

GRADUATE COUNCIL MINUTES

667<sup>th</sup> Meeting

May 2, 2022

MEMBERS PRESENT: Wilks, Arado, Balcerzak, Bateni, Beldon, Clark M., Garver, Groves, Howell, Jaekel, Johnson, Klonoski, Mantzke, Moghimi, Osorio, Ryzhov, Scherer, Taylor, Wu, Xia, and Zheng

MEMBERS ABSENT: Adibhatla, Burchfield (on leave), Duffrin, Gomez Enriquez Riart, Hunt, Jackson, and Wasonga

OTHERS PRESENT: Barshinger (Secretary), Michael Kushnick (Associate Dean of CHHS), Carol McFarland-McKee (Interim Catalog Editor/Curriculum Coordinator), Matuszewich (Associate Dean of CLAS), and Schmitz (Registrar from Records and Registration).

Dr. Wilks called the meeting to order at 10:02 a.m.

Approval of Minutes

Scherer moved to approve the minutes of the April 4, 2022 meeting. Arado seconded. Motion carried. Minutes approved unanimously.

New Business

1. *Curriculum Changes*

*College of Health and Human Sciences*: Mantzke summarized the curriculum changes proposed by the College of Health and Human Sciences. Refer to the curriculum attachments for more information. Dr. Michael Kushnick was available to answer questions and to provide additional information to the council on the recommendation of changing the MPH program. The department is requesting to transition away from the face to face option and moving towards an online format. Discussion ensued.

Mantzke asked for a motion to approve the curriculum changes submitted from the College of Health and Human Sciences. Arado made the motion to approve and Jaekel seconded. The Council approved these changes unanimously.

*College of Education*: Mantzke summarized the curriculum changes proposed by the College of Education. Refer to the curriculum attachments for more information.

Mantzke asked for a motion to approve the curriculum changes submitted from the College of Education. Jaekel made the motion to approve and Howell seconded. The Council approved these changes unanimously.

Old Business

No old business was discussed.

## Committee Reports

**Graduate Faculty Membership Committee:** The committee met through Microsoft Teams on March 31. The committee reviewed eight units this year (Accountancy, Anthropology, Family & Consumer Sciences, Finance, Management, Marketing, Operations Management & Information Systems & Sociology). All graduate faculty statuses recommended by the department and the college were reviewed and all were approved by the committee. Balcerzak moved to approve the Graduate Faculty Membership committee report. Garver seconded. Recommendations were approved unanimously. Full report is attached.

Anthropology and Management submitted criteria changes during their graduate faculty review period. Balcerzak made a motion to approve the changes and Scherer seconded. Criteria changes were approved and are attached.

### **Graduate Council Standards Committee:**

- **Duolingo:** Jaekel announced that the Standards Committee has agreed to extend the use of Duolingo for another year. With the graduate school going through a transitional phase, it was too late to make a decision to permanently accept Duolingo as an acceptable testing source. Next year's Standards Committee will look into this further.
- **Zero Credit Courses:** Jaekel announced that the S/U grading option will be available for zero credit hour courses. Groves moved to approve the change to the zero credit course policy (item attached). Arado seconded. Motion passed.
- **English Writing Proficiency Requirement:** Discussion ensued about the English Writing proficiency policy and language that is in the graduate catalog. The Council agreed that an Ad Hoc Task Force group should be created to review and update this policy. These items are currently contradicting themselves and need to be made clearer going forward.

**Graduate Colloquium Committee:** Graduate Colloquium met on Friday, April 1 via Teams at 1:30pm. We had a small crowd attending and had 56 proposals to approve. All proposals were approved. Proposals for Spring 2023 will be due September 30, 2022. Our Graduate Colloquium meeting will be Friday, October 21, 2022 at 1:30pm, (depending on the Covid conditions). It will be determine closer to the date whether our meeting will be face-to-face or through Teams. During our meeting we will be electing a new Graduate Colloquium Executive Committee. Information regarding proposals and our meeting are also on the Graduate Colloquium website. This report was given by Debbie Williams.

**Tuition Waiver Review Committee:** The Tuition Waiver Review Committee received one hundred thirty-two nominations for Round 1--Fall 2022 tuition waivers. Fifty-two nominees were offered tuition waivers (forty-three recruitment, eight underrepresented and one McNair). Round 2--Fall 2022 tuition waiver process is in progress. Decisions will be made after May 13.

## Announcements

Wilks thanked members for their service on the Graduate Council and various subcommittees this year. The following faculty members and graduate students have completed their term on the Graduate Council: Therese Arado, Meghna Adibhatla, Hamid Bateni, Marissa Beldon, Sofia Gomez Enriquez Riart, Jeremy Groves, Darius Jackson, Eric Johnson, Nester Osorio, Victor Ryzhov, Ellie Taylor, and Yao Zheng.

## Adjournment

Scherer made a motion to adjourn the meeting and Arado seconded. Meeting was adjourned at 11:20 a.m.

# Agenda items for Curricular Changes for inclusion to the Graduate Council Agenda for

May 02, 2022

## I. COLLEGE MINUTE ITEMS – Section A

### A. College of Education

1. CEDU 13 (AY 2021-2022)
  - Item CEDU21.22.13.01/PR MS Ed in Counseling
  - Item CEDU21.22.13.02/PR PhD in Counseling Education & Supervision
2. CEDU 14 (AY2021-2022)
  - Item CEDU21.22.14.02/PR Ed. D. in Educational Leadership and Policy Studies

### B. College of Health and Human Sciences

1. CHHS 21 (AY 2021-2022)
  - Item CHHS21.22.21.01/Other Catalog Change Renaming NURS 704
  - Item CHHS21.22.21.02/Other Catalog Change Renaming NURS 704
  - Item CHHS21.22.21.03/Other Catalog Change Renaming NURS 730
  - Item CHHS21.22.21.04/Other Catalog Change Revisions to Doctor of Nursing Practice (DNP)
  - Item CHHS21.22.21.05/Other Catalog Change Revisions to Master of Public Health (MPH). *Includes additional rationale information provided 04.28.2022.*

## II. COLLEGE MINUTE ITEMS – Section E

### A. College of Business

1. CBUSGR 11 (AY 2021-2022)
  - Item CBUSGR21.22.11.01/CR MSDA 683X
  - Item CBUSGR21.22.11.02/CR OMIS 683

### B. College of Education

1. CEDU 17 (AY 2021-2022)
  - Item 21.22.17.01/CR LEEA 799

## **D. College of Health and Human Sciences**

### **1. CHHS 13 (AY 2021-2022)**

- Item CHHS21.22.13.01/CR NUTR 616
  - Item CHSS21.22.13.02/CR NURS 730 Changing course name/See CHHS 20.21.18
  - Item CHHS21.22.13.03/PR pegged to CR NURS 730 new course name (21.22.13.02 above)/See CHHS20.21.18
  - Item CHHS21.22.13.04/CR NURS 704 Changing course name/See CHHS20.21.18
  - Item CHHS21.22.13.05/PR pegged to CR NUR 704 new course name (21.22.13.04 above)/See CHHS20.21.18

### **2. CHHS 14 (AY 2021-2022)**

- Item CHHS21.22.14.01/PR SIHP Course Deletion
- Item CHHS21.22.14.02/PR SIHP Course Additions

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 1 of 7

**COLLEGE OF EDUCATION**

**COUNSELING & HIGHER EDUCATION**

Other Catalog Change: 2022-2023

**CEDU21.22.13.01**

**Master of Science in Education in Counseling [LINK](#)**

**Common Core (42)**

COUN 500 - Professional Identity and Ethics in Counseling Credits: 3

COUN 501 - Diagnosis of Mental Health Issues in Counseling Credits: 3

COUN 510 - Counseling Interventions Across the Lifespan Credits: 3

COUN 511 - Career Counseling Credits: 3

COUN 521 - Counseling Children and Adolescents Credits: 3

COUN 525 - Counseling Skills and Strategies Credits: 3

COUN 530 - Counseling Theories Credits: 3

COUN 533X - Standardized Testing Credits: 3

COUN 540 - Group Counseling Credits: 3

COUN 565 - Multicultural and Social Justice Counseling Credits: 3

COUN 567 - Substance Use and Addictions in Counseling Credits: 3

COUN 593 - Crisis Intervention Credits: 3

COUN 784X - Theoretical Foundations of Family Therapy Credits: 3

**COUN 532 – Evidence Informed Practices in Professional Counseling and Counselor Education**

**OR** ETR 520 - Introduction to Research Methods in Education Credits: 3

**Clinical Mental Health Counseling Specialization Core (9)**

COUN 524 - Clinical Mental Health Counseling: Programs, Issues, and Practices Credits: 3

Two electives ~~chosen with adviser's approval.~~ Credits: 6

**Electives may include: COUN 523, COUN 534, COUN 551, COUN 570, COUN 590, COUN 592, COUN 594, COUN 595, COUN 596, COUN 597, COUN 699, COUN 715, COUN 716, COUN 717, COUN 718, COUN 766, COUN 767, or non-COUN courses with advisor approval.**

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 2 of 7**

**School Counseling Specialization Core (9)**

COUN 523 - School Counseling: Programs, Issues, and Practices Credits: 3

COUN 570 - Consultation and Management in Developmental School Counseling Programs Credits: 3

**One** ~~elective chosen in consultation with adviser.~~ Credits: 3

**Electives may include:** COUN 524, COUN 534, COUN 551, COUN 590, COUN 592, COUN 594, COUN 595, COUN 596, COUN 597, COUN 699, COUN 715, COUN 716, COUN 717, COUN 718, COUN 766, COUN 767, or non-COUN courses with advisor approval.

**Thesis Option**

In addition to the requirements above, a student who ~~chooses the thesis option~~ **wishes to write a thesis** must enroll in ~~CAHC~~ **COUN 699**, Master's Thesis, for the number of semester hours specified on the student's official program of ~~courses~~ **study**.

- COUN 699 - Master's Thesis Credits: 1-6

*RATIONALE: Adding the option of COUN 532 as an alternative to ETR 520 by student request and faculty vote. Learning outcomes for COUN 532 meet requirements for program accrediting body CACREP and for state licensure in professional counseling. COUN 532 content focused specifically on applications of research in professional practice. The addition of "Electives may include. . ." is intended to help faculty not have to manually make transcript changes for each student prior to graduation. The courses listed are the most popular courses students take as electives. **Edits to the thesis option were made to clarify that the thesis is an optional addition to the degree requirements and would not replace required coursework or internship experiences.** We also corrected an error of the old course prefix CAHC to the correct prefix COUN.*

Other Catalog Change: 2022-2023

**CEU21.22.13.02**

**Doctor of Philosophy in Counselor Education and Supervision [LINK](#)**

**Common Core (27-30)**

COUN 700 - Professional Orientation to Counselor Education: Identity and Ethics Credits: 3

COUN 701 - Professional Seminar in Counselor Education and Development Credits: 3

COUN 730 - Advanced Theories of Counseling Credits: 3

COUN 750 - Advanced Practicum in Individual Counseling Credits: 3

COUN 752 - Supervision in Counseling Credits: 3

COUN 765 - Applied Multicultural and Social Justice Counseling Credits: 3

COUN 786 - Internship in Counseling Credits: 1-15

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 3 of 7**

Students must take 6 semester hours in this course.

COUN 790 - Research and Scholarship in Counselor Education Credits: 3

Students must take 6 semester hours in this course.

**Research Core (~~12~~ 24)**

ETR 521 - Educational Statistics I Credits: 3

ETR 522 - Educational Statistics II Credits: 3

ETR 525 - Qualitative Research in Education Credits: 3

~~ETR 720 – Advanced Research Methods in Education Credits: 3~~

COUN 799 - Doctoral Research and Dissertation Credits: 1-15

Students must take 15 semester hours in this course.

*RATIONALE: Requiring 6 credit hours of COUN 790 was voted on and approved by the Counseling program faculty in order to provide additional needed support to doctoral students in their pre-proposal development as scholarly thinkers and writers. In order to maintain a three-year program plan for students, this will replace one other research course, leaving the doctorate at 54 credit hours beyond the master's degree of 48-60 credit hours. The number change for research core from 12 to 24 was made to clarify that COUN 799 hours are also considered part of the research core requirements.*

**LEADERSHIP, EDUCATIONAL PSYCHOLOGY AND FOUNDATIONS**

Other Catalog Change: 2022-2023

**CEDU21.22.14.02**

**Doctor of Education in Educational Leadership and Policy Studies [LINK](#)**

The Ed.D. program in educational leadership and policy studies **Educational Leadership and Policy Studies** is intended to prepare individuals for administrative service and leadership positions in schools, institutions of higher education, or other agencies. The doctoral program provides instructional experiences designed for satisfactory development of conceptual, human, and technical skills and understandings required for successful leadership in various administrative roles with emphasis on educational research, the role of the leader in the social order, community power structure, and organizational theory.

The student learning outcomes for this degree are located at <http://www.niu.edu/assessment/clearinghouse/outcomes/index.shtml>.

Check departmental information for additional requirements.

**Admission**

Students wishing to obtain the Illinois Superintendent Endorsement as part of **An applicant for admission to** the Ed.D. program in Educational Leadership and Policy Studies must first complete

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 4 of 7**

~~the 30 credit hour Ed.S. program in Educational Administration w/ Superintendent Endorsement. Upon admission into the Ed.D. program, 30 hours of Ed.S. course work credit can transfer into the doctoral program to fulfill the concentration course work requirement.~~

~~An applicant for admission to the Ed.D. program in educational leadership and policy studies must submit:~~

- All official transcripts from institutions of higher education;
- Three letters of recommendation from professors and/or practicing school administrators who hold state licensure.

The faculty in the ~~educational leadership and policy studies~~ **Educational Leadership and Policy Studies** program area select the most qualified applicants. Preference is given to experienced administrators who hold a master's degree from an accredited university, with a minimum graduate GPA of 3.50. Faculty decisions are based on the total profile of each applicant. Any applicant who is denied admission may submit an appeal to be reviewed by the admissions committee and the faculty. Appeals must be in writing, explain the basis for the appeal, and include information not previously submitted.

**Please note:** This program does not lead to the Illinois Superintendent Endorsement. Students wishing to obtain the Illinois Superintendent Endorsement must complete an ISBE approved 30 credit hour Ed.S. program in Educational Administration with the Superintendent Endorsement ([NIU's Superintendent Program](#)). Upon the successful completion of NIU's Superintendent Preparation program, students are granted admission into an upcoming Ed.D.. For those who obtain their Ed.S. at another institution, admission will be determined based on the overall quality of their application.

## **Requirements**

The doctoral program in ~~educational leadership and policy studies~~ **Educational Leadership and Policy Studies** requires a minimum of 42 semester hours of graduate work beyond the master's degree. ~~Students may choose between two distinct specializations: Educational Leadership or Educational Policy Studies. The Educational Leadership and Policy Studies program specialization is designed for individuals who have completed their Ed.S. and hold an Illinois Superintendent Endorsement. The Educational Policy Studies specialization is designed for individuals who hold a master's degree but do not hold or wish to pursue an Ed.S. degree and are interested in doctoral-level analysis of educational issues, practices, and policies, and those who wish to become scholarly practitioners.~~ Please note: neither specialization leads to Superintendent Endorsement.

### **Specialization in Educational Leadership**

**If the applicant holds an Ed.S. degree from NIU, the doctoral program requires a minimum of 42 semester hours as follows:**

- Course work in research understandings and skills, learning and development theories, and sociocultural analyses of education (~~18~~ **21 credit hours**)
- Transfer credit from **an earned** the Ed.S. degree or equivalent (~~6~~ **9 credit hours**)
- Successful completion of a candidacy examination
- LEEA 799 - Doctoral Research and Dissertation Credits: ~~1-15~~ (**12 credit hours**)



**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 5 of 7**

~~○ Students must take 12 semester hours in this course.~~

**If the applicant holds an Ed.S. degree from an institution other than NIU a Master's degree from a related field (e.g. M.S.Ed in Educational Administration, M.S.Ed. in School Business Management, etc.), the doctoral program requires 42 semester hours as follows:**

- Course work in research understandings and skills, learning and development theories, sociocultural analyses of education (24 **21 credit hours**)
- Electives approved by adviser or program coordinator (6 **9 credit hours**)
- Successful completion of a candidacy exam
- LEEA 799 - Doctoral Research and Dissertation Credits: 1-15 (**12 credit hours**)

~~○ Students must take 12 semester hours in this course.~~

**Specialization in Educational Policy Studies**

~~For students without an Ed.S. degree, the doctoral program requires a minimum of 66 semester hours beyond the master's degree as follows:~~

~~Course work in research understandings and skills, learning and development theories, and sociocultural analyses of education (24)~~

~~Concentration course work in educational policy studies (30)~~

~~Successful completion of a candidacy examination~~

~~LEE 799 – Doctoral Research and Dissertation Credits: 1-15~~

~~Students must take 12 semester hours in this course.~~

**Candidacy examination**

The candidacy examination requires demonstration applicable knowledge in educational leadership and policy studies. A student must be in good academic standing, both overall and in the Ed.D. program to be eligible to take this examination. A student who fails this examination may, with the permission of the major department, repeat it no sooner than the following academic term. A student who fails this examination a second time, or is not granted approval for a second attempt, shall not be permitted to continue work toward the Ed.D. degree, and admission to that program shall be terminated.

*RATIONALE: The above changes are made to bring the Program Catalog language in alignment with the new course offerings, program of studies, and the related expectations.*

**COLLEGE OF HEALTH AND HUMAN SCIENCES**

**SCHOOL OF NURSING**

Other Catalog Change

**CHHS21.22.21.01**

**Online 2022-2023 Graduate Catalog [LINK](#)**

Nursing

↓

Doctor of Nursing Practice (Post Bachelor's)

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 6 of 7**

↓  
Course Requirements  
↓  
D.N.P. Component Courses (21)  
↓  
NURS 704 -~~Clinical Prevention for~~ Population Health: Credits 3

*RATIONALE: Changing Course name to reflect the content to be covered in the course*

Other Catalog Change      **CHHS21.22.21.02**      **Online 2022-2023 Graduate Catalog** [LINK](#)

Nursing  
↓  
Doctor of Nursing Practice (Post Master's)  
↓  
Course Requirements  
↓  
D.N.P. Component Courses (20)  
↓  
NURS 704 -~~Clinical Prevention for~~ Population Health: Credits 3

*RATIONALE: Changing Course name to reflect the content to be covered in the course*

Other Catalog Change      **CHHS21.22.21.03**      **Online 2022-2023 Graduate Catalog** [LINK](#)

Nursing  
↓  
Doctor of Nursing Practice (Post Bachelor's)  
↓  
Course Requirements  
↓  
Scholarly Project Courses for D.N.P. (12-15)  
↓  
NURS 730 - DNP Project II: ~~Seminar~~ **Project Evaluation** Credits 3

*RATIONALE: Changing Course name to reflect the content to be covered in the course*

Other Catalog Change      **CHHS21.22.21.04**      **Online 2022-2023 Graduate Catalog** [LINK](#)

Doctor of Nursing Practice (Post Master's)  
↓  
Scholarly Project Courses for D.N.P. (~~15-18~~**12-15**)  
NURS 710 - DNP Project I: Seminar **Development and Implementation** Credits:  
3  
~~NURS 713 - DNP Project I: Practicum Credits: 2-3~~  
~~NURS 720 - DNP Project II: Seminar Credits:~~  
~~3~~  
~~NURS 723 - DNP Project II: Practicum~~  
~~Credits: 2-3~~

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION A – For consideration of inclusion in the 2023-24 Graduate Catalog p. 7 of 7**

~~NURS 730 – DNP Project III: Seminar Credits:~~

~~3~~

~~NURS 733 – DNP Project III: Practicum~~

~~Credits: 2-3~~

**NURS 730 – DNP Project II: Project Evaluation Credits: 3**

**NURS 743 - DNP Project Practicum: 2-3 per semester repeatable for up to 9 credit hours**

**RATIONALE:**

- *Combining content from NURS 710 and 720 into one course (NURS 710 - DNP Project I: Development and Implementation). This better aligns with the DNP Project as students will now get content about implementation before implementing the project.*
- *NURS 743 will combine NURS 713, NURS 723 and NURS 733 into one course. Currently, students are enrolled in 713-723-733 for 2-3 credit hours. Summer courses are unavailable. Merging these three courses into one practicum course, NURS 743 would allow for seamless work on DNP projects that could be offered year-round. In addition, students could take for variable credits (2-3) until all requirements are met for their DNP Project.*

**SCHOOL OF HEALTH STUDIES**

Other Catalog Change

**CHHS21.22.21.05**

**Online 2022-2023 Graduate Catalog [LINK](#)**

**Master of Public Health (M.P.H.)**

↓

**Admission**

Applicants with clearly identified career goals related to public health are encouraged to apply. Preference is given to applicants who have employment or volunteer experience in a public health or related agency. For application and additional information for the Online M.P.H., please visit the online program [webpage](#). ~~For application and additional information for the On-Campus/Hybrid program, please visit the college webpage.~~

**RATIONALE:**

*Correct the misspelled word, “visit”. Added link to the online program webpage-  
<https://www.chhs.niu.edu/health-studies/programs/public-health/graduate/index.shtml>.*

*The Public Health faculty voted to discontinue admission of students to the on-campus program beginning January 2023. The MPH program will be fully online.*

**Additional Rationale Information Received 04.28.2022:**

- 1. After numerous discussions of decreasing numbers of students enrolling in face-to-face classes for the MPH, the faculty voted at the Feb 8, 2022 area meeting to discontinue accepting MPH application for on campus students starting January 2023.**
- 2. Prior to this discussion and vote the PH coordinator sent a survey out to all MPH students inquiring about preference for synchronous or asynchronous online delivery. 50% of the enrolled students responded saying that asynchronous is preferred and if synchronous courses are offered, they should be in the evening.**
- 3. Since 15 of the 134 MPH students enrolled are international students, at least 2-3 courses are being offered both in Fall 2022 and Spring 2023 in a hybrid format to accommodate those students who need the in-person course.**
- 4. The online format for the MPH program is preferred in order to remain competitive with other MPH programs in the state (and US).**

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION E – Recorded for inclusion in the 2023-24 Graduate Catalog via the Expedited Curricular Process** p. 1 of 5

**COLLEGE OF BUSINESS**

**For 2022-2023 Graduate Catalog**

**DEPARTMENT OF OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS**

Course Revision      **CBUSGR21.22.11.01**      2022-2023 Online Graduate Catalog [LINK](#)

MSDA 683X - Business Applications of Text Mining  
*Crosslisted as OMIS 683.* Introduction to the power of large amounts of text data and the computational methods to find patterns in such large texts using **R data analytics tools**. Focus will be geared more towards the application of various text mining techniques to business problems, rather than on the intricacies of different algorithms.

Credits: 3

Course Revision      **CBUSGR21.22.11.02**      2022-2023 Online Graduate Catalog [LINK](#)

OMIS 683 - Business Applications of Text Mining  
*Crosslisted as MSDA 683X.* Introduction to the power of large amounts of text data and the computational methods to find patterns in such large texts using **R data analytics tools**. Focus will be geared more towards the application of various text mining techniques to business problems, rather than on the intricacies of different algorithms.

Credits: 3

*RATIONALE: This gives our instructors more flexibility to use various data analytics tools instead of being limited to just R.*

**COLLEGE OF EDUCATION**

**LEADERSHIP, EDUCATIONAL PSYCHOLOGY AND FOUNDATIONS**

Course Revision: 2022-2023      **CEDU21.22.17.01**

LEEA 799 – Doctoral Research and Dissertation  
Student must accumulate **15-12** semester hours prior to graduation. **May be repeated to a maximum of 30 semester hours. At discretion of student and advisor, may exceed 12 hours as needed.** S/U grading.

**Prerequisites & Notes**

PRQ: Candidacy for the doctoral degree and consent of chair of doctoral committee.

Credits: 1 - **12** -**15**

*RATIONALE: This course is being updated to align with the Ed.D. in Educational Leadership and*

**GRADUATE COUNCIL  
2021-22 Academic Year  
May 02, 2022**

**SECTION E – Recorded for inclusion in the 2023-24 Graduate Catalog via the Expedited Curricular Process** p. 2 of 5

*Policy Studies credit hour requirements for the dissertation. The course outline will remain the same.*

**COLLEGE OF HEALTH AND HUMAN SCIENCES**

**For 2023-2024 Graduate Catalog**

**SCHOOL OF HEALTH STUDIES**

Course Revision **CHHS21.22.13.01** [LINK](#) 2021-2022 Graduate Catalog

NUTR 616. Nutritional Factors in Obesity and Eating Disorders. Exploration of the etiology, complications, prognosis, and treatment protocols for obesity and eating disorders. Assessment of diet and eating behavior as factors in treatment and prevention of these conditions. Students are required to participate **in approved National Eating Disorder Awareness Week activities** as ~~staff volunteers in an on-going weight control program~~. PRQ: Nutrition and dietetics graduate student or consent of school.

Credit: 3

*RATIONALE: We are changing the required participation in the prescribed weight control program to allow for other activities that are aligned with the course objectives and more feasible for distance learners. Overall, this will allow for more flexibility while maintaining the learning outcomes for students.*

**For 2022-2023 Catalog**

**SCHOOL OF NURSING**

Course Revision **CHHS21.22.13.02** [LINK](#) 2021-2022 Graduate Catalog

NURS 730. DNP Project III: ~~Seminar~~ **Project Evaluation**

Evaluation and reporting of the DNP Project to address a specific healthcare issue through a system-wide intervention in a healthcare setting. Focus of activities will be on discussion, collaboration to facilitate project evaluation, and final reporting. Oral defense of the project will be followed by dissemination to the target healthcare setting.

PRQ: NURS ~~720~~ **710** or consent of school CRQ: **NURS 701, NURS 706, NURS 705, NURS 733, NURS 743;** or Consent of School

Credit: 3

*RATIONALE: Changing course name to reflect the content to be covered in the course. Revising prerequisites and corequisites based on curricular and course sequence changes.*

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION E – Recorded for inclusion in the 2023-24 Graduate Catalog via the Expedited Curricular Process** p. 3 of 5

Other Catalog Change      **CHHS21.22.13.03**      **Catalog LINK** 2021-2022 Graduate Catalog.

Nursing  
↓  
Doctor of Nursing Practice (Post Master's)  
↓  
Course Requirements  
↓  
Scholarly Project Courses for D.N.P. (15-18)  
↓  
NURS 730 -DNP Project II: Seminar **Project Evaluation** Credits 3

*RATIONALE:*  
*Changing Course name to reflect the content to be covered in the course.*

Course Revision      **CHHS21.22.13.04**      **Catalog LINK** 2021-2022 Graduate Catalog

NURS 704. ~~Clinical Prevention for~~ **Population Health**

In-depth analysis of population health and its dimensions. Exploration of models and strategies for clinical prevention to promote health, reduce risks, and prevent illnesses. Examination of the relationships between healthcare delivery models and health outcomes. Emphasis will be placed on leadership in advanced nursing practice and in other disciplines in designing, implementing, and evaluating clinical prevention services. PRQ: Admission to the nursing graduate program or consent of school.

Credits: 3

*RATIONALE:* *Changing the course name to be more reflective of course content.*

Other Catalog Change      **CHHS21.22.13.05**      **Catalog LINK** 2021-2022 Graduate Catalog.

Master of Science in Nursing  
↓  
Requirements  
↓  
Core Courses Required for all Nursing M.S. Students (26)  
↓  
NURS 704 - ~~Clinical Prevention for~~ **Population Health**

*RATIONALE:* *Changing course name to be more reflective of course content.*

**GRADUATE COUNCIL**  
**2021-22 Academic Year**  
**May 02, 2022**

**SECTION E – Recorded for inclusion in the 2023-24 Graduate Catalog via the Expedited Curricular Process** p. 4 of 5

Other Catalog Change      **CHHS21.22.14.01** **Catalog:** [LINK](#)    2022-2023 Graduate Catalog

SIHP

↓

Master of Science in Health Sciences

↓

Elective Course work

↓

- AUD 612A - Professional Issues I: Foundations of Practice Credits: 2

↓

- ~~UHHS 630 – Interdisciplinary Perspectives on Quality and Customer Satisfaction in Healthcare Settings Credits: 3~~

*RATIONALE: Currently this is an elective course for the Master of Science in Health Sciences, the course is not offered regularly and removing it would prevent future students from anticipating it being offered. The content remains relevant, so we are keeping it in the catalog just eliminating it from the elective category.*

Other Catalog Change      **CHHS21.22.14.02**      **Catalog:** [LINK](#)    2022-2023 Graduate Catalog

SIHP

↓

Master of Science in Health Sciences

↓

Elective Course Work

↓

Three of the following including at least one 600-/700-level course (8-9):

- AUD 612A - Professional Issues I: Foundations of Practice Credits: 2

↓

- HSCI 640 - Communication for Health Professionals Credits: 3
- HSCI 660-Applied Health Disparities Research Methods Credits:3

↓

- HSCI 710- Teaching in the Health Professions Credits:1-3

**GRADUATE COUNCIL  
2021-22 Academic Year  
May 02, 2022**

**SECTION E – Recorded for inclusion in the 2023-24 Graduate Catalog via the  
Expedited Curricular Process**

p. 5 of 5

*RATIONALE: Content in the course is of interest to students in the program and fit degree student learning outcomes. Adding them to the list of options will increase visibility of these options to students.*



GRADUATE FACULTY MEMBERSHIP COMMITTEE  
March 31, 2022 – 11 AM  
Microsoft Teams Meeting

MEMBERS PRESENT: Balcerzak, Burton, Duffrin, Nunnally, Wasonga, Wilks, and Wu

MEMBER ABSENT: Liu

Graduate Faculty Reviews

**Accountancy:** Wu reported on the department's recommendations of senior members. Balcerzak and Wasonga reported on the department's recommendations of full members. Wu reported that one senior member was renewed and two full members were promoted to senior status. Balcerzak reported on five full members. Four full members were renewed. One senior member did not meet the criteria and the department recommended full status. The committee approved the department's recommendation. The status will change this summer. Wasonga reported on five full members. All five members were renewed. There were no proposed revisions to the department's criteria.

**Anthropology:** Duffrin reported on the department's recommendations of senior and full members. Duffrin reported four senior members were renewed and three full members were promoted to senior status. One full member was renewed. The criteria was updated to include museum exhibits as a demonstration of successful mentoring of students.

**Family & Consumer Sciences:** Burton, Nunnally and Wu reported on the department's recommendations of senior and full members. Burton reported two senior members were renewed and four full members were promoted to senior status. Nunnally reported four senior members were renewed and two full members were promoted to senior status. Wu reported that three full members did not meet the criteria and the department recommended provisional status for all three members. The committee approved the department's recommendations. The statuses will change this summer. There were no proposed revisions to the department's criteria.

**Finance:** Nunnally reported on the department's recommendations of full and senior members. Two senior members were renewed and two full members were promoted to senior status. Three full members were renewed. There were no proposed revisions to the department's criteria.

**Management:** Balcerzak and Liu reported on the department's recommendations of senior and full members. Balcerzak reported four senior members were renewed and two full members were promoted to senior status. Liu was absent but submitted her review in advance. Dr. Wilks reported on her behalf to recommend two full members to be renewed. One provisional member was promoted to full status. Two members were recommended for full status. The department also submitted revisions of their criteria. The criteria was updated to reflect changes to the formal mission of the College of Business.

**Marketing:** Wasonga reported on the department's recommendations of full and senior members. Two senior members were renewed and four full members were promoted to senior status. One full member did not meet the criteria and the department recommended provisional status. The committee approved the department's recommendation. The status will change this summer. There were no proposed revisions to the department's criteria.

***Operations Management and Information Systems:*** Balcerzak, Duffrin, Liu and Wu reported on the department's recommendations of full members. Balcerzak reported to renew two full members. Duffrin reported to renew two full members. Liu was absent and Dr. Wilks reported on her behalf to recommend four full members to be renewed. Wu reported on seven full members. All seven members were renewed. There were no proposed revisions to the department's criteria.

***Sociology:*** Burton, Duffrin and Liu reported on the department's recommendations of full and senior members. Dr. Wilks reported on Liu's behalf to recommend one senior member to be renewed and three full members to be promoted to senior status. Burton reported on the recommendations of six full members. All six members were renewed. Duffrin reported on the recommendations of three full members. All three members did not meet the criteria and the department recommended provisional status. The committee approved the department's recommendations. The statuses will change this summer. There were no proposed revisions to the department's criteria.

The committee unanimously approved the above-mentioned recommendations.

# ANTHROPOLOGY

## Graduate Faculty Membership Criteria

**PROVISIONAL MEMBERSHIP:** For this category of membership on the Graduate Faculty, a person must have a Ph.D. in anthropology or a related discipline and demonstrate initiation of a research program. The latter may be demonstrated by either one refereed publication during the previous 8 years or two of the following during the last 8 years: a non-refereed professional publication, paper presentation at a national or international meeting, submission of an article to a refereed publication, or submission of a research grant to an appropriate agency.

**FULL MEMBERSHIP:** For Full Membership on the Graduate Faculty, a person must have a Ph.D. in anthropology or a related discipline and exhibit evidence of establishing a program of research and scholarship in anthropology, the results of which have been judged favorably by the person's peers. This is to be demonstrated by the publication of at least two refereed journal articles or book chapters or one scholarly book (reviewed in an appropriate anthropological journal) during the past 8 years or by the publication of one refereed journal article or book chapter and two presentations at a national or international professional meeting that were invited or selected for presentation **or the installation of four exhibits for display at a museum during the past 8 years**

**SENIOR MEMBERSHIP:** For Senior Membership, a person must have a Ph.D. in anthropology or a related discipline and demonstrate an ongoing program of research and scholarship in anthropology, the results of which have received favorable peer review. Favorable peer review may be established by the following: publication of 4 refereed journal articles and/or book chapters, or publication of 2 refereed journal articles and/or book chapters and either (a) one scholarly book (reviewed in an appropriate journal) or (b) 2 presentations at national or international meetings that were invited or selected for publication. At least half of this production must be during the last 8 years. Also active involvement in graduate education is required at this level and would involve at least one of the following during the past 8 years: serving on a thesis committee, directing a thesis, teaching at the 500 or 600 level, or serving on a comprehensive committee for the M.A.

Department Committee: \_\_\_\_\_

*Mitchell PL*

Department Chair: \_\_\_\_\_

*Julia D. ...*

College Dean: \_\_\_\_\_

*Leslie Matuszewick*

Graduate School: \_\_\_\_\_

*[Signature]*

## Rational for Changes to Graduate Faculty Status Criteria

The Director of the Pick Museum of Anthropology is an integral member of our department. The Director can serve as an important mentor for students who are interested in Museum Studies and Anthropology. The museum director's main scholarly outputs are not publications, but instead are exhibits for the public. The director must do extensive research to choose objects to include in an exhibit and to write the labels for objects on display. The director also must create gallery guides, give talks, and create promotional materials to accompany an exhibit. Thus, the production of an exhibit is a major production similar to other research outputs like a publication and conference presentation.

**QUALIFICATIONS FOR GRADUATE FACULTY MEMBERSHIP  
IN THE DEPARTMENT OF MANAGEMENT**

**I. MISSION STATEMENT OF THE COLLEGE OF BUSINESS**

Create knowledge, transform business, and develop principled, adaptable global citizens through innovative active learning and personalized experiences.

**II. BACKGROUND**

The Department of Management faculty teach graduate courses in the MBA Program.

**III. APPOINTMENT TO GRADUATE FACULTY**

University Policies and Procedures for Graduate Faculty Membership are contained in the Academic Policies and Procedures Manual, Section II, Item 1.

**IV. COMPOSITION OF DEPARTMENT GRADUATE FACULTY COMMITTEE**

The department graduate faculty committee shall be composed of three graduate faculty members carrying the status of senior or full membership. These members shall be nominated by the department chair and approved by the department personnel committee to one-year terms. Members may serve unlimited consecutive terms.

**V. DEPARTMENT QUALIFICATIONS FOR GRADUATE FACULTY MEMBERSHIP**

**A. Provisional Member.**

1. University Guidelines. Term is three years and is non-renewable. A provisional member must have an appropriate terminal degree or the equivalent and, in accordance with approved departmental criteria, must have initiated a program of personal research. A provisional member may be proposed for full membership or senior membership at any time.
2. Department Guidelines. Term is three years and is non-renewable. Member must satisfy each of the following criteria:
  - a. Earned doctorate or terminal degree appropriate to the field.
  - b. Competence in teaching within one's area of expertise. Appropriate evidence shall include student and peer evaluations that are part of the normal department merit review process.
  - c. Evidence of refereed publications.

- d. A full member who has not met the requirements to be renewed as a full member must meet the requirements of a provisional member to be appointed a provisional member.

## **B. Full Member**

1. University Guidelines. A full member must have an appropriate terminal degree or the equivalent. In accordance with approved departmental criteria, a full member must show evidence of advancing a program of personal research, the products of which have received positive assessment by independent external experts in the field according to the national standards in the discipline. A full member may be proposed for senior membership at any time.
2. Department Guidelines. Term is eight years and is renewable. Member must satisfy each of the following criteria:
  - a. Earned doctorate or terminal degree appropriate to the field.
  - b. Evidence of a commitment to professional academic growth to include but not limited to attending professional meetings, completing workshops or seminars, or completing courses over the last eight years.
  - c. A minimum of two refereed journal publications over the last five years.
  - d. Evidence of other scholarly activities to include but not limited to published proceedings, conference presentations, reviewer appointments, or research grant applications over the last eight years.
  - e. Evidence of successful teaching at the graduate level to include student and peer evaluations that are part of the normal department review process over the last eight years.
  - f. A senior member who has not met the requirements to be renewed as a senior member must meet the requirements of a full member to be appointed a full member.

## **C. Senior Member.**

1. University Guidelines. A senior member must have an appropriate terminal degree or the equivalent. In accordance with approved departmental criteria, a full member must show evidence of having established and maintained a program of personal research, the products of which have received positive assessment by independent external experts in the field according to the national standards in the discipline. A senior member will normally also have a record of active involvement in graduate teaching and in the guidance of scholarly activities of graduate students.
2. Department Guidelines. Term is eight years and is renewable. Member must satisfy each of the following criteria:

Graduate Faculty Membership Committee Approved 3/31/22

Graduate Council Approved 5/2/22

- a. Earned doctorate or terminal degree appropriate to the field.
- b. Evidence of a commitment to professional academic growth to include but not limited to attending professional meetings, completing workshops or seminars, or completing courses over the last eight years.
- c. A minimum of three refereed journal publications over the last eight years with one publication within the last three years.
- d. Evidence of other scholarly activities to include but not limited to published proceedings, conference presentations, reviewer appointments, or research grant applications over the last eight years.
- e. Evidence of successful teaching at the graduate level to include student and peer evaluations that are part of the normal department review process over the last eight years.
- f. Evidence of involvement in the scholarly activities of graduate students to include service on thesis or dissertation committees or direction of independent study projects over the last eight years.

#### VI. CRITERIA FOR NON-MEMBERS OF GRADUATE FACULTY (TO TEACH GRADUATE- LEVEL COURSES)

1. University Guidelines. Persons who are not members of the graduate faculty may be approved to teach a course that carries graduate credit. Approval is granted by the Dean of the Graduate School and may be given for a period of up to three years; approval is renewable. To be approved, a person must have professional qualifications equivalent to those expected of a member of the graduate faculty or have special expertise in the area of the course to be taught.
2. Department Guidelines. A person being considered for approval to teach a course that carries graduate credit must have a masters degree or a terminal degree and relevant professional experience. Professional certifications and relevant teaching experience will also be considered.

#### VII. PERIODIC REVIEW OF DEPARTMENT GUIDELINES

The department guidelines and criteria for graduate faculty membership will be reviewed by the department, the dean of the college, the dean of the Graduate School, and the Graduate Council as part of the University's eight-year program review.

Graduate Faculty Membership Committee Approved 3/31/22

Graduate Council Approved 5/2/22

Approved by the Department of Management



Date: March 9, 2022

Chair, Graduate Faculty Committee



Date: March 9, 2022

Chair, Department of Management

Approved by the College of Business



Date: March 9, 2022

Dean, College of Business



05/02/2022

Dean of the Graduate School

Date

Rev'd 3/9/2022



## Zero Credit Courses

### General Curricular Policies [LINK](#)



#### B. S/U Grading

At the undergraduate level, if a course is to be graded on the satisfactory/unsatisfactory (S/U) grading system, the course description must state that S/U grading is applied. At the graduate level, certain course titles automatically make the course eligible for S/U grading: titles including the term "workshop," "internship," "independent study/research," "practicum," "seminar," "thesis," or "dissertation." Other graduate-level courses may be graded on the S/U basis only if the approved catalog course description indicates the S/U grading system may be used. A course may be offered for either letter grading or S/U grading, but the grading system employed must be for all students in a specific section and must be so noted for that section in the online course finder.

Where employed, the S/U system grading applies to all members of the class.

**Zero credit courses will automatically be set to use S/U grading and the use of S/U will need to be stated in the catalog course description.**

Rationale:

As Students are unable to earn grade points for zero credit hour courses, assigning a letter grade does not impact GPA.

Thank You

<b>Members of Graduate Council – Term has Ended</b>	
Therese Arado (re-elected)	Nester Osorio
Hamid Bateni	Victor Ryzhov
Jeremy Groves	Yao Zheng
Eric Johnson	
<b>Student’s Members of the Graduate Council</b>	
Meghna Adibhatla	Darius Jackson
Marissa Beldon	Elizabeth “Ellie” Taylor
Sofia Gomez Enriquez Riart	
<b>Non-Members of Graduate Council–Served on Sub-Committee</b>	
Danica Billingsly	Jon Briscoe
James Burton	Sachit Butail
Rouzbeh Chegeni	Jie Chen
Benjamin Creed	Brad Cripe
Timothy Crowley	Sien Deng
Chuck Downing	Hasan Ferdowsi
Melissa Fickling	Allison Gladfelter
Jennifer Gray	Merlynette Griffin
Tim Hagen	Denise Halverson
DeAnna Harris-McKoy	Chris Hill
Farah Ishaq	Yasuo Ito
JeongSoo Kim	Lichuan Liu
Jennifer Manning	Leslie Matuszewich
Carol McFarland-McKee	Joy Mitchell
Beth Moxley	Tracy Nunnally
Tom O’Grady	Daewoo Park
Julie Patterson	Reed Scherer (elected next yr 3yr term)
Robert Schneider	Denise Schoenbachler
Emerson Sebastiao	Liz Shelleby
Jifu Tan	Mahdi Vaezi
Rodrigo Villanueva	Tyler Wood