

**OFFICIAL MINUTES
BACCALAUREATE COUNCIL
Fifth Meeting/ 2021-2022 Academic Year
December 09, 2021
Remote via Microsoft Teams**

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Voting Members Present: A. Ferguson (BUS), S. Ehsani (BUS), N. Andzik (EDU), R. Caughron (EDU), M. Vaezi (EET), N. Salimi (HHS), A. McCarthy (HHS), A. Schatteman (LAS), S. Daskal (LAS), T. Jacobsen (LAS), J. Flynn (LAS), M. Lenczewski (LAS), R. Houze (VPA), B. Hart (VPA), M. Myles, (Advising Director), W. Finley (Libraries)

Ex-Officio Non-Voting Members O. Ghrayeb (Senior Vice Provost), M. Lagunas (Assistant Vice President, Enrollment Management), D. Young (Associate Director, Registration and Records), C. Garvey (Associate Director, Information Technology), K. Saalfeld (Associate Director, Enrollment Management), Eric Armstrong (Student Affairs), J. Evar Strid (UCIEL), D. Halverson (Curriculum Coordinator/Catalog Editor)

Guests Present: David Walker (Associate Dean, Academic Affairs, CEDU), Steve Howell (Associate Professor, Chair Curriculum Committee, CEDU)

The Baccalaureate Council (BC) meeting was called to order at 12:31 p.m. by Senior Vice Provost, Academic Affairs, and Chair Omar Ghrayeb.

I. ADOPTION OF AGENDA – Ghrayeb called for a motion to approve the agenda for December 02, 2021. Ferguson so moved and this was seconded by McCarthy. The motion was **APPROVED unanimously**.

II. APPROVAL OF MINUTES – Minutes from the 12.02.2021 BC meeting are short quorum and a request was made to review and vote.

III. ANNOUNCEMENTS

- A. David Walker, Associate Dean, College of Education and Steve Howell, Associate Professor, College of Education were present to answer questions about the B.S. Applied Management proposal.
- B. Confirmation that there will be no January meeting of the BC and the spring meetings may be in person if the pandemic status allows.

IV. CONSENT AGENDA – None

V. DISCUSSION AGENDA

A. Section A

- 1. *College of Business* – Ghrayeb called for a motion to approve V.A.1. Caughron so moved and this was seconded by Myles.

All items from the College of Business were **APPROVED UNANIMOUSLY**.

CBUS 06 (AY 2021-2022/ pp. 1-7)

Item CBUSUG21.22.06.03/NC UBUS 288 – Non duplication in Section A

Item CBUSUG21.22.06.04/PR BS Finance

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Item CBUSUG21.22.06.06/CR BADM 303 New C or Better Language
Item CBUSUG21.22.06.07/OMIS Policy Revision
Item CBUSUG21.22.06.08/PR OMIS BS

CBUS 07 (AY 2021-2022/ pp. 7-29)

Item CBUSUG21.22.07.01/PR/Limited Retention Requirements CBUS
Item CBUSUG21.22.07.03/PR/Combination of Business Courses and Business
Core Courses
Item CBUSUG21.22.07.05/PR/Accountancy BS Limited Retention Requirements
Item CBUSUG21.22.07.06/CR FINA 340/PRQ Revision
Item CBUSUG21.22.07.09/PR Finance BS Limited Retention Requirements
Item CBUSUG21.22.07.10/CR BADM 401 Course Number Change
Item CBUSUG21.22.07.11/PR/Business Administration BS Limited Retention
Requirements
Item CBUSUG21.22.07.12/PR Management BS Limited Retention Requirements
Item CBUSUG21.22.07.14/PR Marketing BS/Limited Retention Requirements
Item CBUSUG21.22.07.16/PR OMIS BS Limited Retention Requirements

2. *College of Education* – Ghrayeb called for a motion to approve V.A.2. Caughron so moved and this was seconded by Daskal.

Myles had clarifying questions about why the new courses KNPE 411X and LESM 411 are crosslisted when both are housed in one department. Howell explained that this designation structure makes it easier for students to find the courses in their program. This structure also makes advisement easier for students given the need to take 400 level electives in their program with a specified designator of KNPE or LESM. The courses will be taught in the same section at the same time. When Ghrayeb asked Walker for input, Walker stated that curriculum structure is under the purview of faculty. Adding, if they believe this is the structure that best supports student success, the College of Education supports them. Walker stressed that if the Baccalaureate Council does not approve this structure, he would take this back for reconsideration by the Department and College Curriculum Committees.

Ghrayeb asked to amend the motion to remove items CEDU21.22.08.03/.04 for consideration under a separate vote. Caughron so amended and Daskal seconded.

All of the remaining items from the College of Education were **APPROVED UNANIMOUSLY**.

Ghrayeb called for a motion to approve both courses KNPE 411X and LESM 411 in items CEDU21.22.08.03 and CEDU21.22.08.04. Caughron so moved and this was seconded by Jacobsen. Discussion about course structure continued.

Items CEDU21.22.08.03/.04 were **APPROVED UNANIMOUSLY**.

CEDU 04 (AY 2021-2022/ pp. 29-31)

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Item CEDU21.22.04.01/CR COUN 211 – Request to Change PRQ in Teams
Item CEDU21.22.04.02/PR Minor in Counseling

CEDU 08 (AY 2021-2022/ pp. 32-39)
Item CEDU21.22.08.01/NC LTIC 455
Item CEDU21.22.08.03/NC KNPE 411X
Item CEDU21.22.08.04/NC LESM 411
Item CEDU21.22.08.09/ Inclusion of Requirements Accelerated BS
Kinesiology/MS Athletic Training
Item CEDU21.22.08.13/NC LEEA 327
Item CEDU21.22.08.14/NC SESE 455X

CEDU 09 (AY 2021-2022/ pp. 39-45)
Item CEDU21.22.09.04/PR Early Childhood Education BS

3. *College of Engineering and Engineering Technology* – Ghrayeb called for a motion to approve V.A.3 after tabling CEET21.22.10.02. Caughron so moved and this was seconded by Ferguson.

All items including in the motion from the College of Engineering and Engineering Technology were **APPROVED UNANIMOUSLY**.

CEET 10 (AY 2021-2022/ pp. 45-49)
Item CEET21.22.10.01/NC ISYE 456 – Impact Statements
Item CEET21.22.10.02/NC ISYE 485 – **Impact Statement Needed from Math** – This item was tabled due to lack of proper documentation.
Item CEET21.22.10.03/NC ISYE 491 – Impact Statement

CEET 11 (AY 2021-2022/ pp. 49-53)
Item CEET21.22.11.01/CR BME 201 – impact statements
Item CEET21.22.11.07/PR Electrical Engineering Objective Revisions
Item CEET21.22.11.08/PR ISYE Objective Revisions
Item CEET21.22.11.10/PR Engineering Technology/Mission & Objective Revisions

4. *College of Health and Human Sciences* – Ghrayeb called for a motion to approve V.A.4. Caughron so moved and this was seconded by Ferguson.
Ghrayeb discussed prior learning experience and assessment as it pertains to items CHHS21.22.10.01 and .02. This discussion was stimulated from a question by Myles about the course description and if there was a need to state proficiency credit in the description for clarity. After discussion Myles concurred that this was not necessary.

All items from the College of Health and Human Sciences were **APPROVED UNANIMOUSLY**.

CHHS 10 (AY 2021-2022/ pp.54-58)

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Item CHHS21.22.10.01/NC HDFS 297/PLA Portfolio Course
Item CHHS21.22.10.02/NC HDFS 397/PLA Portfolio Course
Item CHHS21.22.10.03/PR Accelerated BS Human Development and Family Sciences/JD College of Law
Item CHHS21.22.10.04/New Accelerated BS/MS Applied Human Development and Family Sciences
Item CHHS21.22.10.05/PR Human Development and Family Sciences BS

CHHS 11 (AY 2021-2022/ pp. 58-66)
Item CHHS21.22.11.01/PR Medical Laboratory Sciences BS
Item CHHS21.22.11.02/PR Nursing BS

5. *College of Liberal Arts and Sciences* - Ghayeb called for a motion to approve V.A.5. Jacobsen so moved and this was seconded by Myles.

All items from the College of Liberal Arts and Sciences were **APPROVED UNANIMOUSLY**.

CLAS 06 (AY 2021-2022/ pp. 67-71)
Item CLAS21.22.06.07/CR MATH 206 C or Better language in the PRQ
Item CLAS21.22.06.13/PR CLAS BA Requirements
Item CLAS21.22.06.14/PR Chemistry BS
Item CLAS21.22.06.15/PR Educator Licensure Chemistry

CLAS 07 (AY 2021-2022/ pp. 71-89)
Item CLAS21.22.07.06/NC ILAS 225
Item CLAS21.22.07.07/PR Minor in Global Studies
Item CLAS21.22.07.08/PR Minor in Black Studies
Item CLAS21.22.07.09/PR CUS Black Studies
Item CLAS21.22.07.11/NC ANTH 403
Item CLAS21.22.07.12/PR Physics BS
Item CLAS21.22.07.13/PR Music BM

6. *College of Visual and Performing Arts* - Ghayeb called for a motion to approve V.A.6. Caughron so moved and this was seconded by Houze.

All items from the College of Visual and Performing were **APPROVED UNANIMOUSLY**.

CVPA 03 (AY 2021-2022/ pp. 89-91)
Item CVPA21.22.03.05/NC ARTS 453
Item CVPA21.22.03.06/NC ARTS 454
Item CVPA21.22.03.11/PR Art Studio and Design BFA

CVPA 04 (AY 2021-2022/ pp. 91-94)

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Item CVPA21.22.04.01/ CR ARTH 361 Description of Xlisted course with ENVS 361X

Item CVPA21.22.04.02/NC THEA 210

Item CVPA21.22.04.03/NC THEA 210A

Item CVPA21.22.04.04/NC THEA 238

Item CVPA21.22.04.05/NC THEA 295

Item CVPA21.22.04.26/CR ENVS 361X

CVPA 05 (AY 2021-2022/ pp. 94-100)

Item CVPA21.22.05.01/PR Music BM

Item CVPA21.22.05.03/NC TH-D 480

Item CVPA21.22.05.04/NC THEA 200

Item CVPA21.22.05.05/NC THEA 211

Item CVPA21.22.05.06/NC THEA 241

Item CVPA21.22.05.07/NC THEA 241A

Item CVPA21.22.05.08/NC THEA 362

Item CVPA21.22.05.09/NC THEA 415

Item CVPA21.22.05.10/CR TH-D 353/removal of Xlist with KNDN 353

Item CVPA21.22.05.12/CR KNDN 353 Removal of Xlist with TH-D 353X

CVPA 06 (AY 2021-2022/ pp. 100-102)

Item CVPA21.22.06.01/PR Dance Performance BFA

Item CVPA21.22.06.02/PR Minor in Dance Performance

CVPA 07 (AY 2021-2022/ 102-108)

Item CVPA21.22.07.01/PR Theatre and Dance Requirements

Item CVPA21.22.07.02/PR Theatre Arts BFA

Item CVPA21.22.07.03/PR Theatre Studies BA

Item CVPA21.22.07.04/PR Minor Theatre Studies

B. Section B

1. *College of Education* - Ghrayeb called for a motion to approve V.B.1. Caughron so moved and this was seconded by McCarthy.

Ferguson had questions about the name of the new BSAM Emphasis in Equity Leadership and Mentoring. The concern was over possible confusion for students when considering a major, given that the Management B.S. has an Emphasis in Leadership and Management. Howell and Walker responded giving evidence for the divergence in content between the two programs. Additionally, Walker stated that the BSAM targets adult learners 25 and over with some college credits, but now desire to return and complete their bachelors. Walker stressed that this is not marketed to native freshman, and that those with an A.A. or A.A.S must be three years out from completion of their associate's degree to apply to the BSAM.

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Myles expressed that there is current confusion for students when applying to NIU. The discussion centered on the language of leadership and management and if this impacts student understanding. Ghrayeb indicated that the discussion should focus on the emphasis name and not the degree name. Clarification on total credit hours for the two BSAM emphases was provided after Ferguson noted the lack of clarity for the original emphasis.

After the vote, Myles clarified the need to correct the proposal. Halverson confirmed that the final proposal will include:

- A correction to the last sentence, under the heading B.S. in Applied Management Degree Completion Program, from this emphasis to these emphases.
- In the original emphasis, the required courses heading will include (19) to indicate the credit hours.
- In the original emphasis, the additional requirements heading will include (21) to indicate the credit hours.
- While not confirmed with Myles after the vote: In the original emphasis, a statement that the courses are selected with advisor assistance and approval will be added, as this was confirmed during the conversation with Walker and Howell and is need for student transparency.

All items from the College of Education Section V.B.1 were **APPROVED by quorum, with Ferguson, Myles, and Schatteman abstaining.**

CEDU 08 (AY 2021-2022/ pp. 1-8)

Item CEDU21.21.08.08/New Minor Sport Development and Social Change – Impact Statements

Item CEDU21.21.08.11/New Minor Psychosocial Aspects of Sport and Physical Activity – Impact Statements

Item CEDU21.21.08.12/PR BSAM

2. *College of Liberal Arts and Sciences* - Ghrayeb called for a motion to approve V.B.2. Caughron so moved and this was seconded by Jacobsen.

All items from the College of Liberal Arts and Sciences in Section V.B.2 were **APPROVED UNANIMOUSLY.**

CLAS 07 (AY 2021-2022/ pp. 10-12)

Item CLAS21.22.07.10/PR BSAM School of Public and Global Affairs

3. *College of Visual and Performing Arts* - Ghrayeb called for a motion to approve V.B.3. Ferguson so moved and this was seconded by Caughron.

CVPA 03 (AY 2021-2022/ pp. 12-16)

Item CVPA21.22.03.10/Name Change Art History BA

Item CVPA21.22.03.13/Name Change Minor in Art History and Visual Studies

Item CVPA21.22.03.14/Name Change Art History and Visual Studies Degree with

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Departmental Honors
Item CVPA21.22.03.15/Name Change Accelerated BA/JD Art History and Visual
Studies
Item CVPA21.22.03.16/New CUS Digital Fabrication

All items from the College of Visual and Performing Arts in Section V.B.3 were
APPROVED UNANIMOUSLY.

VI. UNFINISHED BUSINESS

A. Section B

1. *College of Liberal Arts and Sciences* - Ghrayeb called for a motion to approve
VI.A.1. Caughron so moved and this was seconded by Flynn.

CLAS 05 (AY 2021-2022/ pp. 8-9)
Item CHHS21.22.05.13/New CUS Grant Writing

All items from the College of Liberal Arts and Sciences in Section VI.A.1 were
APPROVED UNANIMOUSLY.

VII. NEW BUSINESS

- A.** Zero Credit Course S/U Grading Proposal - Ghrayeb called for a motion to approve
VI.A.1. Caughron so moved and this was seconded by Ferguson.

All items in Section VII.A were **APPROVED UNANIMOUSLY.**

VIII. ADJOURNMENT - Ghrayeb call for a motion to adjourn. Caughron so moved and this
was seconded by Myles. The fifth meeting of the Baccalaureate Council for the academic
year 2021-22 was adjourned at 2:12 pm. The next meeting of the Baccalaureate Council
will be held February 10, 2022 at 12:30 p.m.

Respectfully submitted,

Denise Halverson
Curriculum Coordinator/ Catalog Editor