OFFICIAL MINUTES BACCALAUREATE COUNCIL

**Fourth Meeting/Academic year 2024-2025 December 5, 2024**

**Meeting Format: Teams**

Voting Members Present: La France, B. (CLAS); Chubenko, O. (CLAS); McGowan, B. (ULIB); J. Johnson (CEDU - secondary); Mills, W. (CEET); Vahedian Khezerlou, A. (CBUS); Chen, J. (CHHS); Patel, K. (CHHS); Strid, J.E. (CEDU); Salehinia, I. (CEET); Linner, A. (CLAS); Boughton, D. (CVPA); Devroye, A. (CVPA); Sharp, S. (CLAS); Sanner, G. (Student Rep); Qin, N. (CBUS); Holland, N. (Advising); Conro (Student Representative); Uhrine, E. (Student Rep).

Voting Members Absent: Thepboriruk, K. (CLAS); Ehsani, S. (CBUS),

Ex-Officio Non-Voting Members Present: Schmitz, C. (Office of Registrar); Lagunas, M. (Admission); Gawron, I. (Office of Vice Provost); Buhrow, A. (Office of Vice Provost). Boldman, R. (AVP for Student Affairs); Garvey, C. (Information Tech Associate); Buhrow, A. (Educational Services and Programs); Lopez, R. (Community College Initiative); Schatteman, A. (Vice Provost)

The Baccalaureate Council (BC) meeting was called to order at 12:31 p.m. by Chair Alicia Schatteman, Vice Provost, Academic Affairs

1. ADOPTION OF AGENDA – Holland motioned to approve the agenda. La France seconded.
2. APPROVAL OF MINUTES – Schatteman indicated the minutes were approved via email.
3. ANNOUNCEMENTS

Standing Committees of the BC:

* General Education Committee

Schatteman and Buhrow briefly thanked the GEC for the continued work on updating the general education rubrics.

* Committee for the Improvement of the Undergraduate Experience

Schatteman gave a brief update CIUE and their priorities, which are: student retention and the use of Navigate by faculty; equity gaps and how the committee can help with that; the undergraduate teaching award.

1. CONSENT AGENDA ***For inclusion in the 2025-2026 Catalog***

**Consent Agenda, after no comment or requests to move to discussion agenda, were approved. BIOS 108 approval is/was pending GEC approval.**

College of Business

* [ACCY 310](https://niu.curriculog.com/proposal:994/form) – Course Change
* [ACCY 320](https://niu.curriculog.com/proposal:995/form) – Course Change
* [ACCY 331](https://niu.curriculog.com/proposal:996/form) – Course Change
* [ACCY 360](https://niu.curriculog.com/proposal:997/form) - Course Change
* [ACCY 370](https://niu.curriculog.com/proposal:998/form) - Course Change
* [ACCY 415](https://niu.curriculog.com/proposal:999/form) - Course Change
* [ACCY 433](https://niu.curriculog.com/proposal:1001/form) - Course Change
* [ACCY 435](https://niu.curriculog.com/proposal:1002/form) - Course Change
* [ACCY 439](https://niu.curriculog.com/proposal:1003/form) - Course Change
* [ACCY 450](https://niu.curriculog.com/proposal:1004/form) - Course Change
* [ACCY 456](https://niu.curriculog.com/proposal:1005/form) – Course Change
* [ACCY 462](https://niu.curriculog.com/proposal:1006/form) - Course Change
* [ACCY 464](https://niu.curriculog.com/proposal:1007/form) - Course Change
* [ACCY 465](https://niu.curriculog.com/proposal:1008/form) - Course Change
* [ACCY 467](https://niu.curriculog.com/proposal:1009/form) - Course Change
* [ACCY 480](https://niu.curriculog.com/proposal:1010/form) - Course Change
* [ACCY 482](https://niu.curriculog.com/proposal:1011/form) - Course Change
* [MGMT 335](https://niu.curriculog.com/proposal:968/form) - Course Change
* [MKTG 395](https://niu.curriculog.com/proposal:971/form) - Course Change
* [MKTG 455](https://niu.curriculog.com/proposal:1012/form) - Course Change
* [OMIS 324](https://niu.curriculog.com/proposal:1015/form) - Course Change
* [OMIS 327](https://niu.curriculog.com/proposal:1016/form) - Course Change
* [OMIS 452](https://niu.curriculog.com/proposal:1017/form) - Course Change
* [OMIS 455](https://niu.curriculog.com/proposal:1018/form) - Course Change
* [OMIS 460](https://niu.curriculog.com/proposal:1019/form) - Course Change
* [OMIS 472](https://niu.curriculog.com/proposal:1020/form) - Course Change
* [OMIS 473](https://niu.curriculog.com/proposal:1021/form) - Course Change
* [OMIS 480](https://niu.curriculog.com/proposal:1022/form) - Course Change
* [OMIS 482](https://niu.curriculog.com/proposal:1023/form) - Course Change
* [OMIS 99](https://niu.curriculog.com/proposal:1013/form) - Course Change

College of Liberal Arts and Sciences

* [Geographic Information Systems (15)](https://niu.curriculog.com/proposal:720/form) - Program Change
* [Minor in Environmental Studies (18-20)](https://niu.curriculog.com/proposal:130/form) - Program Change
* [Sustainable Food Systems (13-14)](https://niu.curriculog.com/proposal:131/form) - Program Change
* [Accelerated B.S./M.S. Program in Mathematical Sciences](https://niu.curriculog.com/proposal:682/form) – Program Change
* [BIOS 108](https://niu.curriculog.com/proposal:932/form?menu=0) – Course Change
* [BIOS 312X](https://niu.curriculog.com/proposal:619/form) - Course Change
* [EAE 495](https://niu.curriculog.com/proposal:285/form) - Course Change
* [ECON 260](https://niu.curriculog.com/proposal:108/form) – Course Change
* [ECON 261](https://niu.curriculog.com/proposal:109/form) - Course Change
* [ENGL 304](https://niu.curriculog.com/proposal:937/form) - Course Change
* [ENVS 200](https://niu.curriculog.com/proposal:158/form) – Course Change
* [ENVS 302](https://niu.curriculog.com/proposal:160/form) - Course Change
* [ENVS 303](https://niu.curriculog.com/proposal:161/form) – Course Change
* [ENVS 400](https://niu.curriculog.com/proposal:156/form) - Course Change
* [ENGL 204](https://niu.curriculog.com/proposal:637/form) - Course Deletion

College of Education

* [Kinesiology (B.S.)](https://niu.curriculog.com/proposal:861/form) – Program Change
* [Sport Management (B.S.)](https://niu.curriculog.com/proposal:856/form) - Program Change
* [EAE 361](https://niu.curriculog.com/proposal:259/form) – Course Change
* [KNPE 305](https://niu.curriculog.com/proposal:752/form) - Course Change
* [KNPE 310](https://niu.curriculog.com/proposal:757/form) - Course Change
* [SEEC 340](https://niu.curriculog.com/proposal:833/form) - Course Change
* [SEEC 343](https://niu.curriculog.com/proposal:834/form) - Course Change
* [SEEC 382](https://niu.curriculog.com/proposal:835/form) - Course Change
* [SEEC 403](https://niu.curriculog.com/proposal:831/form) - Course Change
* [SEEC 410](https://niu.curriculog.com/proposal:836/form) - Course Change
* [SEEC 425](https://niu.curriculog.com/proposal:832/form) - Course Change
* [SESE 240](https://niu.curriculog.com/proposal:653/form) - Course Change
* [SESE 418](https://niu.curriculog.com/proposal:935/form) – Course Change
* [SESE 463](https://niu.curriculog.com/proposal:938/form) - Course Change
* [SESE 449](https://niu.curriculog.com/proposal:936/form) – Course Change
* [LEBM 490](https://niu.curriculog.com/proposal:800/form) - Course Deletion
* [LEBM 492](https://niu.curriculog.com/proposal:797/form) - Course Deletion
* [LEEA 490](https://niu.curriculog.com/proposal:813/form) - Course Deletion
* [LEEA 492](https://niu.curriculog.com/proposal:810/form) - Course Deletion
* [LEEA 497](https://niu.curriculog.com/proposal:814/form) - Course Deletion

College of Health and Human Sciences

* [NUTR 200A](https://niu.curriculog.com/proposal:394/form) - Course Change
* [NUTR 201](https://niu.curriculog.com/proposal:424/form) - Course Change
* [NUTR 306](https://niu.curriculog.com/proposal:597/form) - Course Change
* [NUTR 409](https://niu.curriculog.com/proposal:461/form) - Course Change
* [NUTR 416](https://niu.curriculog.com/proposal:611/form) - Course Change
* [PHHE 335](https://niu.curriculog.com/proposal:781/form) - Course Change
* [NUTR 406](https://niu.curriculog.com/proposal:790/form) – Course Deletion
* [NUTR 424](https://niu.curriculog.com/proposal:791/form) – Course Deletion
* [PHHE 467](https://niu.curriculog.com/proposal:550/form) – Course Deletion
* [PHHE 469](https://niu.curriculog.com/proposal:655/form) - Course Deletion

College of Engineering and Engineering Technology

* [ELE 438](https://niu.curriculog.com/proposal:905/form) - Course Change
* [UEET 120](https://niu.curriculog.com/proposal:769/form) - Course Change
* [MEE 381](https://niu.curriculog.com/proposal:542/form) – Course Deletion

College of Visual and Performing Arts

* [Art (B.A. or B.S.)](https://niu.curriculog.com/proposal:593/form) – Program Change
* [Art Studio and Design (B.F.A.)](https://niu.curriculog.com/proposal:962/form) – Program Change
* [Art and Design Education (B.S. Ed.)](https://niu.curriculog.com/proposal:599/form) - Program Change
* [Theatre Studies (B.A.)](https://niu.curriculog.com/proposal:897/form) - Program Change
* [ARTD 202](https://niu.curriculog.com/proposal:955/form) – Course Change
* [ARTD 211](https://niu.curriculog.com/proposal:850/form) – Course Change
* [ARTD 212](https://niu.curriculog.com/proposal:954/form) – Course Change
* [ARTD 311](https://niu.curriculog.com/proposal:957/form) – Course Change
* [ARTD 318](https://niu.curriculog.com/proposal:956/form) – Course Change
* [ARTD 319](https://niu.curriculog.com/proposal:958/form) – Course Change
* [ARTD 320](https://niu.curriculog.com/proposal:959/form) – Course Change
* [ARTD 325](https://niu.curriculog.com/proposal:953/form) – Course Change
* [ARTD 370](https://niu.curriculog.com/proposal:1044/form) – Course Change
* [ARTE 343](https://niu.curriculog.com/proposal:657/form) – Course Change
* [ARTE 442](https://niu.curriculog.com/proposal:650/form) – Course Change
* [ARTE 444](https://niu.curriculog.com/proposal:659/form) – Course Change
* [ARTE 445](https://niu.curriculog.com/proposal:660/form) – Course Change
* [ARTS 431](https://niu.curriculog.com/proposal:972/form) – Course Change
* [ARTS 432](https://niu.curriculog.com/proposal:975/form) - Course Change
* [ARTS 433](https://niu.curriculog.com/proposal:977/form) – Course Change
* [ARTS 451](https://niu.curriculog.com/proposal:575/form) – Course Change
* [MUHL 220](https://niu.curriculog.com/proposal:509/form) - Course Change
* [MUHL 321](https://niu.curriculog.com/proposal:688/form) - Course Change
* [MUHL 427](https://niu.curriculog.com/proposal:406/form) - Course Change
* [MUSC 390](https://niu.curriculog.com/proposal:689/form) - Course Change
* [MUSP 305](https://niu.curriculog.com/proposal:683/form) - Course Change
* [MUSP 306](https://niu.curriculog.com/proposal:685/form) - Course Change
* [TH-D 377](https://niu.curriculog.com/proposal:664/form) – Course Change

1. Discussion Agenda
   1. Dates listed after items are when the items were approved at the College
      1. College of Business –

Khezerlou motioned to approve the College of Business proposals. La France seconded. Gawron provided summaries of the proposals. Little discussion occurred on the proposals, but discussion topics included: hours of accelerated programs and how they should align well with what is stated in the proposals, additional context of some of the proposals, and various clarification on accelerated programs since they go by different names, occasionally. Discussion included: Khezerlou, Schatteman, Gawron, Mills, Buhrow. **All voted in favor of the proposals.**

* [OMIS 456](https://niu.curriculog.com/proposal:1027/form) – New Course
* [Minor in Accountancy (18)](https://niu.curriculog.com/proposal:1083/form) – New Program
* [Accelerated B.S. in Marketing/M.S. in Digital Marketing](https://niu.curriculog.com/proposal:1071/form) – Program Change
* [Accelerated B.S. in Operations and Information Management (O.I.M.)/M.S. in Data Analytics (MSDA)](https://niu.curriculog.com/proposal:1065/form) – Program Change
* [Accelerated B.S. in Operations and Information Management (O.I.M.)/M.S. in Management Information Systems (MIS)](https://niu.curriculog.com/proposal:1070/form) – Program Change
* [Minor in Business Analytics (24-25)](https://niu.curriculog.com/proposal:1079/form) - Program Change
* [Leading Individuals and Teams (9)](https://niu.curriculog.com/proposal:1058/form) – Program Change
* [College of Business Front Page](https://niu.curriculog.com/proposal:1097/form) – Miscellaneous Changes

Related Consent Agenda Items

* [Accountancy (B.S.)](https://niu.curriculog.com/proposal:1098/form) – Program Change
* [Business Administration (B.S.)](https://niu.curriculog.com/proposal:1100/form) – Program Change
* [Finance (B.S.)](https://niu.curriculog.com/proposal:1099/form) – Program Change
* [Information Technology Management (12)](https://niu.curriculog.com/proposal:1067/form) – Program Change
* [Management (B.S.)](https://niu.curriculog.com/proposal:1101/form) – Program Change
* [Marketing (B.S.)](https://niu.curriculog.com/proposal:1103/form) – Program Change
* [Operations and Information Management (B.S.)](https://niu.curriculog.com/proposal:1096/form) – Program Change
* [College of Business Front Page Transfer Credit](https://niu.curriculog.com/proposal:1057/form) – Miscellaneous Changes
* [Department of Accountancy Front Page](https://niu.curriculog.com/proposal:1088/form) – Miscellaneous Changes
* [Operations Management and Information Systems Front Page](https://niu.curriculog.com/proposal:1095/form) – Miscellaneous Changes
  + 1. College of Engineering –

Devroye motioned to approve the College of Engineering proposal(s). Strid seconded. Gawron provided summaries of the proposal(s). A brief discussion occurred on whether the course will have a graduate-level equivalent, and if not, it is recommended this course have a graduate-level equivalent. Discussion included: Schatteman, Mills, Gawron. **All voted in favor of the proposal.**

* [ELE 453](https://niu.curriculog.com/proposal:658/form) – New Course
  + 1. College of Education –

La France motioned to approve the College of Education proposals. Strid seconded. Gawron provided summaries of the proposals. Little discussion occurred on the proposals, but discussion included: Additional context to some of the proposals and specifics on dynamics of course offerings. Discussion included: Strid, Johnson. **All voted in favor of the proposals.**

* [KNPE 394](https://niu.curriculog.com/proposal:742/form) – New Course
* [SEEC 482](https://niu.curriculog.com/proposal:974/form) – New Course
* [SEEC 485C](https://niu.curriculog.com/proposal:916/form) – New Course

Related Consent Agenda Items

* [SEEC 485A](https://niu.curriculog.com/proposal:917/form) - Course Change
* [SEEC 485B](https://niu.curriculog.com/proposal:918/form) - Course Change
* [Accelerated B.S. in Kinesiology/M.S. in Athletic Training](https://niu.curriculog.com/proposal:607/form) – Program Change
* [Early Childhood Education (B.S.)](https://niu.curriculog.com/proposal:448/form) - Program Change
* [Middle Level Teaching and Learning (B.S. Ed.)](https://niu.curriculog.com/proposal:628/form) - Program Change
* [Special Education (B.S. Ed.)](https://niu.curriculog.com/proposal:933/form) - Program Change
  + 1. College of Health and Human Sciences –

La France motioned to approve the College of Health and Human Sciences proposals. Johnson seconded. Gawron provided summaries of the proposals. Little discussion occurred on the proposals, but additional context was provided. Discussion included: Holland, Strid, Schatteman. **16 voted in favor. 1 Abstained. 0 Against. The proposals were approved.**

* [HDFS 174](https://niu.curriculog.com/proposal:360/form) – New Course
* [NUTR 305](https://niu.curriculog.com/proposal:789/form) – New Course
* [Minor in Nutrition, Health, and Wellness](https://niu.curriculog.com/proposal:613/form) – Program Change
* [Nutrition Science (B.S.)](https://niu.curriculog.com/proposal:462/form) – Program Change
* [Medical Laboratory Sciences Limited Admissions](https://niu.curriculog.com/proposal:434/form) – Miscellaneous Changes
* [Nursing (B.S.) Program Info Change](https://niu.curriculog.com/proposal:851/form) – Miscellaneous Changes
* [Pre-Health Professions](https://niu.curriculog.com/proposal:713/form) – Miscellaneous Changes
  + 1. College of Liberal Arts and Sciences –

La France motioned to approve the proposals. Sanner seconded. Gawron provided summaries of the proposals. Discussion topics included: letter of support potentially missing on a proposal; how the new STAT course might interact with a program requirement and if/should the program requirement be updated; how “not for credit” statements work from a system perspective; specific concerns related to the foreign language change and how an “or” statement and note interact with the overall requirement; If the foreign language change has technically been approved by the college Discussion included: Sanner, Mills, Schatteman, Schmitz, Holland, Devroye. **The motion was amended to pull the Foreign Language (CLAS Other Graduation Requirements) proposal for the next meeting to inquire about process/clarification of requirements. All voted in favor of the proposals.**

* [EAE 483](https://niu.curriculog.com/proposal:283/form) – New Course
* [ENVS 497](https://niu.curriculog.com/proposal:155/form) – New Course
* [MATH 417](https://niu.curriculog.com/proposal:579/form) – New Course
* [MET 450](https://niu.curriculog.com/proposal:289/form) – New Course
* [PHYS 412](https://niu.curriculog.com/proposal:352/form) – New Course
* [STAT 107](https://niu.curriculog.com/proposal:249/form) – New Course
* [Earth Science and Social Justice (15)](https://niu.curriculog.com/proposal:258/form) – New Program
* [Educator Licensure – Environmental Science](https://niu.curriculog.com/proposal:292/form) – New Program
* [Social Service Institutions and Organizations (12)](https://niu.curriculog.com/proposal:229/form) – New Program
* [Environmental Studies (B.A. or B.S.)](https://niu.curriculog.com/proposal:113/form) – Program Change
* [Philosophy (B.A. or B.S.)](https://niu.curriculog.com/proposal:135/form) - Program Change
* [College of Liberal Arts and Sciences](https://niu.curriculog.com/proposal:1120/form) – Miscellaneous Changes
* [CLAS Other Graduation Requirements](https://niu.curriculog.com/proposal:1117/form) – Miscellaneous Changes
  + 1. College of Visual and Performing Arts –

Devroye motioned to approve the College of Visual and Performing Arts proposals. La France seconded. Gawron provided summaries of the proposals. Discussion topics included: If the program is switching to limited admissions and how additional catalog copy is needed to update the catalog if that is the case. Discussion included: Garvey, Schatteman, Devroye, Gawron, Sanner. **The motion was amended to pull the Dance Performance proposal for the next meeting. 16 voted in favor of the proposals. 1 abstained. 0 against. The proposal(s) were approved.**

* 1. [MUHL 224](https://niu.curriculog.com/proposal:382/form) – New Course
  2. [Dance Performance (B.F.A)](https://niu.curriculog.com/proposal:678/form) – Program Change
     1. Other – *No curricular items.*

1. UNFINISHED BUSINESS
   1. Community-Engaged Course Designation Catalog Language – Schatteman

Schatteman led the discussion on Community-Engaged courses. Topics included: how this is the catalog copy and how it would look in the academic catalog; how a recommendation of courses will be provided at the next BC meeting. Discussion included: Schatteman, La France, Strid, Mills, Gawron. There were various unrelated discussions on potential proposals affecting writing infused courses, exceptions, inactivating courses in the catalog versus campus solutions, etc.

1. NEW BUSINESS
2. ADJOURNMENT

La France motioned to adjourn the meeting. Devroye seconded.