12 (AY 15-16)

Weier made a motion, seconded by Mantzke, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #12 (4/15/16). Smith explained that the college is undergoing a reorganization and these minutes are part of that. What they are showing in #12 are programs that will be moved, however, they are not showing where the programs will be moved to. So at this point, they are just being “deleted.” Smith recommended that the GCCC table the other catalog changes until the minutes have been received that show where these programs are being moved to in order to avoid having programs deleted entirely from the catalog. Also in these minutes are course revisions to change some FCNS courses to NUTR. There is no issue with approving these at this time. There was a brief discussion and GCCC members decided the entire packet should be tabled until all the changes related to the college’s reorganization are received. Weier withdrew his motion to approve, Mantzke withdrew her second. Weier made a motion, seconded by Mantzke, TO TABLE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #12 (4/15/16). **Motion passed unanimously.**

College of Liberal Arts and Sciences #12 (Ay 15-16)

Mantzke made a motion, seconded by Wasonga, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #12 (4/6/16). New course PSYC 605 was noted. **Motion passed unanimously.**

College of Liberal Arts and Sciences #1

Mantzke made a motion, seconded by Njue, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #1 (8/31/16). New course ANTH 680 was noted. Smith pointed out the nonduplication statement and that the department provided a specific reason for

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this being a department specific course. Howell questioned why the hours aren't variable, but added that he was OK with the new course as proposed. Wasonga said that her program has internships with a set number of hours. **Motion passed unanimously.**

OLD BUSINESS

1. None.

NEW BUSINESS

1. UNIV 590 (course revision) and UNIV 600 (new course). Howell asked to have the proposals approved at the same time. Mantzke made a motion, seconded by Wasonga, **TO APPROVE THE COURSE REVISION FOR UNIV 590 AND THE NEW COURSE UNIV 600.** Howell explained that UNIV 600 is a lab safety course for students in the hard sciences and external university partners are helping to teach the course. For UNIV 590, credit hours are moving to 0-9 to allow students to take the course without cost. **Motion passed unanimously.**

The meeting adjourned at 10:40.

The next meeting of the Graduate Council Curriculum Committee is November 14, 2016, 10:00, **Conference Room 304, Lowden Hall.**

Respectfully submitted,
Donna M. Smith, Catalog Editor/Curriculum Coordinator