

Northern Illinois University  
**COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE (CIUAE)**  
**2018-2019 MEETING #4**  
Monday, February 4, 2019

**MINUTES**

**APPROVED**

- Present: Pat Anderson (Alumni Association-Ex-officio); Zac Birch (Housing & Dining rep.-Ex-officio); Brianno Coller (CEET); Daryl Dugas (COE); Cindy Hellyer-Heinz (CVPA); Sarah Holmes (ULIB); Trude Jacobsen (CLAS); Michael Kane (CLAS-SAC); Ed Klonoski (Associate Vice Provost, Ex-officio); Kelly Olson (VP SAEM designee-Ex-officio)
- Absent: Sheila Barrett (HHS); Dhiman Chakraborty (CLAS); Elisa Fredericks (COB); Todd Gilson (Honors Director, Ex-officio); Angela Grippo (CLAS); Emilie Nkangu (HHS\_SAC); Sabrina Self (CLAS-SAC)
- Guests: Brandon Lagana, Career Services, Director of Planning and Assessment and Acting Executive Director

**I. APPROVAL OF AGENDA**

A motion was made by C. Hellyer-Heinz to approve the agenda, seconded by S. Holmes.  
**Motion passed unanimously.**

**II. STUDENT ENGAGEMENT SURVEY PRESENTATION**

Brandon Lagana, Career Services' Director of Planning and Assessment and Acting Executive Director gave a presentation on assessing student success and engagement. He spoke about the NSSE survey, the data collected and explained the multi-point data collection strategy used. He also went over what high impact practices the NSSE survey includes. The High Impact Practices (HIPs) include: service learning, learning community, research with faculty, internship or field experience, study abroad and culminating senior experience. He reviewed data pertaining to first-year students as well as seniors and showed comparison data with other institutions (peer, aspirant and great lakes). He pointed out both the low performing and high performing indicators. The low performing indicators were found in areas including discussion with diverse others; quality of interactions and supportive environment. A lot of work to do in examining data and non-responding students. Moving forward establishing a web presence with the NSSE data reports for campus is in the works. Further review of data reports and analysis will continue as areas of focus are identified.

#### IV. OLD BUSINESS

- a. T. Jacobsen gave a summary of the meeting she attended with the Student association regarding textbook affordability.
- b. The 2017/18 College of Education EUJA/EUTA were discovered to have been submitted to an incorrect email address and that is why they were not included in last year's nominations. After a brief discussion, the committee was in favor of allowing the applications to be included along with the nominations for this year.

#### V. NEW BUSINESS

T. Jacobsen reviewed the scoring instructions she posted to SharePoint site. A review of the rubric provided the following simple descriptions for each category:

P1: shows love of subject/learning

P2: responds to student needs; encourages to improve and grow

P3: beyond academics – personal connections (soft side)

P4: course evaluations

P5: teaching/research; about pedagogy; current knowledge

P6: looking beyond the classroom - contributing

After some discussion it was agreed that the letters of recommendation would not be included in the score totals. The maximum score would be 60 instead of 70.

Once the nominations are posted, committee members will be notified. The scoring spreadsheet will be updated and posted to the SharePoint. Committee members will submit their scores/rankings to T. Jacobsen by February 25<sup>th</sup>.

#### VI. ADJOURNMENT

S. Holmes made a motion to adjourn at 2:05 p.m., seconded by D. Dugas. **Motion passed unanimously.**

*Respectfully submitted,  
Jeanne Ratfield  
Administrative Support  
Office of the Vice Provost for Undergraduate Studies*