

**OFFICIAL MINUTES
BACCALAUREATE COUNCIL
Fourth Meeting/ 2019-2020 Academic Year
December 5, 2019**

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Voting Members: A. Ferguson (BUS), S. Ehsani (BUS), R. Caughron (EDU), L. Hedin (EDU),
Present J. Ryu (EET), L. Guo (EET), E. Myung (HHS), J. Umoren (HHS), S. Daskal
(LAS), D. Gorman (LAS), L. Crowley (LAS), J. Wolfskill (LAS), M. Lenczewski
(LAS), J. Hathaway (VPA), J. Siblik (VPA), W. Finley (Libraries), G. Montero
(Student, HHS), C. Sharkey (Student, LAS), C. Maher (Advisor)

Ex-Officio Non- O. Ghrayeb (Vice Provost), J. Montag (Registration and Records), C. Garvey
Voting Members (Admissions), K. Saalfeld (Transfer Center), J. Evar Strid (UCIEL)
Present:

Guests: Q. Clay (Director of Admissions), K. Thu (President, Faculty Senate), S. Jensen
(VP Mrktg & Communications),

The Baccalaureate Council (BC) meeting was called to order by Vice Provost Omar Ghrayeb.

I. Introductions/Adoption of Agenda

Caughron made a motion, seconded by Wolfskill, to APPROVE THE AGENDA FOR THE DECEMBER 5, 2019 BACCALAUREATE COUNCIL MEETING. **Motion passed unanimously.**

II. Announcements – Halverson presented Items A through E. No questions or issues were raised.

III. Unfinished Business - Ghrayeb asked for a motion to move the ACT/SAT Unfinished Business to the top of the Agenda. Caughron made a motion, seconded by Lenczewski. **Motion passed unanimously.**

- A. ACT/SAT Proposal – Ghrayeb asked for a motion to discuss, Hedin moved and Caughron seconded; **the motion was approved unanimously.** The BC requested language revisions during the initial presentation of this proposal on 11.14.2019. Kendall Thu, Quintin Clay, Sol Jensen and Omar Ghrayeb prepared this language and made it available prior to the meeting for review. Several BC members still expressed some concerns with the CHANCE language and Ghrayeb explained that the language was structured so that it could be operationalized.

A discussion ensued about the differences between catalog language and procedural/operational language and how this difference impacted the precise language in the proposal. Ghrayeb laid out the rationale for creating language that does not make the CHANCE program conditional admission to NIU. Ghrayeb, continued by explaining that this language provides an avenue for operational change. It gives NIU the opportunity to onboard and incentivize CHANCE to increase participation for positive student impact. In summary, Ghrayeb highlighted that there is a need to overcome the negative perceptions that have become associated with CHANCE and re-brand the program. This new language gives NIU the opportunity to achieve this goal. Thu agreed, conveying that it is anticipated this language will provide the flexibility needed to allow CHANCE to better serve students as it is operationalized.

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Caughron raised concerns about the proposal not being budget neutral given the restructuring of CHANCE's role. Ghrayeb reinforced that this proposal is informed by data mining including impact on resources. The need for more CHANCE advisors is not anticipated as the program is going to be more intentional to the needs of each participant. The Holistic Review process will assist NIU in determining which programs each student can benefit from. Currently there is a one program approach and with Holistic Review NIU can tailor a path that is flexible.

Caughron also expressed concern over the lack of stronger language about expectations for CHANCE participants. Ghrayeb stresses that CHANCE participants are not conditionally admitted and therefore NIU wants to have positive expectations expressed by the language. In operationalizing the program NIU will be incentivizing rather than obligating participation. Ghrayeb is hopeful that this will provide space for the stigma currently associated with CHANCE to fade. As this occurs, the benefits of the program will fill that gap in the conversation, and increase pride in participation. Concurrently this will aid with the overall goal of retention and completion for this segment of NIU's student population.

Wolfskill requested additional information in regards to how the operationalization will occur. Of special concern was how the onboarding of CHANCE students would take place. Ghrayeb indicated that the orientation for Fall 2020 is being restructured and CHANCE students will have unique opportunities and events for onboarding. This includes meeting with their counselor and having informational events for families as well.

Hedin requested additional information about how the high school GPA will be utilized. Specifically, will the rigor of courses taken impact the Holistic Review. Clay stressed that the Holistic Review process will not involve a comparison of schools but examining the rigor of each student's coursework will naturally be a part of the process. Clay continued by stressing that flexibility will be the key to success in the Holistic Review process. He affirmed that NIU's admissions professionals are highly skilled and trained to ensure comparable review when presented with highly variable circumstances. Clay added that the outcome of the Holistic Review is an added benefit for students as it allows NIU to provide the necessary tools for students to succeed once admitted.

Thu assured the BC members that the Faculty Senate has a vested interest in monitoring the implementation and would be collecting data on the proposal as it is operationalized. Lenczewski made a motion for a vote on the proposal. Caughron wanted more information on what would trigger a Holistic Review for students with a GPA of 3.00 or greater. Ghrayeb reiterated that even though applicants with a GPA of 3.00 or higher will be automatically admitted, admissions staff still touches those applications. If there are indicators that CHANCE would be of benefit, NIU already has processes in place to engage with those students. Hedin seconded the motion to vote. The proposal was **APPROVED** by majority.

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IV. DISCUSSION AGENDA – College minutes with curricular items for discussion

- A.** College of Business 04 (AY 2019-20)
Items CBUSUG19.20.04.01 to .19.20.04.09
Caughron made a motion to discuss and Gorman seconded. These items were **APPROVED unanimously.**
- B.** College of Business 05 (AY 2019-20)
Item CBUSUG19.20.05.01
Item CBUSUG19.20.05.03
Item CBUSUG19.20.05.06-.13
Item CBUSUG19.20.05.14
Caughron made a motion to discuss and Lenczewski seconded. These items were **APPROVED unanimously.**
- C.** College of Education 04 AY (2019-20)
Item CEDU19.20.04.11
Item CEDU19.20.04.12
Caughron made a motion to discuss and Hedin seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items and all consent items were **APPROVED unanimously.**
- D.** College of Education 05 AY (2019-20)
Item CEDU19.20.05.15
Caughron to discuss and Lenczewski seconded. This items was tabled at the 11.14.2019 BC meeting due to time constraints. This item was **APPROVED unanimously** with a pre-approved amendment to the course title: from Classroom Management for Elementary Students to Classroom Management for Elementary Educators.
- E.** College of Education 06 AY (2019-20)
Item CEDU19.20.06.01
Item CEDU19.20.06.02
Item CEDU19.20.06.03
Caughron made a motion to discuss and Hedin seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items and all consent agenda items were **APPROVED unanimously.**
- F.** College of Education 08 AY (2019-20)
Item CEDU19.20.08.05
Item CEDU19.20.08.14
Item CEDU19.20.08.15
Caughron made a motion to discuss and Lenczewski seconded. These items were **APPROVED unanimously.**
- F.** College of Education 09 AY (2019-20)
Item CEDU19.20.09.04
Item CEDU19.20.09.05
Item CEDU19.20.09.06
Item CEDU19.20.09.07
Item CEDU19.20.09.08
Item CEDU19.20.09.12

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Caughron made a motion to discuss and Gorman seconded. All of the items were **TABLED** and CEDU19.20.09.08 was sent back to CEDU for completion of impact statement.

- G.** College of Engineering and Engineering Technology 03 AY (2019-20)
Item CEET19.20.03.07
This item is a new graduate course and it was mislabeled in the CEET minutes as an undergraduate course. CEET was notified and the item was pulled from the agenda for BC 12.05.2019.
- H.** College Engineering and Engineering Technology 05 AY (2019-20)
Item CEET19.20.05.09
Caughron made a motion to discuss and Daskal seconded. This item was **TABLED** and returned to CEET with a request for clarity in the pre-requisite requirements.
- I.** College of Engineering and Engineering Technology 08 AY (2019-20)
Item CEET19.20.08.01
Item CEET19.20.08.03
Caughron made a motion to discuss and Ryu seconded. These items were **TABLED** and returned to CEET with a request to have someone from CEET be present at the 12.12.2019 meeting to address BC member's concerns.
- J.** College of Engineering and Engineering Technology 09 AY (2019-20)
Item CEET19.20.09.01
Caughron made a motion to discuss and Ryu seconded. This item was **APPROVED unanimously.**
- K.** College of Health and Human Sciences 03 AY (2019-20)
Item CHHS19.20.03.05
Caughron made a motion to discuss and Lenczewski seconded. This item and all consent items were **APPROVED unanimously.**
- L.** College of Health and Human Sciences 04 AY (2019-20)
Item CHHS19.20.04.08
Caughron made a motion to discuss and Ryu seconded. This item was tabled at the 11.14.2019 BC meeting due to time constraints. This item and the consent agenda items were **APPROVED unanimously.**
- M.** College of Health and Human Sciences 06 AY (2019-20)
Item CHHS19.20.06.03
Item CHHS19.20.06.04
Caughron made a motion to discuss and Ryu seconded. CHHS19.20.06.03 was **CONDITIONALLY APPROVED** pending confirmation with CHHS that the certification requires 52 semester hours for completion. CHHS19.20.06.04 was **APPROVED unanimously.**
- N.** College of Health and Human Sciences 07 AY (2019-20)
Item CHHS19.20.07.01
Item CHHS19.20.07.02
Item CHHS19.20.07.03
Item CHHS19.20.07.04
Item CHHS19.20.07.05
Caughron made a motion to discuss and Umoren seconded. These items were **APPROVED unanimously.**

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- O.** College of Health and Human Sciences 08 AY (2019-20)
Item CHHS19.20.08.02
Item CHHS19.20.08.05
Gorman made a motion to discuss and Umoren seconded. These items were **APPROVED unanimously.**
- P.** College of Liberal Arts and Sciences 03 AY (2019-20)
Item CLAS19.20.03.09
Item CLAS19.20.03.10
Item CLAS19.20.03.13
Item CLAS19.20.03.14
Item CLAS19.20.03.15
Item CLAS19.20.03.16
Item CLAS19.20.03.20
Gorman made a motion to discuss and Crowley seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items and all consent agenda items were **APPROVED unanimously.**
- Q.** College of Liberal Arts and Sciences 04 AY (2019-20)
Item CLAS19.20.04.40
Caughron made a motion to discuss and Hedin seconded. This item was tabled at the 11.14.2019 BC meeting due to time constraints. This item and all consent agenda items were **APPROVED unanimously.**
- R.** College of Liberal Arts and Sciences 05 AY (2019-20)
Item CLAS19.20.05.06
Item CLAS19.20.05.07
Caughron made a motion to discuss and Crowley seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items were **APPROVED unanimously.**
- S.** College of Liberal Arts and Sciences 06 AY (2019-20)
Item CLAS19.20.06.02
Item CLAS19.20.06.03
Item CLAS19.20.06.04
Item CLAS19.20.06.11
Item CLAS19.20.06.36
Item CLAS19.20.06.37
Caughron made a motion to discuss and Hedin seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items and all consent agenda items were **APPROVED unanimously.**
- T.** College of Liberal Arts and Sciences 07 AY (2019-20)
Item CLAS19.20.07.43
Caughron made a motion to discuss and Ryu seconded. This item was tabled at the 11.14.2019 BC meeting due to time constraints. This item was **APPROVED unanimously.**
- U.** College of Liberal Arts and Sciences 08 AY (2019-20)
Item CLAS19.20.08.21
Item CLAS19.20.08.32
Item CLAS19.20.08.33
Item CLAS19.20.08.34

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Item CLAS19.20.08.35

Item CLAS19.20.08.36

Caughron made a motion to discuss and Ryu seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items were

APPROVED unanimously.

V. College of Liberal Arts and Sciences 09 AY (2019-20)

Item CLAS19.20.09.02

Item CLAS19.20.09.03

Item CLAS19.20.09.04

Item CLAS19.20.09.05

Item CLAS19.20.09.06

Item CLAS19.20.09.07

Item CLAS19.20.09.08 – This item is a new graduate course and it was mislabeled in the CLAS minutes as an undergraduate course. CLAS was notified and the item was pulled from the agenda for BC 12.05.2019.

Item CLAS19.20.09.11

Item CLAS19.20.09.17

Caughron made a motion to discuss and Lenczewski seconded. All of the items except CLAS19.20.09.06 were **APPROVED unanimously**. CLAS19.20.09.06 was **CONDITIONALLY APPROVED** with a request to alter language sent back to CLAS for consideration.

W. College of Visual and Performing Arts 03 AY (2019-20)

Item CVPA19.20.03.01

Item CVPA19.20.03.02

Item CVPA19.20.03.06

Item CVPA19.20.03.07

Item CVPA19.20.03.08

Caughron made a motion to discuss and Lenczewski seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items and all consent agenda items were **APPROVED unanimously**.

X. College of Visual and Performing Arts 04 (2019-20)

Item CVPA19.20.04.01

Item CVPA19.20.04.02

Item CVPA19.20.04.03

Item CVPA19.20.04.04

Caughron made a motion to discuss and Hedin seconded. These items were tabled at the 11.14.2019 BC meeting due to time constraints. These items were

APPROVED unanimously.

Y. College of Visual and Performing Arts 05 AY (2019-20)

Item CVPA19.20.05.01

Item CVPA19.20.05.02

Item CVPA19.20.05.03

Item CVPA19.20.05.04

Item CVPA19.20.05.05

Caughron made a motion to discuss and Crowley seconded. These items were

APPROVED unanimously.

Z. College of Visual and Performing Arts 06 AY (2019-20)

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Item CVPA19.20.06.02

Item CVPA19.20.06.06

Lenczewski made a motion to discuss and Caughron seconded. Item CVPA19.20.06.06 was **APPROVED unanimously**. Item CVPA19.20.06.02 was **TABLED** and returned to CVPA for an impact statement from CLAS.

V. CONSENT AGENDA

- A. College minutes with **no** undergraduate curricular items – no action was necessary in section V. A.
- B. College minutes with undergraduate curricular items for review and consent – Due to lack of time, the consent agenda section V. B will be approved via electronic vote and reported at the December 12, 2019 BC meeting.

VI. ADJOURNMENT – Caughron made a motion to adjourn and Gorman seconded. The motion was **APPROVED unanimously** and the BC adjourned at 2:56 p.m.

The next meeting of the Baccalaureate Council is December 12, 2019, 12:30-3:00, HSC University Suite.

Respectfully submitted,

Denise Halverson
Curriculum Coordinator/ Catalog Editor