**Northern Illinois University**

**COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE (CIUAE)**

Monday, March 3, 2025

Microsoft Teams Meeting

**approved Minutes**

Present: Alicia Schatteman, Wenlian Gao, Farah Ishaq, Shannon Becker, Shicheng Chen, Carol Walther, Alissa Droog, Yasuo Ito, Greg Barrett, Tylo Blackburn, Caela Hinkle, Andrea Radasanu, Jeanie Sparacino, Emily Reilly

Absent: Ja’kobe Jones, Maddux Chanthaboury, Dante Fishman, John Boswell, Jason Rhode, Sam Lee, Mark Pienkos, Calvin Soldan

Adoption of Agenda

Chair Farah Ishaq started the meeting at 1:01 p.m. Carol Walters made a motion to approve the agenda; Caela Hinkle seconded, approved unanimously.

Membership Updates. Ishaq asked the committee if anyone was interested in being the new chair for Fall 2025, offered to have a co-chair for Spring 2025 and then they chair in Fall 2025, sending out email for election for a chair, contact Ishaq is interested.

Approval of Minutes

Alissa Droog made a motion to accept February 3, 2024, minutes, Shannon Becker seconded the motion, approved unanimously.

Baccalaureate Council Updates – VP Alicia Schatteman updated the committee on Baccalaureate Council, interest in being a committee member for Baccalaureate or General Education committee and community engagement courses.

Student Engagement Fund (SEF) – Andrea Radasanu and Emily Reilly gave updates to the committee.

* Student Engagement Fund
* Annual application process
* March 14, 2025, return date
* 2 step process

Old Business – Farah Ishaq went over the awards schedule and application process for the EUIA/EUTA and Raymond Award, discussion followed.

* EUTA Winner – Randy Casperson
  + Greg Barrett made a motion, Yasuo Ito second passed.
* EUIA Winner – Russell Page & Gail Koehling.
  + Alissa Droog made a motion, Shannon Becker second in favor of a tie, passed.
* David Raymond Award – Applications due March 21, 2025.
  + Discussion of ranking and winners chosen during the 4/7/2025 meeting.
  + Ishaq went over the process with committee.

Committee Focus Theme- Student Retention– Farah Ishaq lead discussion.

* Spring Goal Setting Recap
* Student Success/Retention Discussion – Hispanic Serving Institution (HSI) Initiatives were all discussed.

New Business

* Need new chair for the 2025-2026 CIUAE
* Last meeting April 7, 2025

Announcements – None

Adjournment – Greg Barrett moved to adjourn the meeting; seconded by Droog. The meeting was adjourned by unanimous vote at 2:04 p.m.

Next meeting: April 7, 2025, 1pm-3pm.

Respectfully submitted by: Jeanie Sparacino