

**OFFICIAL MINUTES**  
**BACCALAUREATE COUNCIL**  
**First Meeting/ 2021-2022 Academic Year**  
**September 09, 2021**  
**Remote via Microsoft Teams**

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<u>Voting Members Present:</u>	A. Ferguson (BUS), S. Ehsani (BUS), E. Sebastiao (EDU), N. Andzik (EDU), R. Caughron (EDU), J.C. Ryu (EET), M. Vaezi (EET), N. Salimi (HHS), A. McCarthy (HHS), A. Schatteman (LAS), S. Daskal (LAS), T. Jacobsen (LAS), J. Flynn (LAS) R. Houze (VPA), B. Hart (VPA), M. Myles, (Advising Director), W. Finley (Libraries), M. Myles (Advisor), J. Conacher (LAS, Student Member)
<u>Ex-Officio Non-Voting Members Present:</u>	O. Ghrayeb (Senior Vice Provost), M. Lagunas (Director Admissions), C. Schmitz (Registrar), K. Saalfeld (Admissions), C. Garvey (Admissions), J. Evar Strid (UCIEL), E. Armstrong (Student Affairs), D. Halverson (Curriculum Coordinator/Catalog Editor)

The Baccalaureate Council (BC) meeting was called to order at 12:30 p.m. by Senior Vice Provost, Academic Affairs, and Chair Omar Ghrayeb.

**I. ADOPTION OF AGENDA** – Ghrayeb called for a motion to approve the agenda for September 09, 2021. Caughron so moved and this was seconded by Ferguson. The motion was **APPROVED unanimously**.

**II. APPROVAL OF MINUTES** – This is the first meeting of the 2021-2022 Academic Year, there are no new minutes to approve.

**III. ANNOUNCEMENTS**

- A. New Baccalaureate Council members were welcomed by Ghrayeb.
- B. New University Leadership Team members were introduced.  
Mayra Lagunas: Assistant Vice President and Director of Admissions  
Cody Schmitz: University Registrar  
Nichole Knutson: Associate Vice Provost for Student Success (not in attendance)
- C. Caughron nominated Amanda Ferguson to sit as Assistant Chair. Ferguson was approved as Assistant Chair **unanimously**.
- D. New Member Training date TBD
- E. Caughron and Schatteman volunteered to sit on the General Education Committee (GEC). Caughron nominated Ehsani to sit on the GEC and Ehsani agreed. The BC **unanimously** approved Caughron, Schatteman, and Ehsani to sit on the GEC. Jacobsen volunteered to sit on the University Honors Committee (UHC). The BC **unanimously** approved Jacobsen to sit on the UHC.

**IV. CONSENT AGENDA** – Ghrayeb called for a motion to approve the consent agenda Section A. Caughron moved and this was seconded by Myles. The motion was **APPROVED unanimously**.

- A. *College Minutes with no undergraduate curricular items*
  - 1. College of Education – CEDU 16 (AY2020-21)

B. *College Minutes with undergraduate curricular items* - **None**

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**V. DISCUSSION AGENDA**

*A. College of Business*

1. CBUSUG 18 (AY 2020-21) Ghrayeb called for a motion to approve item CBUS21.22.18.20.21.02. Caughron so moved and this was seconded by Myles. McCarthy raised the question of student benefit/impact. Myles clarified and Ferguson concurred. Item CBUS21.22.18.20.20.02/ MKTG 395 Added to B.S. Marketing was **APPROVED unanimously**.

**VI. UNFINISHED BUSINESS – None**

**VII. NEW BUSINESS**

*A. Academic Calendar Re-Format*

The new format of the Academic Calendar was presented by Schmitz. The BC supported the change with positive comments on the new format. Myles requested a clarifying statement be added indicating that dynamic course dates are not on the calendar. Students need to check MyNIU for those dates. This statement will be added.

- VIII. ADJOURNMENT** - Ghrayeb call for a motion to adjourn. Ferguson so moved and this was seconded by Jacobsen. The first meeting of the Baccalaureate Council for the academic year 2021-22 was adjourned at 1:25 pm. The next meeting of the Baccalaureate Council will be held October 14, 2021.

Respectfully submitted,

Denise Halverson  
Curriculum Coordinator/ Catalog Editor