Present: Cody Carter, Dave Scharenberg, Fred Williams, Gene Massey, Joe Talbert, Rachel Xidis, Tim Condon, Tom Kazmierczak, Vicki Collins, Wendy Vaughn, Don Rodman, Chair

Absent: Cassandra Pilcher, Charles Cherry, Jeffry Royce, Jennifer Manning, John Petragallo, Ken George, Matt Parks, Melanie Costello, Wieteke Holthuijzen

Call to Order
The meeting was called to order at 10:00 a.m. by Chair, Rodman

Approval of Minutes
Vaughn moved to approve the minutes; Carter seconded

Old Business

1. Call Box Study
   a. Rodman reported that an analysis was done of the use of the call boxes from 2017-2019. During that time period there were over 300 activations, the majority being either accidental or of a service nature. There were six that were classified as emergencies.
   b. Results of study have been shared with senior leadership
   c. No immediate plans to remove the call boxes

New Business

1. Residence Hall Security Technology Improvement Plan
   a. Authorization obtained to move forward with Grant Towers, Neptune, and Gilbert Hall
   b. In procurement process for equipment
   c. 30% of campus crime in December of 2019 occurred in Stevenson Towers – already on the new system

2. Areas of Rescue Assistance during Fire Alarms
   a. Area of concern due to recent alarm pulls in Holmes Student Center
   b. Only buildings that currently have designated areas are Gilbert Hall and Grant Towers
   c. Until Areas of Rescue Assistance are identified in the event of emergency those needing help should go to the nearest stairwell and call 911
   d. Once identified Areas of Rescue Assistance will be added to the NIU Safe App
3. New Contract with DeKalb Fire Department (DFD)
   a. Contract with DFD for Fire Prevention & Response, and Medical Calls
   b. No longer charged for individual events
   c. As supplement to DFD efforts all NIU Police Officers are EMT trained/certified

4. Severe Weather Closure Process
   a. No closures yet this year
   b. Process fine-tuned – triggering event causes survey to go out to areas, input from survey helps determine decision to remain open or close
   c. Story coming out soon in NIU Today about the process

Divisional Updates

1. Environmental Health and Safety – Scharenberg reported that a new accident Incident Reporting tool is available online. New tool does not replace Workers Comp. Vaughn asked who should complete the form, employee or supervisor, Scharenberg clarified that it could be either.

2. Parking – Talbert reported that Lot A has been expanded in response to a student petition adding 99 new spaces. Since the expansion there has been no use of the new lot and it was noted that the original portion of the lot doesn’t fill to capacity. Talbert also reported that there has been funding approved for resurfacing or sealcoating of 5-6 lots this spring/summer.

3. Enrollment Management, Marketing, and Communications – Xidis reported she is currently working with the Emergency Management and Planning Coordinator on incorporating digital signage into the NIU Safe Notifications.

4. SPS Council – Kazmierczak reported that there had been significant concern regarding the removal of the call boxes. Rodman reiterated they are not scheduled to be removed anytime in the foreseeable future.

5. Faculty Senate – Collins asked for an update from last month regarding more visible police presence. Rodman reported that the Department of Police and Public Safety will have two additional Officers going to Bicycle Officer training. Each shift will have at least one Officer on Bicycle, weather permitting.
6. DoIT – Williams reported
   a. 3G services are being decommissioned nationwide and all 3G services will need to be transitioned to 4G or 5G
   b. On 2/17/2020 NIU was the subject of an attempted cyber attack that was immediately remediated
   c. Changes are in process for VPN access to University systems including multi-factor authentication
   d. Zynga (online gaming creator) had over 300 million emails compromised. There were many NIU ZID’s in this attack. Williams reminded those present that if using your university credentials to sign up for services outside the university your university password should not be used.
   e. NIU Guest wireless access is being upgraded. Currently it is unsecured and unencrypted. New guest registration will be required to access the wi-fi and will be good for a maximum of 5 days.

7. Police and Public Safety – Rodman reported that there has been some concern over the corona virus. University officials have met with officials from Northwestern Medicine regarding the process for handling a case occurring on campus (none have been noted). Rodman also noted that they are monitoring the situation at the police department and the university level.

Adjournment
   • The next meeting is tentatively scheduled for Wednesday, March 25, 2020 at Public Safety
   • With no further questions or comments Kazmierczak moved to adjourn the meeting with a second by Xidis. The meeting was adjourned at 10:50 am.