

**NORTHERN ILLINOIS UNIVERSITY  
COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE  
(CIUAE)**

Monday, February 6, 2023  
Microsoft Teams Meeting

**Unapproved Minutes**

**Present:** N. Bereolos, L. Edwards, W. Gao, J. Gray, F. Ishaq, Y. Ito, W. Johnson, N. Knutson  
T. Libert, R. Mazzolini, A. Radasanu, J-C Wang, K. Wiemer

**Absent:** M. Christian, E. Garnett, F. McClure, J. Rhode, K. Padron, N. Richards, R. Tork,

**Adoption of Agenda:** The meeting started at 1:02 p.m. Y. Ito made a motion to approve the agenda; F. Ishaq seconded. Motion was approved unanimously.

**Approval of Minutes** Motion to approve the December 5, 2022, minutes by F. Ishaq, seconded by N. Bereolos. The minutes were approved by unanimous vote.

**Announcements.** Status of award nominations and applications were updated. K. Wiemer reported no applications for the Raymond Technology Award had been received. The award criteria were reviewed, along with ways to advertise it. A. Radasanu brought up possibly about involving J. Rhode and the Center for Innovative Teaching and Learning (CITL) since the award falls more under that area and could expand potential applicants, even moving the award there permanently. R. Mazzolini reported that there are about 12 applicants for EUTA and 4 for EUIA.

**Old Business.** K. Wiemer presented and update of the syllabus mental health statement. A subcommittee met and edited the statement to make it shorter, thereby making it more likely to be incorporated into syllabi. The statement has been posted on the CITL page, that has a section for various statements for faculty to browse and incorporate with their own. L. Edwards said he is already seen the statement in one of his classes.

K. Wiemer and J. Gray reviewed the criteria for evaluating the nominees along with making sure voting members allow themselves plenty of time. The committee then went into two breakout rooms for the purpose of walking through the nomination criteria and evaluation in smaller groups.

**New Business** It was agreed that the completed nomination ratings are due to K. Wiemer and J. Gray by 11:59pm on Friday, February 24<sup>th</sup>, with discussion taking place at the March 6 meeting.

In other business, N. Knutson, on behalf of J. Rhode, Said CITL was willing to send out a press for the Raymond Award, as well as discuss the possibility of housing the award there as well. Discussion will be ongoing. A new deadline for Raymond Award applicants was set as March 10, with R. Mazzolini, M. Hannon, taking care of the flyers and advertising.

**Adjournment** F. Ishaq moved to adjourn, seconded by Y. Ito. The meeting was adjourned by unanimous vote at 1:56 p.m.

Respectfully submitted by Richard Mazzolini.