

OFFICIAL MINUTES BACCALAUREATE COUNCIL

**Seventh Meeting/Academic year
2023-24 April 11, 2024
Meeting Format: Teams**

Voting Members Present: Cho. K-T. (CEET), Linner, A. (CAST), Saravanan, A. (CHHS), Ferguson, A. (CBUS), Chubenko, O. (CLAS), La France, B. (CLAS), Ehsani, S. (CBUS), Hart, B. (CVPA), Strid, J.E. (CEDU), Caughron, R. (CEDU), Gidaszewski, T. (CLAS), Boughton, D. (CVPA), McGowan, B. (Libraries), Myles, M. (Advising – filling in for Holland).

Voting Members Absent: Salehinia, I. (CEET), Thepboriruk, K. (CLAS),

Ex-Officio Non-Voting Members Present: Hutchinson, A. (CHANCE), Schmitz, C. (Office of Registrar), Lagunas, M. (Admission), Gawron, I. (Office of Vice Provost), Ishaq, F. (CUIAE)

Ex-Officio Non-Voting Members Absent: Schatteman, A. (Vice Provost)

The Baccalaureate Council (BC) meeting was called to order at 12:31 p.m. by Chair Amanda Ferguson, Chair of BC.

- I. ADOPTION OF AGENDA – Ferguson called for a motion to adopt the agenda. Caughron motioned a vote to adopt the agenda. La France seconded. All voted in favor.
- II. APPROVAL OF MINUTES – Ferguson indicated the minutes were approved via email.
- III. ANNOUNCEMENTS
 - a. General Education Committee
 - i. Caughron gave a brief report describing the progress over the academic year, the revamp of Gen Ed, and the overall shift in the GEC to make improvements.
 - b. CUIAE Report –
 - i. Ishaq gave a brief overview of what the CUIAE does, the awards and initiatives it supports, and how the committee supports access to services and support.
 - c. Part 1 – Submitted to BC as Expedited
 - i. Ferguson explained the overall situation with the BIOS proposals/CLAS proposals and how, through various inefficiencies in the process, proposals ended up being missed for the 24-25 catalog. After extensive review of the proposals, it was determined before the BC meeting that the course and associated program proposals would most likely have to be for the 25-26 catalog given the negative student impacts, but

other changes could make the 24-25 catalog. The agenda and attachments outlines which proposal would make which catalog. Caughron motioned to approve the expedited proposals (E.1 and E.2) for the 25-26 catalog. La France seconded. All voted in favor.

d. Part 2 – Determined to be Expedited by the BC Executive Committee

IV. DISCUSSION AGENDA

a. Dates listed after items are when the items were approved at the College

i. College of Business –

a. Ferguson and Ehsani described the changes requested, which ultimately concluded on that new courses being undergraduate equivalents of graduate courses with one course being genuinely new with outside funding. The Minor in Finance revision is meant to reflect the new course updates. Caughron motioned to approve the College of Business proposals. La France seconded. 11 voted in favor. 1 abstention (McGowan).

2. FINA 420 – New Course – 2/13/2024

3. FINA 447 – New Course – 2/13/2024

4. FINA 488 – New Course – 2/13/2024

5. Finance (B.S.) – Program Revision – 2/13/2024

6. Minor in Finance - Program Revision – 2/13/2024

ii. College of Education – *No Curricular Items*

iii. College of Engineering – *No Curricular Items*

iv. College of Health and Human Sciences –

1. *HDFS 284*

a. Ferguson briefly explained the change to the prerequisites of the course indicating that they are removing the prerequisites. Caughron motioned to approve the proposal. La France seconded. All voted in favor.

v. College of Liberal Arts and Sciences –

a. Ferguson explained the complexity of the CLAS proposals and how the catalog years varied based on the already described course concerns. The main concern revolved around approving BIOS 303, 302 and 308 for the 24-25 catalog instead of the 25-26 catalog, because they involved course deletions with students already in the course, fundamental changes to the courses that students were already registered for, and credit hour changes to courses that students were already registered for. As such, these changes were considered for the 25-26

catalog. Caughron motioned to approve the CLAS proposals. Gidaszewski seconded. Gawron brought up a total hour concern with the courses changing, but the hours in the relevant area of the programs did not reflect the change. It was concluded that Gawron would make the update to the proposals. The motion was amended to accommodate the corrections. All voted in favor of the CLAS proposals.

2. Biological Sciences – Program Revision – 2/16/2022
 - a. For consideration for the 25-26 catalog
3. Biological Sciences Degree with Honors – 2/16/2022
 - a. For consideration for the 24-25 catalog
4. CLAS Page – 3/23/2023
 - a. For consideration for the 25-26 catalog
5. Environmental Studies – Program Revision – 3/23/2023
 - a. For consideration for the 25-26 catalog
6. Biomedical Engineering – Course Change – 3/23/2023
 - a. For consideration for the 25-26 catalog
7. ENVS 482 – Course Deletion – 3/23/2023
 - a. For consideration for the 25-26 catalog
8. MATH 211 – Course Revision – 3/23/2023
 - a. For consideration for the 24-25 catalog
9. MATH 229 – Course Revision – 3/23/2023
 - a. For consideration for the 24-25 catalog
- vi. College of Visual and Performing Arts – *No Curricular Items*
- vii. Honors – *No Curricular Items*
- viii. Directly to BC – *No Curricular Items*

V. UNFINISHED BUSINESS

- a. BC Bylaw Review
 - i. Ferguson briefly explained the bylaw changes indicating the language is mostly to correct outdated language and to update the membership list to accurately reflect who attends the BC. Discussion mostly centered on minor tweaks to the document and ways to clarify some of the terms, such as “Supplemental Advising groups” being which groups exactly, and if this is meant to broaden which groups are on the BC. Another suggestion was to include voting members who are not faculty or students in the initial paragraph about membership (e.g., “faculty, students, and administrators” instead of only “faculty and students”). This discussion included: Ferguson, Myles, Strid. There was no vote on the document.

VI. NEW BUSINESS

- a. Academic Integrity Policy – AI
 - i. Ferguson briefly reported on the AI update to the Academic

Integrity Policy and the impetus for the update being AI becoming more prevalent in the classroom. Discussion topics varied about exact language, such as the word “cheating” (as opposed to words such as “violation of [policy],” etc.; differences in “policy” versus “catalog copy” language and which is changing exactly (it appeared to be requesting the catalog copy to change); and general discussion on best practices for the catalog and who makes policy updates. Discussion included: Ferguson, Caughron, Gawron, La France, Myles, Strid. The overall conclusion of the discussion was that the policy and the catalog should be updated, and that the wording in the policy/catalog copy should be updated in general. There was no vote on the document.

- b. Advisement and Registration Procedure Change
 - i. Myles briefly explained the changes to the Advisement and Registration procedures. Mostly highlighting that it is a working document, with some procedural questions on if updates to parts of the document technically need college committee approvals. Gawron indicated that he did not believe it did. Overall, the language updates to the policy are to reflect current practice, such as the advising center advising most/all freshmen. There was no vote on the document.
- c. Name Removal from Catalog
 - i. Ferguson/Gawron explained the impetus for the change to remove names in the catalog. The overall reasons for removing faculty names from various areas of the catalog included: manual process that is rarely reviewed; information can be better listed on other areas, such as department websites, less proposals needing to be submitted, less back-end reviews/corrections, etc. needing to be done. Discussion included: Ferguson, Gawron, Myles, Caughron, Linner, Gidaszewski. Discussion topics included: outreach to departments to let them know this information should be listed on department pages for the 25-26 catalog; current concerns about website control and departments lack of control over those websites. Caughron motioned to approve the removal of faculty names from the catalog for 25-26. La France seconded. 12 voted in favor. 1 abstention (Linner).

VII. ADJOURNMENT

Caughron motioned to adjourn. La France seconded.