

GRADUATE COUNCIL MINUTES
648th Meeting
September 9, 2019

MEMBERS PRESENT: Bond, Arado, Barnes, Binderup, Camic, Furr, Gallaher, Gavieta, Groves, Henningsen, Herrmann, Holthuijzen, Johnson, Kortegast, La France, Reyman, Ryzhov, Smith, Werstler, and Zheng

MEMBERS ABSENT: Bateni, Hanley, Jackson, Kelly, Mantzke, Osorio, Sciammarella, Vahabzadeh

OTHERS PRESENT: Barshinger (Secretary) and Halverson (Catalog Editor/Curriculum Coordinator)

Dean Bond called the meeting to order at 10:04 a.m. He welcomed new and returning members to the first meeting of the academic year. Members were asked to introduce themselves. The dean introduced Denise Halverson as the new catalog editor. She replaced Donna Smith. Bond announced the October meeting will be canceled since the standing committees will not have met yet.

Priority Business

Establishment of Standing Committees of the Graduate Council: Graduate Council members were previously asked to choose four sub-committees on which they were interested in serving. Additional vacancies will be filled with non-Council members to ensure appropriate representation by each college. The College of Visual and Performing Arts and the College of Education will submit names in the upcoming days to fill-in the gaps. Bond asked for a motion to approve the standing committees list as distributed. The motion passed unanimously.

Selection of an Assistant Chair of the Graduate Council: This person serves as acting chair when the chair is absent and assists with creating the agenda when called upon. The assistant chair also serves as an *ex officio* member on the University Council and Faculty Senate. Kortegast volunteered to serve again this year. Graduate Council unanimously approved her appointment.

Selection of Representatives to University Committees: Bond asked for volunteers for faculty vacancies on university committees. Arado volunteered to serve on the Libraries Advisory Committee for a three-year term. Jon Miller volunteered before the meeting to serve on the University Outreach Advisory Committee. There were no volunteers willing to serve on the other committees. Bond stated he would continue to represent the Graduate School on the Academic Planning Council, International Affairs Advisory Council, the University Committee on Advanced Non-Teaching Educator Licensure Programs, and the University Committee on Initial Educator Licensure.

There were four university committees requiring graduate student representation. During the meeting, Wieteke Holthuijzen (BIOS) volunteered to serve on the Campus Security and Environmental Quality Committee, Stephen Binderup (ELE) volunteered to serve as a student representative on the University Council, and Matthew Werstler (MUSC) volunteered to serve as the alternate on the University Council. No one volunteered to serve on the Libraries Advisory Committee. Kortegast and Barnes stated they would be able to find a student in their departments to serve on the committee. Dean Bond asked Kortegast and Barnes to report back to him with a name on a first come first serve basis.

Bond asked if the Graduate Council approves these nominations for the university committees. The Council approved unanimously.

Committee Reports

Criminal Disclosure Review Committee Report: Bond reviewed the report that was distributed prior to the meeting. The Criminal Disclosure Review Committee meets on an as needed basis throughout the year. This committee reviews personal statements, court documents, and police reports submitted by an individual that applies to the Graduate School indicating they have been convicted of a felony or have felony charges pending. The committee reviewed two cases this year. Both were approved and were able to proceed through the admissions process.

Graduate Council Appeals Committee Report: Bond briefly reviewed the previously distributed report. The Graduate Council Appeals Committee met three times, twice face-to-face and once electronically. The committee reviewed fifty-three appeals. Most of those were for reinstatement after dismissal for six or more hours of failing grades or for low GPA. There were four appeals that were not related to reinstatement. One appeal requested relief from the restriction of hours that could be applied to multiple degrees was denied. One appeal requested an exception to the limitation of transfer credit hours was approved. Two appeals requested their application be considered by a program faculty member other than the one from which they have been dismissed were approved.

New Business

No new business was discussed.

Old Business

No old business was discussed.

Announcements

No announcements were made.

Adjournment

La France made a motion to adjourn the meeting and Johnson seconded the motion.

Meeting adjourned at 10:15 a.m.