GRADUATE COUNCIL MINUTES APPROVED

687th Meeting October 7th, 2024

MEMBERS PRESENT: Arado, Andzik, Barnes, Becker, Chen, Cooke, Fickling, Finley, Fletcher,

Floyd, Frank, Garver, Gericke, Klis, McFarland, Notebaert, Ricklefs, Rohl, A. Wu, K.Wu, Xia

MEMBERS ABSENT: Biokoro, Lundstrum, Swingley, Sosin, Sivakumar

OTHERS PRESENT: Buhrow, Doane, Gawron, Laudick, Rhode, Reyman, Schmitz,

Matuszewich

Called to Order

Acting Dean Reyman called the meeting to order at 10:00 am.

Approval of Minutes

* A motion to approve the minutes from September 9, 2024, was made by Arado, seconded by Fickling. Approved unanimously.

Committee Reports

* Reyman thanked the committee for their service, 12 applications were reviewed for this award cycle. It was a tough decision to make as all were great candidates for the Distinguished Graduate Faculty Award.
* The Graduate Faculty Awards committee selected recipients for the 2024-2025 Distinguished Graduate Faculty Award. Dr. Stacy Kelly from Special and Early Education will be honored at the December graduate commencement ceremony, and Dr. Jennifer Jacobs from Kinesiology and Physical Education will be honored at the May graduate commencement ceremony.

New Business

* Gawron gave a presentation on Modern Campus Curriculum (“Curriculog”) software to the council.
	+ One of the noted improvements is that there will no longer be lengthy PDFs of catalog proposals for council agendas; there will be hyperlinks within the curriculum agenda to view at niu.curriculog.com.
	+ Gawron provided information on the timeline of proposals and the way proposals will be sent out through the curriculum agenda.
* Curriculum Agenda led by Graduate Council Executive Committee Chair Garver
	+ Garver summarized curriculum changes proposed by each college; all motions were passed unanimously.
* Schmitz provided the Graduate Council with an overview of Financial Value Transparency and Gainful Employment Reporting Requirement.
	+ Data for these reports will be collected from partners across campus including but not limited to financial aid, admissions/enrollment, bursar’s, accreditation and assessment and records and registration.
	+ The reporting of this data is mandated by the Department of Education. Reporting and data collection work has begun internally and will continue through the Department of Education deadline of January 15, 2025.
	+ Reporting coordinators may request assistance from academic departments to ensure the data reported is complete and accurate.
* Laudick and Rhode provided information on modality designation for online graduate programs.
	+ 49 graduate programs are advertised as online programs but only 11 are currently designated as online in the Graduate Catalog. Laudick will be working with programs to get the proper designations updated through the proper committees and then approved through the Graduate Council.
	+ Program modality designation is necessary to set attendance expectations for students enrolling in the program, connect students to support provided by faculty and staff, as well as for data reporting, visa-related regulations, marketing, admission and other purposes at the institutional level.
	+ Office of Online Learning has implemented programming and supports new and returning online students to ensure their success within their programs.
* Laudick and Buhrow provided an update on appropriate program approvals for certificates of graduate study.
	+ There are currently 77 certificates of graduate study; 2 have external approval and designation as stand-alone certificates and allow admission of non-degree-seeking students
	+ Each program is encouraged to review their graduate certificates and move through appropriate curricular processes to pursue the appropriate external approvals needed for the graduate certificate to be a stand-alone certificate for non-degree-seeking students, maintain current status to offer a certificate for degree-seeking students only, or discontinue a certificate.
	+ Laudick described changes in application/admission processes for those that do not have external approval to be offered as a stand-alone certificate, effective with the Fall 2025 catalog cycle.
	+ Buhrow outlined the pathways and timelines for stand-alone certificates of graduate studies to be reviewed and approved (Board of Trustees, Illinois Board of Higher Education and Higher Learning Commission).

Announcements

* Reyman: Graduate Commencement is December 14, 2024, at 2pm.

 Adjournment

* Adjourned at 11:36am.

Minutes

* Minutes respectfully submitted by: Kayla Doane, The Graduate School



September 30, 2024

# MEMORANDUM

**TO:** Graduate Council

**FROM:** Dr. Jessica Reyman, Acting Dean of the Graduate School 

**SUBJECT:** Graduate Faculty Awards Committee: Distinguished Graduate Faculty Awards

The Graduate Faculty Awards Committee met on Thursday, September 26, 2024, to discuss nominations for this year’s distinguished graduate faculty award. There were twelve nominations this year.

The committee agreed to award two recipients: Stacy Kelly from the Department of Special and Early Education and Jennifer Jacobs from the Department Kinesiology and Physical Education. Award letters were sent out on Monday, September 30, 2024.

# AGENDA

**Graduate Council Curriculum Agenda**

**1st Meeting / Academic year 2024-25 TEAMS ONLY**

**10:00 – 12:00 p.m., Monday, October 7, 2024**

# ANNOUNCEMENTS

* + **Consent Agenda**
		- **KNPE Proposals (supporting documents separate)**

# DISCUSSION AGENDA

## Section A – For inclusion in the 2025-2026 Catalog.

1. **College of Business** – *No Curricular Items*
2. **College of Education –** *No Curricular Items*
3. **College of Engineering** *– No Curricular Items*
4. **College of Health and Human Sciences –** *No Curricular Items*
5. **College of Liberal Arts and Sciences *–***
	* **ANTH 590 *– Course Change***

## PhD in English – Program Change

* + ***MA in English – Program Change***
1. **College of Visual and Performing Arts** *– No Curricular Items*

# COLLEGE OF EDUCATION

**COLLEGE CURRICULUM COMMITTEE**

**Proposal for Other Catalog Change**

**Date:** October 1, 2023

**Department:** Kinesiology and Physical Education

**Page Listing**: LINK 2023-24 Graduate Catalog

# DESCRIPTION:

LINK

**Sport Coaching and Leadership (12)**

**Certification of Graduate Study**

This certificate is a 12-semester-hour program designed to provide current graduate students and working professionals with a set of courses focused on specific areas of sport coaching and leadership, and will enhance and further a student’s understanding of the current landscape in this area. … Students presently enrolled in the M.S. in Sport Management program at NIU are ~~ineligible~~ eligible to obtain this certificate.

# RATIONALE:

Minor, but not so minor, error in language - final sentence should be “eligible” instead of “ineligible”. This language mirrors KNPE’s CGS in College Athletics Administration.

**Approved:**

Farah Ishaq November 7, 2023

Department Curriculum Chair Date

Steve Howell November 7, 2023

Department Chair Date

# COLLEGE OF EDUCATION COLLEGE CURRICULUM COMMITTEE

**Proposal for Other Catalog Change**

**Date:** October 1, 2023

**Department:** Kinesiology and Physical Education

**Page Listing**: LINK 2023-24 Graduate Catalog

# DESCRIPTION:

LINK

**Sport Sales and Sponsorship (12)**

**Certification of Graduate Study**

This certificate is a 12-semester-hour program designed to provide current graduate students and working professionals with a set of courses focused on specific areas of sport sales and sponsorships, and will enhance and further a student’s understanding of the current landscape in this area. … Students presently enrolled in the M.S. in Sport Management program at NIU are ~~ineligible~~ eligible to obtain this certificate.

# RATIONALE:

Minor, but not so minor, error in language - final sentence should be “eligible” instead of “ineligible”. This language mirrors KNPE’s CGS in College Athletics Administration.

**Approved:**

Farah Ishaq November 7, 2023

Department Curriculum Chair Date

Steve Howell November 7, 2023

Department Chair Date