

GRADUATE COUNCIL MINUTES
652nd Meeting – Microsoft Teams Meeting
April 6, 2020

MEMBERS PRESENT: Arado, Barnes, Bateni, Binderup, Bond, Camic, Furr, Gavieta, Groves, Hanley, Henningsen, Herrmann, Holthuijzen, Johnson, Kelly, Kortegast, LaFrance, Mantzke, Osorio, Reyman, Ryzhov, Smith, Vahabzadeh, Werstler, Xia, Zheng

MEMBERS ABSENT: Gallaher and Jackson

OTHERS PRESENT: Jerry Blazey (Vice President for Research and Innovation Partnerships), Leslie Matuszewich (Associate Dean, College of Liberal Arts and Sciences), and Barshinger (Administrative Assistant)

Bond called the meeting to order at 10:03 a.m.

Approval of Minutes

Arado moved to approve the minutes of the March 2 meeting. Reyman seconded. Minutes approved unanimously.

Committee Reports

Graduate Council Curriculum Committee: Mantzke reported on behalf of the committee. The GCCC met on March 16. The College of Health and Human Sciences recommended catalog language changes to their doctorate of nursing program. No substantial changes were made to the catalog but the Doctorate in Nursing Practice separated the degree requirements for the post bachelors DNP and post masters DNP to prevent confusion on what each degree requires. The College of Health and Human Sciences also submitted pre-requisite changes for a nutrition class. These changes were approved by the GCCC unanimously. LaFrance moved to approve the GCCC report and minutes. Groves seconded. The report and minutes were approved unanimously.

Graduate Faculty Membership Committee: Bond reported on behalf of the committee. The Graduate Faculty Membership committee met remotely on March 27. The committee reviewed three units this year (ETRA, LEPF & STATS). No changes were made to their criteria. All graduate faculty statuses recommended by the department and the college were reviewed and approved by the committee. Barnes moved to approve all recommendations. Ryzhov seconded. The recommendations were approved unanimously.

Graduate Council Standards Committee: The Graduate Council Standards Committee met by phone on March 16. There were four items discussed:

1. **Graduate Faculty Membership APPM Change** – Beginning in the fall, the program review process will be managed at the college level. Bond thought this would be a good time to uncouple graduate faculty membership reviews from program reviews. This would make it easier to manage reviews of graduate faculty as individuals, rather than as members of a department. These individual reviews would happen every eight years.

Reyman moved to approve the APPM change. LaFrance seconded. This change was approved unanimously.

2. ***PHD/EDD Credit Requirement Change*** – To add professional doctoral to the degrees listed in this area. This will allow individuals that have a professional doctorate (AUD, DPT, JD) but no master’s degree, to extend the intent to recognize 30 hours of credit with a professional doctoral degree with departmental approval to waive 30 hours of credit in a PhD or EdD program. Mantzke moved to approve the credit requirement change. Groves seconded. This change was approved unanimously.
3. ***Duolingo Temporary Approval*** – The committee approved the use of Duolingo as an alternative testing program for English language. Due to the virus, TOEFL and ILS are not available for testing right now. Duolingo does all the core competencies as TOEFL and ILS does. Bond informed the Council that Duolingo is already on the Graduate School’s website and apologizes for the urgency to do so. Bond requested, as a formality, to make a motion to use Duolingo temporarily with a terminal date of June 1st. Mantzke moved to approve the motion. Kortegast seconded. This change was approved unanimously.
4. ***Tuition Waiver APPM Changes*** – Currently tuition waivers are prorated on a weekly basis. The percentage breakdown of tuition waivers are difficult for students to understand. The proposed changes to the percentage table will simplify the understanding of the tuition waiver breakdown to students. This will also relieve the workload upon the Bursar’s office staff and provide better customer service to the students. The committee also proposed to remove the parking permit and the bookstore discount language from the APPM. These policies no longer exist on campus and should be removed. Arado moved to approve the APPM changes. Henningsen seconded. These changes were approved unanimously.

New Business

No new business was discussed.

Old Business

No old business was discussed.

Announcements

- ***COVID-19*** – Stephen Binderup asked about PPE inventory in labs on campus. Leslie Matuszewich indicated there was a list centralized through RIPS that went out to all labs asking to inventory PPE items. Jerry Blazey announced if labs are being asked from a front line health care provider to donate PPE items, you are allowed to do so. He also stated that records of these items should be kept, because RIPS is going to ask for refunds from the state and/or the federal government. The Cares Act actually has funding that is supposed to go to universities for costs associated to COVID-19. Any questions you have about PPE please contact RIPS for further instructions.

Jessica Reyman asked what kind of support are TA’s getting for remote teaching and is there anything in place for training the new TA’s in the fall? Bond reported that there is nothing available for the new TA’s as of yet, but Faculty Development is working on it.

Matuszewich reported that further support for remote teaching to TA's in the summer will be forthcoming.

- ***August Commencement*** – Bond announced that the May commencement has been postponed until August. The tentative date is set for August 7. Spring graduates are invited to participate in either August or December commencement. It is their choice.
- ***Honorary Degree*** – The committee's honorary degree recommendation was approved by the Board of Trustees. Dr. Sherrett Chase will be awarded the honorary degree at the August commencement. He is presently 101 years old and lives outside of New York City. He has deep connections with DeKalb and is well known in the agricultural community. In the 1950's and 1960's he was a geneticist for the DeKalb Ag and worked with in-line breeding of corn.

Adjournment

Mantzke moved to adjourn the meeting. Ryzhov seconded. Meeting adjourned at 10:45 a.m.