

GRADUATE COUNCIL MINUTES
APPROVED
677th Meeting
Sept 11, 2023

MEMBERS PRESENT: Arado, Bedeau, Chen, Clark, Finley, Gaillard, Garver, Gordon, Hill, Hunt, Klis, Lundstrum, Neal, Niechen, Ricklefs, Rohl, Swingley, Torkinejad-Ziarati, Van Dijk, A. Wu, K. Wu, Xia

MEMBERS ABSENT: Contreras, Scherer

OTHERS PRESENT: Laudick, Matuszewich, Reyman, Wilks, Schatteman

Called to Order

- Dean Wilks called the Teams meeting to order at 10:02 am.

Approval of Minutes

- The minutes from the May 1, 2023, meeting was approved electronically in May.
- Selection of a faculty member to be 2023-2024 assistant chair of the Graduate Council: Swingley volunteered, moved by Arado, second by Garver, motioned carries. Wesley approved.
- Selection of a faculty member to be the Univ. Outreach Advisory Committee representative: Floyd self-nominated/motion, second by Rohl, motion carries Floyd approved.
- Selection of the 2023-2024 graduate student representatives to university committees, moved by Arado, second by Garver, approved.

Committee Reports

- Graduate Council Appeals Committee: Only 8 appeals after the summer term. Six approved and two denied. With the new Graduate Catalog in effect for Fall 2023, we will have different processes for probation and dismissal this academic year.

New Business

- Vice Provost for Academic Affairs Schatteman provided an update on the hiring of the new catalog editor & catalog technology. The former catalog editor resigned as of June 30. The new hire will start Sept. 18, deadlines and dates for catalog will be coming later in Fall 2023. Purchased “Curriculog” for technological system support to help streamline process and catch errors. The curriculum process will remain the same this first year. Training on how to use and utilize Curriculog will be provided.
- Graduate tuition waivers: Dean Wilks updated the Council on the new processes that will take place in Spring 2024 while Executive Director Laudick creates a competitive, strategic process of awarding waivers that support larger GEM plan in the next academic year. Wilks was asked to share the current list of awarded/accepted tuition waivers to review at the next meeting. Waivers cover the instructional costs only, but programs may cover additional costs (e.g., scholarship).
- Slate Trainings:
 - Holistic admission review trainings complete.
 - Slate admission user training is being led by the Executive Director of Graduate Enrollment: Janelle Laudick. Training will be offered throughout the year.
- Current graduate students support:
 - Week of welcome event: international student welcome event; Welcome back social event for graduate students in the HSC.

- Career & professional development programming: RCR Series, BeyondGradSchool.com, GradConnect (e-newsletter) from the Graduate School
- Listening sessions during prior academic year suggested that PD (beyond the academic options) is needed for current graduate students
- International Affairs update: international student ambassador program (N=10, 8 of 10 are graduate students), directed by ISSS Director Stephanie Brown. Current students for at least a year, supporting new/continuing international student experience and human needs. Supports university goals for improved international student experience.

Old Business

- Graduate catalog changes:
 - Graduate school admission requirements & program-specific holistic admission changes
 - Academic review process
 - Withdrawal policy changes
- Areas of further discussion catalog: degree completion requirements.
- Assistantship Policy Update
 - If approved, would not go into effect until Fall 2024 so as not to disrupt current students
 - Removal of full tuition waiver for half-time assistantship
 - Flexibility of hours able to work
 - Ability to work while on probation (exception process)

Announcements

- None

Adjournment

- Motioned by Floyd, seconded by Neal, to adjourn. The motion was approved by acclamation. Adjourned at 11:35 a.m.

Next Meeting

- Next meeting is scheduled for October 2nd, 2023, 10:00 am.

Minutes

- Minutes respectfully submitted: Janelle Laudick, The Graduate School