

OFFICIAL MINUTES
BACCALAUREATE COUNCIL
Second Meeting/Academic year 2022-23
Thursday, October 13, 2022
Hybrid Meeting Format: Face-to-Fae in University Suite,
Holmes Student Union and Virtually via Microsoft Teams

Voting Members Present: A. Ferguson (BUS), S. Ehsani (BUS), N. Andzik (EDU), E. Sebastio (CEDU), J. E. Strid (CEDU), I. Salehinia (CEET), J. Shelton (CEET), A. Saravanan (CHHS), M. Shokrani (CHHS), K. Thepboriruk (CLAS), T. Jacobsen Gidaszewski (CLAS), A. Schatteman (CLAS), R. Houze (CVPA), B. Hart (CVPA), A. Zaker (CBUS Student), Elena Ruzzo (CEET Student), C. Kuja (CLAS Student), M. Myles (Advising).

Voting Members Absent: B. McGowan (University Libraries)

Ex-Officio Non-Voting Members Present: O. Ghrayeb (Senior Vice Provost), K. Saalfeld (Transfer Center Coordinator), C. Garvey (Admissions), A. Hutchinson (Educational Services and Programs Representative), C. Schmitz (Registration & Records Director), C. McFarland McKee (Curriculum Coordinator and Catalog Editor)

Ex-Officio Non-Voting Members Absent: E. Armstrong (Student Affairs Designee), M. Lagunas (Admissions Director),

Upon confirmation of a quorum, the Baccalaureate Council (BC) meeting was called to order at 12:30 p.m. by Chair Omar Ghrayeb, Senior Vice Provost, Academic Affairs.

- I. ADOPTION OF AGENDA** - Ghrayeb called for a motion to approve the agenda for October 13, 2022. Myles so moved, was seconded by Hart. The motion was **APPROVED unanimously**.
- II. APPROVAL OF MINUTES** – McFarland McKee announced that minutes of the September 8, 2022, meeting were approved electronically by majority vote as of October 11, 2022, and the official minutes were distributed to BC members via email.
- III. ANNOUNCEMENTS**
 - A. McFarland McKee announced the addition of three new members to the Baccalaureate Council. Ghrayeb welcomed the new members – John Shelton, serving this fall for Mahdi Vaezi, CEET; Allison Zaker, student member from CBUS; and Elena Ruzzo, student member from CEET. Ghrayeb expressed his appreciation for the student members who are serving on the Council and stressed the importance of student voices in the curriculum process.
 - B. McFarland McKee announced that another new member has been named to the Council from CLAS, Anders Linner, who will join the Council at the next meeting. There are still vacancies on the Council: another faculty member position from CLAS, as well as three student member positions from CEDU, CHHS, and CVPA. McFarland McKee notes that colleges have

been asked to submit student nominations to BC by October 15, after which time the Council will solicit student representatives for those colleges.

IV. DISCUSSION AGENDA

A. **Section A** - Ghrayeb called for a motion to discuss and vote on Section IV.A.1 of the agenda. Myles so moved and Sebastiao seconded. The language of the proposed curricular items had been previously distributed to BC members and was also presented on Teams during the meeting. During discussion, Ferguson expressed concern with curricular item CLAS22.23.02.16 from the Department of Biological Sciences and noted that the curricular change also would require some course revision to address repeatability of BIOS 495, and clarification of the language. Ferguson suggested that this specific item could be tabled until the November meeting, to allow time for the Department to address these concerns. Myles offered an amendment her motion to approve the curricular items in Section IV.A.1 *except for CLAS22.23.02.16*. Strid seconded the amended motion. There being no further discussion, the vote was called and items in IV.A.1 from the College of Liberal Arts and Sciences, except for CLAS22.23.02.16, were **APPROVED unanimously**.

1. *College of Liberal Arts and Sciences*

CLAS 01 (AY 2022-2023)

- CLAS22.23.01.03U / Other Catalog Change - Criminology Cert of UG Study - Adding certificate coordinator and two additional courses

CLAS 02 (AY 2022-2023)

- CLAS22.23.02.12 / New Course BKST 488X cross-listed as HIST 488
- CLAS22.23.02.13 / Other Catalog Change - Delete HIST 386 from electives
- CLAS22.23.02.14 / Other Catalog Change - Revise title of COMS 355
- CLAS22.23.02.15 / Other Catalog Change - Revise title of COMS 356
- CLAS22.23.02.17 / Other Catalog Change - Revise titles of COMS 355, COMS 356, COMS 358, COMS 359. Clarification of course level requirements.
- CLAS22.23.02.18 / Other Catalog Change - Revise titles of COMS 358, COMS 359.
- CLAS22.23.02.19 / Other Catalog Change - Revise title of COMS 355 and delete HIST 386.
- CLAS22.23.02.20 / Other Catalog Change - Revise title of COMS 355.
- CLAS22.23.02.21 / NC HIST 310
- CLAS22.23.02.22 / NC HIST 488, cross-listed as BKST 488X

TABLED until the November 10, 2022, meeting of the Baccalaureate Council - CLAS22.23.02.16 / Other Catalog Change - Updating language Bio Sciences Degree with Honors to coordinate with changes in courses and requirements. The Curriculum Coordinator will reach out to the College of Liberal Arts and Sciences and request the BC members questions be addressed before the

November 10, 2022 meeting.

B. Section D - Ghrayeb called for a motion to discuss and vote on Section IV.B.1 of the agenda. Jacobsen Gidaszewski so moved, and Sebastiao seconded. The language of the proposed curricular item had been previously distributed to BC members and was also presented on Teams during the meeting. There being no questions or further discussion, the vote was called and the policy proposal item in IV.B.1 from University Honors was **APPROVED unanimously**.

1. *University Honors*

UHON 01 (AY 2022-2023)

- Item UHON22.23.01.01 – By-law change (student representative). Represents a change to policy library, *not a catalog update*.

V. UNFINISHED BUSINESS - None

VI. NEW BUSINESS - Ghrayeb raised the issue of future meetings formats, in light of the significant majority of members were attending virtually, and the cost of room rental for less than 25% of members attending face-to-face. Members were asked about their preference and discussion was held about the pros and cons of hybrid meetings. No decisions were made about future meeting formats, but Ghrayeb and Ferguson will discuss this further. Ghrayeb reminded BC members that the November 10 meeting is scheduled to be virtual only, on Teams, and the agenda is already known to be quite full.

VII. ADJOURNMENT – With the Council having completed the agenda items, Ghrayeb called for a motion to adjourn. Myles moved to adjourn, second by Sebastiao. The second meeting of the Baccalaureate Council for the academic year 2022-2023 was adjourned at 12:54 p.m. The next meeting of the Baccalaureate Council will be November 10, 2022, from 12:30 – 3 pm on Teams only. The agenda will include a significant number of curricular items from every college.

Respectfully submitted,

Carol McFarland McKee
Curriculum Coordinator / Catalog Editor