

Northern Illinois University  
**COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE (CIUAE)**  
**2019-2020 MEETING #4**  
Monday, December 2, 2019

**MINUTES**

**APPROVED**

Present: Sheila Barrett (HHS); Zac Birch (Housing & Dining rep, Ex-officio); Daryl Dugas (COE); Elisa Fredericks (COB); Cindy Hellyer-Heinz (CVPA); Renique Kersh (Associate Vice Provost, Ex-officio); Isabella Lamarre (CLAS student); Brooke Lavite (CLAS student); Angela Lobdell (COE student); Andrea Radasanu (Acting Honors Director, Ex-officio); Amari White (SA representative)

Absent: Jeanne Baxter (Alumni Association Rep., Ex-officio); Michelle Bringas (AARC Director, Ex-officio); Sarah Holmes (ULIB); Trude Jacobsen (CLAS); Venumadhav Korampally (CEET); Kelly Olson (VP Student Affairs-designee, Ex-officio); Brittany Secor (HHS student); Andrea Swofford (CVPA student)

**I. APPROVAL OF AGENDA**

Z. Birch made a motion to approve the agenda, seconded by C. Hellyer-Heinz. **Motion passed unanimously.**

**II. APPROVAL OF MINUTES FROM November 4, 2019 minutes**

A. Lobdell made a motion to approve the minutes from the November 4, 2019 meeting, seconded by S. Barrett. **Motion passed unanimously.**

**III. OLD BUSINESS**

Reviewed Paths to Textbook Information handout developed by T. Jacobsen.

Discussed the possibility of creating a “Go.NIU Url Shortner” link that would point to the University Libraries textbook affordability website.

R. Kersh thought that a link to the textbook affordability website should be added to [go.niu.edu/register](http://go.niu.edu/register)

D. Dugas gave action items to membership related to communicating textbook affordability information as widely as possible.

- Faculty representatives need to find the person in their college that is responsible for updating the website about textbooks and share the committee’s goal to have easily locatable information on finding affordable textbooks on each college website including link to University Libraries “Go.NIU Url” once the website is finalized.
- Faculty representatives should have a face-to-face meeting with their dean and/or curricular dean about speaking at a spring 2020 department and/or college meeting.
- Faculty representatives need to develop list in Sharepoint of textbooks available in Cengage that could be used by departments in their college.

D. Dugas showed committee the David W. Raymond Grant “general” flyer.

**IV. NEW BUSINESS**

R. Kersh proposed NIU Academic Advisor Awards (institutional level awards) for next year AY 2020/2021. R. Kersh will email draft policy to committee and the committee should be ready to vote on it at the February meeting.

Student representatives need to speak with their respective college student advisory committees about moving the selection of student representatives to CIUAE from fall to spring semester.

**VII. ADJOURNMENT**

Z. Birch made a motion to adjourn at 1:50 p.m., seconded by S. Barrett. **Motion passed unanimously.**

*Respectfully submitted,  
Mia Hannon  
Administrative Support  
Office of the Vice Provost for Undergraduate Studies*