

Minutes Approved at the 643<sup>rd</sup> Meeting – November 5, 2018

GRADUATE COUNCIL MINUTES

642<sup>nd</sup> Meeting

September 10, 2018

MEMBERS PRESENT: Bond, Camic, Gallaher, Hanley, Jones, Kelly, Kortegast, Luque-Placencia, Mantzke, Myers, Olson, Osorio, Peccarelli, Perez, Polansky, Porter, Shah, Smith

MEMBERS ABSENT: Barnes, Beyer, Gowen, Herrmann, Mukhopadhyay, Radasanu, Sciammarella, Vahabzadeh

GUEST: Barrett (for Beyer)

OTHERS PRESENT: Hughes (Secretary), Klaper (Ombudsperson), Smith (Catalog Editor/Curriculum Coordinator)

Brad Bond, Dean of the Graduate School, called the meeting to order at 10:04 a.m. He welcomed new and returning members to the first meeting of the academic year. Members were asked to introduce themselves.

Priority Business

***Establishment of Standing Committees of the Graduate Council:*** Graduate Council members were previously asked to choose committees on which they would be interested in serving. Faculty members generally serve on two standing committees and were assigned to at least one of their choice. Graduate students serve on one committee. Additional vacancies will be filled with non-Council members to ensure appropriate representation by college. Mantzke moved approval of the standing committees list as distributed. The motion was seconded by Barrett and passed unanimously.

***Selection of an Assistant Chair of the Graduate Council:*** This person serves as acting chair when the chair is absent and assists with creating the agenda when called upon. The assistant chair also serves as an *ex officio* member on the University Council and Faculty Senate. Kortegast volunteered to serve again this year. Graduate Council unanimously approved the appointment. Myers volunteered to serve as proxy, if needed.

***Selection of Representatives to University Committees:*** There were two university committees requiring graduate student representation. Prior to the meeting, Corbin Tyson (CAHE) volunteered to serve on the Campus Security and Environmental Quality Committee, and Varinia Luque-Placencia (ACCY) volunteered to serve on the Libraries Advisory Committee.

Bond asked for volunteers for faculty vacancies on university committees. Polansky volunteered to serve as Arado's replacement on the Libraries Advisory Committee for the final year of her three-year term. Smith volunteered to serve a one-year term on the University Committee on Advanced Non-Teaching Educator Licensure Programs

(UCANELP) Committee. Bond stated he would continue to represent the Graduate School on the Academic Planning Council and the University Committee on Initial Educator Licensure (UCIEL).

Graduate Council approved the nominations for university committees.

### Committee Reports

***Criminal Disclosure Review Committee Report:*** Bond reviewed the report that was distributed prior to the meeting. Applicants must indicate on the Graduate School application whether they have ever been convicted of a felony or have felony charges pending. If an applicant discloses a conviction or pending charge, the applicant is asked to provide court and police documents related to the case, so that the Graduate Council committee can determine if the application can be considered. The committee consists of representatives from the Graduate Council and one representative each from Housing and Residential Services, Student Conduct, and General Counsel. The committee met twice in person over the past year to review three cases. All applicants were permitted to proceed with the application process, though one applicant was denied the privilege of living in on-campus housing.

***Graduate Council Appeals Committee Report:*** Bond briefly reviewed the previously distributed report. The committee met three times in person and twice via email. The committee reviewed seventy-two appeals between September 2017 and August 2018. Sixty-three of the appeals were typical reinstatement requests, of which all but six were approved. Three appeals from students who were dismissed from their program were denied reinstatement. Two appeals from students requesting reinstatement in order to apply to other programs while on probation were approved. One appeal to take a comprehensive examination a fourth time was denied. Two appeals requesting exceptions to the transfer credit policy were granted. An appeal requesting an exception to the dual credit policy was denied.

### Other Business

Bond indicated that the October meeting would likely be canceled since standing committees will not have met, unless members have specific agenda items. A call for agenda items will go out at least a week in advance of each meeting.

Meeting adjourned at 10:13 a.m.