**Northern Illinois University**

**COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE (CIUAE)**

Monday, December 2, 2024

Microsoft Teams Meeting

**Approved Minutes**

Present: Alicia Schatteman, Wenlian Gao, Farah Ishaq, Shannon Becker, Shicheng Chen, Carol Walther, Alissa Droog, Yasuo Ito, Greg Barrett, Ja’kobe Jones, Tylo Blackburn, Calvin Soldan, Caela Hinkle, John Boswell, Andrea Radasanu, Jason Rhode, Jeanie Sparacino, Brandon Lagana (Guest), Christopher Mitchell (Guest), Nichole Knutson (Guest)

Absent: Maddux Chanthaboury, Dante Fishman, Sam Lee, Mark Pienkos

Adoption of Agenda

 Chair Farah Ishaq started the meeting at 1:01 p.m. Alissa Droog made a motion to approve the agenda; Yasuo Ito seconded, approved unanimously.

Membership Updates. Ishaq asked the committee if anyone was interested in being the new chair for Fall 2025, offered to have a co-chair for Spring 2025 and then they chair in Fall 2025.

Approval of Minutes

Yasuo made a motion to accept the November 4, 2024, minutes, Droog seconded the motion, approved unanimously.

Baccalaureate Council Updates – VP Alicia Schatteman updated the committee, Two remaining meetings for the Baccalaureate Council (BC), for all proposals, for curricular changes for 2025-2026 catalog. January BC starts on the 2026-2027 catalog. The new system is working well. Graduating students who have served for one year on any of our Provost’s connected university committees will receive a stole to wear at graduation and those can be picked up in the Provost's Office. Reminder, Graduation December 14th & 15th, no tickets are needed.

Student Engagement Fund (SEF) – Andrea Radasanu gave updates to the committee. Making way through the funding decisions, we appreciate the work committee members here did and we have those results. Will have a more robust announcement in the Spring. CURE is on April 29th and the portals are open. Faculty portal is also open for judges.

Old Business – Farah Ishaq shared the updated website with a new application form, and deadline dates for all three awards.

Committee Focus Theme- Student Retention

1. Brandon Lagana gave an overview of the Navigate System.
2. Nichole Knutson gave an overview of NIU Tableau (data).
3. Great information regarding Navigate and student retention data.

Announcements – None

Adjournment - Shicheng Chen moved to adjourn the meeting; seconded by Shannon Becker. The meeting was adjourned by unanimous vote at 2:43 p.m.

Next meeting: February 3, 2025, 1pm-3pm.

Respectfully submitted by: Jeanie Sparacino