

GRADUATE COUNCIL MINUTES
APPROVED
673rd Meeting
February 6, 2023

MEMBERS PRESENT: Ahles, Arado, Barnes, Clark, Crowley, Duffrin, Garver, Gordon, Hunt, Mantzke, Moghimi, Pitney, Scherer, Shulman, Swingley, VandeCreek, Werderich, Wu, Yadav

MEMBERS ABSENT: Glesner, Klonoski, Saiyed, Wasonga, Xia

OTHERS PRESENT: Cox, Matuszewich, McFarland-McKee, Reyman, Smith, Wilks

Dean Wilks called the hybrid in-person/Teams meeting to order at 10:05 am.

Approval of Minutes

The minutes from the December 5, 2022, meeting were approved electronically and Wilks thanked the group for their cooperation.

Committee Reports

Standards Committee

The item before the Graduate Council was approved by the Standards Committee electronically. The language related to the abstract submission to ProQuest needs to be changed to account for ProQuest's current available processes. Wilks had Carolyn Law submit verbiage that reflects current practice for students who will remain in Proquest. Mantzke made a motion, seconded by Hunt, TO APPROVE THE REVISIONS TO THE CATALOG. **Motion passed unanimously.**

New Business

New Associate Dean of the Graduate School

Wilks introduced new Associate Dean Jessica Reyman and noted some of the things she has been working on. Reyman added she has been participating in the various listening sessions with program directors and student groups. She plans to share what she has learned at future Graduate Council meetings.

Election of Faculty Chair.

Due to Katy Jaekel taking on the position of Director of the Center for the Study of Women, Gender, and Sexuality, a new faculty chair needs to be elected. Wilks noted the duties of the faculty chair. Groves volunteered and was unanimously voted in by Council members.

Graduate Assistants Stipends

Wilks reminded the Council that they decided the Council's role in graduate assistants stipends would be to make a recommendation to the president. She added she is currently working to collect data concerning stipend levels at peer institutions. One possible change is to bifurcate minimum stipends for master's and doctorate-level students. Another important change being considered is the elimination of a full tuition waiver for a half-time GA appointment. There was a discussion about what exactly tuition waivers cover, and it can vary from university to university. It was noted it can be difficult for students to estimate what costs in fees they will be responsible for. Other issues discussed included additional employment, expand the 20-hour per week cap,

bifurcate based on workload, multi-year packages, and the fact that the minimum stipend is not a mandatory stipend—departments can offer more. Several Council members noted that it is important to consider raising the available funds given for assistantships as we raise minimum stipends.

Curriculum Changes from Section A.

College of Education 8. Pitney made a motion, seconded by Hunt, TO APPROVE THE CHANGES FROM THE COLLEGE OF EDUCATION 08. Mantzke summarized the changes. **The motion passed unanimously.**

College of Liberal Arts and Sciences 3. Groves made a motion, seconded by Garver, TO APPROVE THE CHANGES FROM THE COLLEGE OF LIBERAL ARTS AND SCIENCES 03. Mantzke summarized the changes. **The motion passed unanimously.**

College of Visual and Performing Arts 3. Scherer made a motion, seconded by Garver, TO APPROVE THE CHANGES FROM THE COLLEGE OF VISUAL AND PERFORMING ARTS 3. Mantzke summarized the changes. **The motion passed unanimously.**

Curriculum Changes from Section B. Mantzke reminded Council members these items move on to other bodies for approval.

College of Education 6. Pitney made a motion, seconded by Swingley, TO APPROVE THE CHANGES IN SECTION B FROM THE COLLEGE OF EDUCATION 6. Mantzke summarized the changes. **The motion passed unanimously.**

McFarland-McKee reported that curricular changes can move forward to other approving bodies, but Registration and Records will not act without the approval of the meeting minutes. So, to expedite processing those catalog changes, she recommended approval of the minutes electronically prior to the March meeting. Wilks asked Council members to look for an email from Smith to approve the February 6, 2023, Graduate Council minutes electronically.

Curriculum Changes from Section E. There were no changes in Section E from the colleges.

Old Business

Fall Changes Update. Wilks reported that changes to the catalog approved by the Graduate Council in Fall 2022 were reported to program directors and chairs.

Announcements

Lunches/listening sessions with program directors. Wilks and Associate Dean Reyman are meeting with program directors this semester. It is a way for them to get to know the program directors as well as a chance for program directors to share successes and challenges about their programs. It also reminds the program directors they are not alone.

Listening sessions with students. Wilks reported Reyman has set up listening sessions with several student groups who are from the historically underserved populations. Reyman has been working with the cultural centers to identify students for the meetings. Wilks, Reyman, and

Brown (Director of International Student and Scholar Services [ISSS]) are doing the same with international students.

Slate implementation. Wilks reported she has been working with Sol Jensen, vice president, Division of Enrollment Management, Marketing, and Communications, on the Slate implementation. Slate will be used for processing admission decisions and it has a robust CRM which is already being used by undergraduate admissions. There will be training opportunities. Wilks added it will provide a direct route to departments.

Graduate Student Experience Report. Many of the elements of the report were rolled into President Freeman's goals for the Board of Trustees.

Life's a Dream. Wilks reported she has been working with the School of Theatre and Dance on the play, "Life's a Dream." It goes into production this weekend. Come out and see the show.

Barnes made a motion, seconded by Garver, TO ADJOURN. Motion passed by acclamation. Meeting adjourned at 11:20.

Next meeting is March 6, 2023, 10:00 a.m. via hybrid in-person (AL 315)/Teams meeting.

Minutes respectfully submitted: Donna Smith, Graduate School

GRADUATE COUNCIL STANDARDS COMMITTEE

NOTE: Blue highlighted text represents what was approved fall 2022.

ALL UNIVERSITY

Other catalog change [Current Catalog Link](#) Catalog Effective: 2023-2024

Requirements for Graduate Degrees

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Dissertation Requirements

The dissertation should be a significant contribution to knowledge in which the student exhibits original scholarship and the ability to conduct worthwhile research. The dissertation should demonstrate professional competencies relevant to the student's field of study, including effective communication skills (whether written, graphical, digital, or multimedia). The research must be in a subject area of the student's major, approved and completed under the supervision of a senior member of the graduate faculty from the student's major department. (See "Composition of Committees" below.)

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~~After the dissertation has been reviewed and approved by the Graduate School, the approved version will be deposited electronically with ProQuest and must be accessible through their global digital library of dissertations and theses, as well as NIU's digital institutional repository, Huskie Commons, a unit of Founders Memorial Library. Dissertations deposited electronically with ProQuest will also automatically be uploaded into NIU's digital institutional repository, Huskie Commons, a unit of Founders Memorial Library. The dissertation's abstract is also published in ProQuest Digital Dissertations, formerly *Dissertation Abstracts International*. This facilitates wide dissemination of the scholarship to interested parties.~~

After the dissertation has been reviewed and approved by the Graduate School, the approved version will be deposited electronically with ProQuest and must be accessible through their global digital library of dissertations and theses. Dissertations deposited with ProQuest are simultaneously deposited into NIU's digital institutional repository, Huskie Commons, a unit of Founders Memorial Library.

Dissertations of practice (e.g., Ed.D.) will be deposited directly to the Huskie Commons and do not require submission to ProQuest.

Rationale: The changes are needed since the DAI no longer exists as a separate database with ProQuest.

Curricular Submissions Agenda
GRADUATE COUNCIL
AY 2022-2023
Meeting 6

Altgeld 315/TEAMS Option
February 6, 2023

COLLEGE MINUTE ITEMS – Section A. Action Items

- **College of Business** – *No new curricular items*

- **College of Education**

CEDU08 (AY 2022-2023)

- CEDU22.23.08.01 / Other Catalog Change Adding Ed.S. in Educational Administration Superintendent to list of programs exempt from GRE

- **College of Engineering and Engineering Technology** – *No new curricular items*

- **College of Health and Human Sciences** – *No new curricular items*

- **College of Liberal Arts and Sciences**

CLAS 03 (AY 2022-2023)

- CLAS22.23.03.03 / Other Catalog Change Adding new ECON M.A./J.D. to list of available programs
- CLAS22.23.03.04 / Other Catalog Change Adding new ECON M.A./J.D. to list of available programs
- CLAS22.23.03.05 / Other Catalog Change Adding new ECON M.A./J.D. to list of available programs
- CLAS22.23.03.06 / Other Catalog Change Adding NEW ECON M.A./J.D. to Graduate Catalog

- **College of Visual and Performing Arts**

CVPA 03 (AY 2022-2023)

- CVPA22.23.03.02 / Other Catalog Change to revise program admission, requirements, MFA in Art and Design

COLLEGE MINUTE ITEMS – Section B. Beyond GC Items

- **College of Education**

CEDU 06 (AY 2022-2023)

- CEDU22.23.06.22 / Other Catalog Change New Specialization to MA in Teaching

COLLEGE MINUTE ITEMS – Section E. Expedited Items

- **College of Business** - *None*
- **College of Education** - *None*
- **College of Engineering and Engineering Technology** - *None*
- **College of Health and Human Sciences**- *None*
- **College of Liberal Arts and Sciences**- *None*
- **College of Visual and Performing Arts** - *None*

GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

COLLEGE OF EDUCATION

DEPARTMENT OF LEADERSHIP, EDUCATIONAL PSYCHOLOGY AND FOUNDATIONS

Other Catalog Change

CEDU22.23.08.01

[2022-23 Grad Catalog](#)

Admission to Graduate Study

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Examinations Required for Admission

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Graduate Record Examination

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Ed.D. in Educational Leadership and Policy Studies

Ed.D. in Higher Education (exempt)

Ed.S. in Educational Administration Superintendent Preparation (exempt)

Rationale: The GRE is no longer required for admission into the Ed.S. in Educational Administration Superintendent Preparation program.

COLLEGE OF LIBERAL ARTS AND SCIENCES

ALL UNIVERSITY SECTION

Other Catalog Change

CLAS22.23.03.03

2022-23 Grad Online Catalog

[LINK](#)

Graduate Programs

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Master's Programs

- Master of Accountancy
- ↓
- Master of Science in Teaching

Combined Master of Arts/Juris Doctorate

- ~~Joint Program for the~~ **Simultaneous Enrollment in** M.A. in Economics and the J.D. Degree

Combined Master of Public Admin/Juris Doctorate

- Simultaneous Enrollment in M.P.A. and J.D. Degree Programs

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Rationale: Addition of the ECON M.A./J.D. Degree to the list of available programs.

Other Catalog Change

CLAS22.23.03.04

2022-23 Grad Online Catalog

[LINK](#)

**GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023**

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

The Graduate School



Graduate Programs



College of Liberal Arts and Sciences

School of Public and Global Affairs



Department of Economics

Master of Arts (M.A.)

Joint Program for the Simultaneous Enrollment in M.A in Economics and J.D. Degrees

Doctor of Philosophy (Ph.D.)



Rationale: Addition of the ECON M.A./J.D. Degree to the list of available programs.

Other Catalog Change **CLAS22.23.03.05** 2022-23 Grad Online Catalog [LINK](#)

College of Liberal Arts and Sciences



Economics

Go to information for this department.

Hide programs for this department.

Master's Programs

- Master of Arts in Economics
- **Joint Program for the Simultaneous Enrollment in M.A. in Economics and J.D. Degrees**

Doctoral Programs

- Doctor of Philosophy in Economics

Certificates of Graduate Study

- Financial Engineering (15)

Display courses for this department.

Rationale: Addition of the ECON M.A./J.D. Degree to the list of available programs.

DEPARTMENT OF ECONOMICS

Other Catalog Change **CLAS22.23.03.06** 2022-23 Grad Online Catalog

Simultaneous Enrollment in M.A. in Economics and J.D. Degree Programs

GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

Admission

The Department of Economics and the College of Law at Northern Illinois University offer the opportunity for simultaneous enrollment in the M.A. and J.D. degree programs to qualified graduate students. Students must be admitted to both the M.A. program and the J.D. program. Students who apply with sufficient math and statistics course work from their undergraduate degree may petition the Department of Economics to waive the GRE exam requirement.

Requirements

Since students enroll in two separate degree programs, to receive both degrees students must meet all of the graduation requirements for both degree programs. A student may obtain either degree prior to completing all requirements for the other degree.

Students are required to complete the ninety-seven (97) hours of course work; seventy-eight (78) hours of which must be from the College of Law and nineteen (19) hours from the Department of Economics.

To fulfill the total hour requirements for the separate degrees, twelve (12) hours of J.D. course work will be counted toward the M.A. in Economics and twelve (12) hours of course work with a grade of B or better within the Department of Economics will be counted toward the J.D. degree.

Within the Department of Economics, students are required to take the following:

- ECON 660 - Microeconomic Analysis I Credits: 3
- ECON 661 - Macroeconomic Analysis I Credits: 3
- ECON 690 - Econometrics I Credits: 3
- ECON 691 - Research Tools for Economists Credits: 3
- ECON 692 - Methods in Economics Credits: 1-2
 - A. Econometrics
 - Students must take 1 credit hour in this course.
- ECON 699A - Master's Research Component: Master's Thesis Credits: 1-6
 - OR ECON 699B - Master's Research Component: Master's Research Paper Credits: 3
 - OR a substantial research paper written in a 500- or 600-level economics course and approved by the professor teaching the course
- Elective courses (6); excluding ECON 590 and ECON 591

Students are expected to complete all other requirements of the College of Law for the J.D. degree.

Rationale: To provide an opportunity for students interested in legal work with an Economics background to be able to earn both a Masters level degree in Economics and the

GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

J.D. degree in Law. The addition of this joint degree should also help increase the marketability and enrollment in both programs. This program has been approved by the faculty in the College of Law.

COLLEGE OF VISUAL AND PERFORMING ARTS

SCHOOL OF ART AND DESIGN

Other Catalog Change **CVPA22.23.03.02** 2022-23 Graduate Catalog [LINK](#)

Master of Fine Arts in Art and Design

Admission

Students seeking admission to the M.F.A. program in the School of Art and Design should send a portfolio of their work as a pdf or appropriate media for media arts (15-20 examples or approximately 5 pieces for media arts) ~~slides or appropriate media~~ to the graduate coordinator in the School of Art and Design. Other application materials are to be submitted to the Graduate School.

Limitation of Time

The ~~seven~~ six-year time limit applies to enrollment in all graduate course work in the student's program including work for which transfer credit is allowed. If any such NIU course does not fall within the time limit defined above, the student's major division may require the student to retake the course for credit or may allow the student to demonstrate current knowledge of the subject matter. In the latter case, currency must be demonstrated to the satisfaction of the department offering the course through successful completion of an appropriate examination or other assessment if available from the department. ~~Otherwise, the outdated course work must be deleted from, and other course work must be substituted in, the program of courses.~~ Hours from a complete M.A. degree in art from another institution do not fall into the ~~seven~~ six-year time limitation.

Requirements

Students in the M.F.A. program must complete a minimum of 60 semester hours of graduate work beyond a baccalaureate degree, exclusive of work taken to remove deficiencies, with a GPA of at least 3.00 in all graduate courses (excluding deficiency courses taken for graduate credit) ~~as well as in all graduate course work taken at NIU. Students must choose an area of study in design (ARTD) and/or studio art (ARTS) courses early in their work toward the degree.~~ Students must pass a portfolio examination during their first academic year or prior to the completion of 24 graduate semester hours and a second one during their second year or prior to the completion of 48 graduate semester hours for continuance in their M.F.A. degree program.

GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

The student's graduate advisory committee must consist of at least three members. The majority of the committee members must be regular faculty members at NIU; a majority should be members of the graduate faculty in the School of Art and Design; and the chair should be a faculty member with Senior Graduate Faculty status in the School of Art and Design and an appropriate specialist in the specific discipline.

~~Students who choose to change the area of study to which they have been admitted must do so prior to the portfolio examination and with the approval of the faculty in the new area.~~

Documentation

~~Documentation of the one-person exhibition or presentation (the format of the show and one copy of the documentation as approved by the student's graduate advisory committee) and the approval of documentation form must be returned to the graduate coordinator's office by the end of the term.~~

One-Person Exhibition or Presentation

In the M.F.A. program in the School of Art and Design, the student's work must culminate in a one-person exhibition or presentation. The format of both the M.F.A. one-person exhibition or presentation, and its documentation, must be approved by the student's graduate advisory committee. ~~Instructions for documentation of the exhibition or presentation are available from the School of Art and Design graduate office.~~

In special situations, and only with the approval of the graduate advisory committee(s), students may collaborate on some aspects of the work contributing to their one-person exhibition or presentation. However, each exhibition or presentation documentation submitted to the Graduate School for approval must be a unique product with the degree candidate as the sole author and with due acknowledgment of the contributions of collaborators; and the author must demonstrate to ~~his or her~~ their committee satisfactory command of all aspects of the work presented.

Documentation

The student must document the one-person exhibition or presentation, in the approved format, and that documentation must be approved by a majority of the student's graduate advisory committee.

The documentation of the M.F.A. one-person exhibition or presentation, and its approval, must be reported to the graduate coordinator by the student's committee chair by the end of the term that the work is completed.

*RATIONALE: **Admission:** Updating the information/process for our portfolio requirements is necessary. Slides are no longer used. **Time Limitation:** A program of courses is no longer used. This edit updates language to conform with our current procedures. **Requirements:** ARTD and ARTS have the same degree requirements for the*

GRADUATE COUNCIL
2022-23 Academic Year
February 6, 2023

SECTION A – APPROVAL ITEMS. For considered inclusion in 2023-24 Graduate Catalog

*M.F.A. degree. The track differences were changed some years ago, but the catalog language was never changed to reflect this. There is no need to elect an area of emphasis. This language only causes delays and unnecessary paperwork in the degree progress towards graduation report processing. **One-person Exhibition or Presentation and Documentation:** These edits represent improved and updated language.*

GRADUATE COUNCIL
Meeting 5 - 2022-23
Academic Year

SECTION B – Approvals required beyond GC. For 2023-2024 catalog

COLLEGE OF EDUCATION

DEPARTMENT OF CURRICULUM AND INSTRUCTION

Other Catalog Change

CEDU22.23.06.22

[2022-23 Undergrad Catalog](#)

[New Specialization to MA in Teaching](#)

Master of Arts in Teaching

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Description:

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Admission:

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Specialization in Elementary Education with Initial Licensure

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Specialization in Middle Level Education with Initial Licensure

The Master of Arts in Teaching specialization in middle level education with initial licensure prepares students to become teachers in middle schools. They will complete all requirements for a Professional Educator License to teach grades fifth through eighth.

Deficiency Study for Specialization in Middle Level Education with Initial Licensure

The Illinois State Board of Education requires 24 credit hours of coursework in the endorsement subject area, including at least 3 credit hours of methods coursework. Methods coursework is included in the required courses for the MAT program, but an evaluation of transcripts may identify course work deficiencies for the remaining 18-21 content coursework hours required by the Illinois State Board of Education. Identified deficiencies must be satisfactorily met prior to student teaching. Students are encouraged to resolve deficiencies as early in the program of study as possible. A schedule for completing courses identified as deficiencies may be established by the academic adviser.

Professional Education Requirements: (29)

The specialization in elementary education All students pursuing the Master of Arts in Teaching with initial licensure requires a minimum of 44-45 29 semester hours of graduate course work, consisting of the following professional education requirements:

Assessment

[ETRA 502 - Technology and Assessment for Elementary and Middle Level Education](#) Credits: 4

Diversity and Special Needs

[EPFE 521 - Historical Foundations of Education in the United States](#) Credits: 3

GRADUATE COUNCIL
Meeting 5 - 2022-23
Academic Year

SECTION B – Approvals required beyond GC. For 2023-2024 catalog

[LTIC 501 - Multicultural Education: Methods and Materials](#) Credits: 3
[SESE 556 - Methods for Inclusion and Collaboration in the General Education Classroom](#) Credits: 3

OR [SESE 557 - Methods for Including Middle and Secondary Students with Exceptionalities in the General Education Classroom](#) Credits: 3

Human Development and Learning

[EPS 504 - Psychology of Education in the Elementary and Middle School Years](#) Credits: 3
and either

[EPS 550 – Classroom Management for Elementary Educators](#) Credits: 3

OR [TLCI 550X – Classroom Management for Elementary Educators](#) Credits: 3

OR [EPS 552 - Classroom Management for Adolescent Students](#) Credits: 3

Pedagogy

~~[KNPE 574 – Physical Education for Elementary School Teachers](#) Credits: 1~~

~~[LTLA 530 – Contemporary Language Arts](#) Credits: 3~~

~~[LTLA 544 – Exploring Children’s Literature](#) Credits: 1~~

~~[LTRE 500 – Improvement of Reading in the Elementary School](#) Credits: 3~~

~~[LTRE 511 – Teaching Reading in the Content Areas](#) Credits: 3~~

~~[MATH 502 – Methods of Instruction in the Mathematics Curriculum for Elementary School](#) Credits: 3~~

~~— OR [TLEE 502X – Methods of Instruction in the Mathematics Curriculum for Elementary School](#) Credits: 3~~

~~[TLEE 530 – Teaching Social Studies in the Elementary School](#) Credits: 3~~

~~[TLEE 532 – Teaching Science in the Elementary School](#) Credits: 3~~

~~[TLEE 561 – Seminar in Elementary and Middle School Internship](#) Credits: 1~~

~~[TLEE 586 – Student Teaching](#) Credits: 3-9~~

~~Students must take 5 semester hours in this course.~~

~~[TLEE 587 – Teaching Practicum in Education](#) Credits: 1-6~~

~~Students must take 1 semester hour in this course.~~

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Specialization in Elementary Education with Initial Licensure (17)

[KNPE 574 – Physical Education for Elementary School Teachers](#) Credits: 1

[LTLA 530 – Contemporary Language Arts](#) Credits: 3

[LTLA 544 – Exploring Children’s Literature](#) Credits: 1

[LTRE 500 – Improvement of Reading in the Elementary School](#) Credits: 3

[MATH 502 – Methods of Instruction in the Mathematics Curriculum for Elementary School](#) Credits: 3

OR [TLEE 502X – Methods of Instruction in the Mathematics Curriculum for Elementary School](#) Credits: 3

[TLEE 530 – Teaching Social Studies in the Elementary School](#) Credits: 3

[TLEE 532 – Teaching Science in the Elementary School](#) Credits: 3

Specialization in Middle Level Education with Initial Licensure (6)

**GRADUATE COUNCIL
Meeting 5 - 2022-23
Academic Year**

SECTION B – Approvals required beyond GC. For 2023-2024 catalog

[EPS 519 – The Middle School Child](#) Credits: 3

[TLCI 522 – Middle School Organization and Instruction](#) Credits: 3

Requirements for Endorsement in One of the Following Content Endorsement Areas:

Middle Grades Content Endorsement: English Language Arts (6)

For a middle-grades language arts endorsement, students must complete 24 hours of literacy content, which shall include three hours of content-specific methods focused on the middle grades

ENGL 648 – Materials and Methods of Teaching English Language Arts
Credits: 3

OR LTLA 550 – Teaching Language Arts in the Middle School Credits: 3

[ENGL 646 – Theory and Research in Literature for English Language](#)

[Arts](#) Credits: 3

OR LTRE 505 – Teaching Reading in the Middle School Credits: 3

Middle Grades Content Endorsement: Mathematics (3)

For a middle-grades math endorsement, students must complete 24 hours of math content, which shall include three hours of content-specific methods focused on the middle grades.

MATH 509 - Methods of Instruction in the Middle School Mathematics Curriculum Credits: 3

Middle Grades Content Endorsement: Science (3)

For a middle-grades science endorsement, students must complete 24 hours of science content, which shall include three hours of content-specific methods focused on the middle grades, and coursework in each of the following areas: physical, life and earth and space sciences.

EAE 514 - Interdisciplinary Teaching of Science in Secondary and Middle Level Education Credits: 3

Middle Grades Content Endorsement: Social Science (3)

For a middle-grades social science endorsement, students must complete 24 hours of social science content including three hours of content-specific methods focused on the middle grades, and coursework in each of the following areas, in relation to Illinois, the United States and the world: history, geography, civics and government and economics.

HIST 596 - History and Social Science Instruction for Secondary and Middle Grades Educators Credits: 3

Rationale: With growing numbers of teacher shortages and vacancies, it is important that teacher preparation programs contribute to the educator pipeline. The Specialization in Middle Level Education addresses this need and will help to prepare

**GRADUATE COUNCIL
Meeting 5 - 2022-23
Academic Year**

SECTION B – Approvals required beyond GC. For 2023-2024 catalog

teachers across licensure programs. This interdisciplinary specialization, which includes coursework from 2 different colleges and 14 departments, also prepares teachers across four different middle grades content endorsement areas: language arts, mathematics, science and social sciences.

See minutes from the MLTL program committee (comprised of members from various departments and colleges) for vote of approval of agreeing to add the Specialization in Middle Level Education to the MAT program. Additional email correspondence also included.

Note from Curriculum Coordinator: David Walker, Associate Dean of the College of Education, has confirmed that Jenny Parker from the NIU Office of Educator Licensure helped to lead the initiative on this proposal and has vetted it.